



## CONFIRMED MINUTES

### **UNITED COLLEGES GROUP SPECIAL CORPORATION**

#### **Minutes of the Meeting held on Wednesday, 27 June 2018 at 6.00pm In Room WF331 at Willesden Green Campus PART ONE**

##### **Present**

Tony Johnston (Chair)  
Keith Cowell  
Simon Haben  
Glenys Arthur  
Jan Knight  
Judith Williams (Vice Chair)  
Mary Elliott  
Simon Neville  
Brenda Goring Moore

##### **Also in Attendance**

Amanda Thorneycroft, Chief Operating Officer (Item 9 onwards)  
Eamon McCarroll, Group Executive Director of Finance  
Jackie Grubb, Principal CWC  
Stephen Davis, Principal CNWL

##### **External Attendees – Item 10 only.**

David Pigden, Property Advisor  
Lee Bennett, Sheppard Robson  
Renza La Sala, Sheppard Robson  
Peter Hardy, Addleshaw Goddard  
Luke Baines, Addleshaw Goddard  
Geoff Leyland, Bidwell's  
James Darbyshire, STACE  
Nicholas Pettit, Bidwell's

Natalie Watt, Acting Interim Clerk to the Corporation

#### **1. Attendance and Apologies for Absence**

Alex Fyfe, Afsana Begum-Mirza, John Petrie, Anna Openshaw-Lawrence.

#### **2. Declarations of Interest**

- Tony Johnston – Item 7
- Jan Knight – Item 8

#### **3. Health and Safety Announcements**

The Chair confirmed that standard arrangements are in force and no alarm drills are expected.

#### **4. Chair's Report & Announcements**

- Subject to Part Two Minutes

**Action**



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### 5. Minutes of the Meetings held on:

**a) 28 March 2018** - The Corporation **RESOLVED** to **APPROVE** the minutes as a true and fair reflection of the meeting and were signed by the Chair.

**b) 30 April 2018** - The Corporation **RESOLVED** to **APPROVE** the minutes as a true and fair reflection of the meeting and were signed by the Chair.

### 6. Appointment of Governors

- The Chair informed the Corporation that this item had been C/F to the meeting the following week to maximise the time available to discuss the other items on the agenda. Agreed.

### 7. Election of Chair

- The Clerk introduced the item and confirmed to the Corporation that several nominations had been made for the same individual.
- The Corporation were advised that a fully compliant nomination form had been received unopposed for Tony Johnston to be appointed as Chair of the Corporation for the coming academic year.

The Corporation unanimously **APPROVED** the appointment of Tony Johnston as Chair of the Corporation.

### 8. Election of Vice Chair

- The Clerk introduced the item and confirmed to the Corporation that a fully compliant nomination form had been received unopposed for Jan Knight to be appointed as Vice Chair of the Corporation for the coming academic year.
- The Clerk to the Corporation informed the Committee that no second nomination had been received for the second Vice Chair role.
- It was agreed that further work would be undertaken on this outside of the meetings and an update would be provide to the 4<sup>th</sup> July meeting of the Corporation.

Update **RECEIVED** and Jan Knight **APPROVED** as Vice Chair of the Corporation for 2018/19.

### 11. Date of the Next Meeting

- 4<sup>th</sup> July 2018 at 6pm at Paddington Green Campus

### 12. Any Other Urgent Business

### 13. Issues of Confidentiality

- The Chair confirmed that PART TWO would be confidential.

The meeting closed at 8.50 pm.

Signed:

Chair of the Corporation

Date: