

## CONFIRMED MINUTES

### GOVERNING BODY PART ONE – PUBLIC

**Minutes of the Meeting held on Wednesday, 24 May 2017 at 6.00pm  
In Room 3NW3 at Paddington Green Campus**



#### **Present**

Nick Martin (Chair)

Glenys Arthur

Afsana Begum-Mirza

Keith Cowell

Mary Elliott (Item 6 onwards)

Alexandra Fyfe

Brenda Goring Moore

Simon Haben

Micheal Khanye

Simon Neville (Item 5 onwards)

Ken O'Connell (Item 14 only)

John Petrie (Item 5 onwards)

#### **Also in Attendance**

David Pigden, Deputy Principal

Amanda Thorneycroft, Vice Principal Finance and Corporate Services

Christina Price, Clerk to the Corporation

#### **1. Attendance and Apologies for Absence**

**Action**

Apologies were received from the following Governors:

- Ian Adams, due to other commitments;
- Barbara Pedro.

66.7% of the membership was in attendance and the meeting was quorate throughout.

#### **2. Declarations of Interest**

There were no declarations of interest other than those in the Register of Interests.

#### **3. Health and Safety Announcements**

The Clerk provided a briefing on the Health and Safety arrangements for the meeting.

#### **4. Chair's Report and Announcements**

The Chair drew attention to Cllr Ian Adams' incoming mayoral celebration in which the College's students were involved.

#### **5. Public (Part 1) Minutes of Meeting held on 29 March 2017 and Action Log**

*[John Petrie joined the meeting.]*

The minutes of the Part 1 meeting held on 29 March 2017 were **approved** as a true record of the meeting.

In relation to Action Log No. 147 it was reported that a Health and Safety development session had been planned immediately prior to the Governing Body meeting but this had been deferred due to the need to focus on other business.

*[Simon Neville joined the meeting.]*

The Action Log was **noted**.

## CONFIRMED MINUTES

### 6. **Corporation Report**

*[Mary Elliott joined the meeting.]*

The Clerk drew attention to the following:

- The letter from the Chief Executive of the Education and Skills Funding Agency dated 13 April 2017, which drew attention to the importance of strong financial management and governance: the Governing Body considered the content of the letter and noted that there are issues in the sector;
- Performance against Corporation KPIs to the end of the Spring Term 2016/17: Governors were encouraged to participate further in College social events /exhibitions/shows and engagement with members of staff in curriculum and support areas to ensure that KPIs 3 and 5 are met for the year;
- The appointment of Lucy Arnold as a Co-optee to the Quality, Standards and Student Affairs Committee;
- Cllr Ian Adams' request for a sabbatical due to his appointment of Lord Mayor of Westminster.

After due consideration the Governing Body:

- **noted** the sector update and performance against Corporation KPI;
- **endorsed** the appointment of Lucy Arnold as Co-optee to the Quality, Standards and Student Affairs Committee;
- **approved** Ian Adams' request for a sabbatical until May 2018.

### 7. **Dates of Governor Engagement, Training and Development Sessions**

The Clerk presented this item and encouraged Governors to:

- Participate in the AoC Webinar on "Preparing for Inspection under the new Common Inspection Framework" and online training for Governors on Prevent, if they had not already done so;
- Re-familiarise themselves with the Safeguarding and Prevent resources on the Governors' section of the portal.

The Dates of Governor Engagement, Training and Development Sessions were **noted**.

### 8. **Date of Next Meeting**

It was **noted** that the meeting would take place on Wednesday, 5 July 2017 at 6.00pm in the Boardroom at Paddington Green Campus.

### 9. **Any Other Urgent Business**

There was no further business.

### 10. **Issues of Confidentiality**

There were no issues of confidentiality.

Signed:

\_\_\_\_\_

Chair

Date:

\_\_\_\_\_