**Wembley Park Supported Internships.**

 What are the entry requirements?

Must hold an EHCP, must be willing to become an independent traveller, must be looking to go into full time employment, must want this to be the last year in which they are in education.

 How is the course taught?

The course is taught with a 1 hour lesson in the morning where the students learn employability skills, health and safety and food hygiene. The students then have 5 hours of embedded work experience in and around Brent Civic Centre based on their skills and their aspirations. They are supported by job coaches to learn hard and soft skills in the work place. They then come together as a class at the end of the day to reflect on the day and what they have learnt.

 How will I be assessed?

The students are assessed once a week via a weekly meeting with their work place mentor. Students are also set SMART targets that are reflected on twice a term. Every 6 weeks the students will chair an Employability Planning Meeting where they will hear feedback from their tutor, job coach and work place mentor. They will hear their rotation feedback in this meeting. their skills will be recorded on a Skills Acquisition sheet so that any gaps in their learning are identified.

 What support is available?

Students are supported by their onsite tutor, job coach and learning support assistant. They will also be assigned a work place mentor to support them in their department.

 What social activities can I take part in?

Students should be invited to department parties, meetings and social events. They will become part of the team and socialize like any of us do in the work place.

 What facilities and resources are available?

In around Brent Civic Centre there is a Library, restaurants, coffee shops, food shops and many more facilities. The students will have a base room in which they can come together as a class for morning and afternoon sessions.

 What else should I know?

Students need to have the right attitude in readiness for work. We are looking for young people that are passionate about getting into the work place. We have helped many learners to find work in many different settings such as in retail and hospitality. Also the job coach support does not stop at the end of the year, they will work with you as long as you are committed to finding a job. The support will also carry into paid employment if needed.