



City of Westminster College

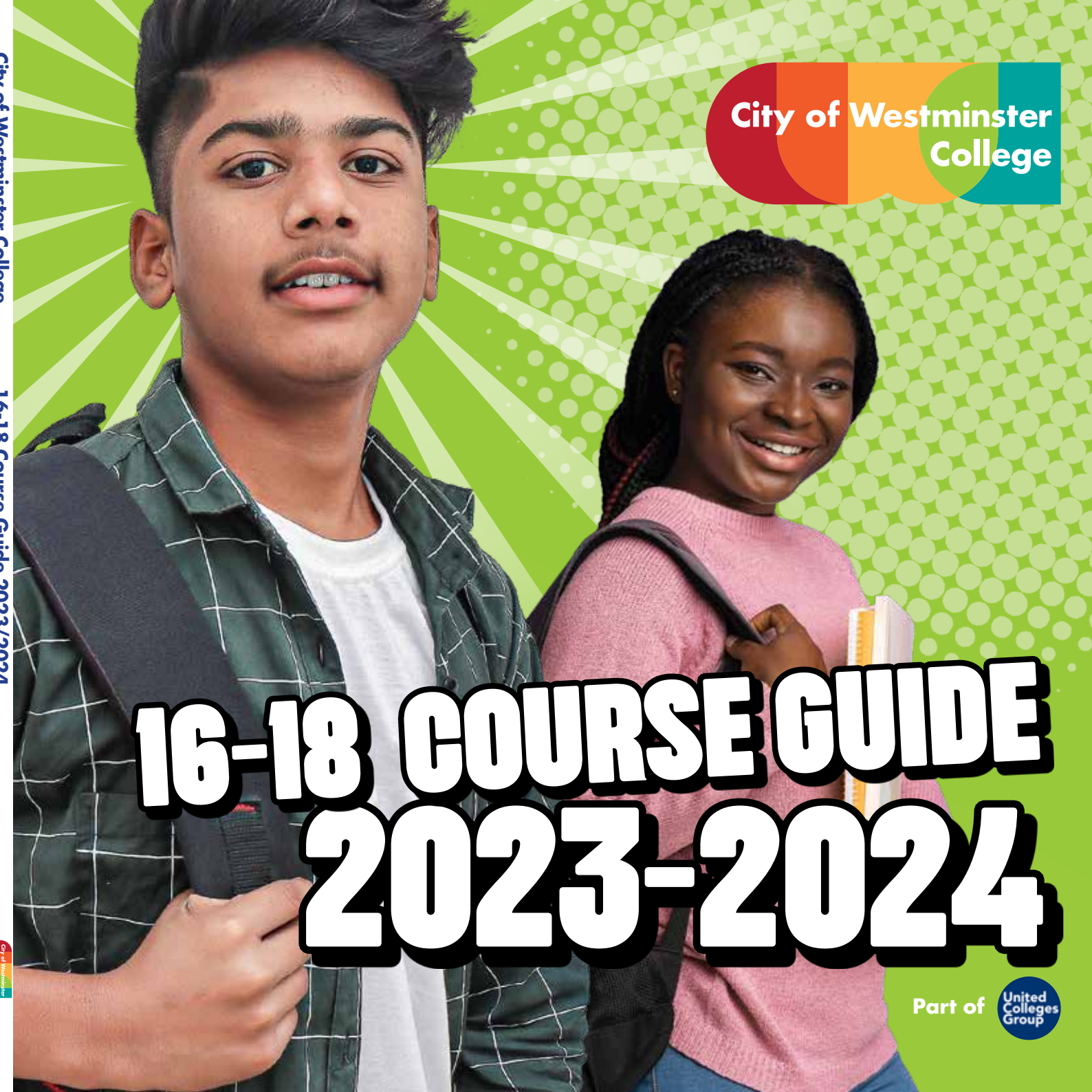
16-18 Course Guide 2023/2024

Paddington Green Campus, Paddington Green, London, W2 1NB  
Maida Vale Campus, 129 Elgin Ave, London W9 2NR  
The Cockpit, Gateforth Street, London, NW8 8EH

**cwc.ac.uk 020 7723 8826**



[www.ucg.ac.uk](http://www.ucg.ac.uk) • [www.cwc.ac.uk](http://www.cwc.ac.uk) • [www.cnwl.ac.uk](http://www.cnwl.ac.uk)



# 16-18 COURSE GUIDE 2023-2024

Part of 





# OPEN EVENTS

Whether you already know what you want to study, or looking for some inspiration, we would love to see you at our upcoming Open Events. The perfect way to find out more about life at City of Westminster College, our Open Events are open to school leavers, those looking for Apprenticeships and adult learners interested in professional, degree level or leisure courses.

### Join us at our upcoming Open Events to:

- Find out more about our courses
- Hear from our teachers and students
- Speak to a careers advisor
- Take a tour of our facilities

Get information on what support is available and more...

**Saturday 12th November 2022: 10am-1pm**

**Saturday 21st January 2023: 10am-1pm**

**Saturday 22nd April 2023: 10am-1pm**



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### Disclaimer

Correct at the time of going to print. City of Westminster College reserves the right to withdraw or amend any course, service or facility due to circumstances beyond the College's control. These circumstances may include (but are not limited to) withdrawal or reduction in funding, change of law, amendments to government policy, industrial action, departure of essential personnel, lack of demand and equipment failure. This guide is for general guidance and information only and does not form part of any contract.



# CEO & GROUP PRINCIPAL'S MESSAGE

The City of Westminster College (CWC) is part of the United Colleges Group, one of the largest providers of post 16 education and training in Greater London. We are a multi-site institution with a strong community presence which offers open and inclusive access to all our students. We are proactive in the economic, social and business life of the communities we serve.

With five sites spread across Westminster, Camden and Brent, United Colleges Group is well placed to help improve the life chances of every person who walks through our doors and joins us.

Our aim is to try and help our students, whether younger or older, achieve their ambition. That ambition may well be to progress to university or move into a well-paid job or start a new career path.

With a focus on skills development aligned to the needs of London and Londoners, CWC is the perfect place to start or continue on your educational journey.

Our teachers are attentive and dedicated to our student's needs and we offer the all-round support that every student deserves. All our dedicated staff will ensure our students are stretched academically and students with special educational needs and disabilities are expertly supported, allowing us to bring out the best in everyone. Regardless of background, starting point or past successes or failures we ensure that our students excel and achieve their ambition, an ambition that we will help grow.

Whilst at college, you may wish to take part in our wide range of enrichment activities which include clubs and

societies, sport and physical activities and voluntary work on top of your main course. All aspects of your study will help when you apply to university or pursue a career at the end of your time with us. You will also get access to leading employers as part of your course of study and we will ensure that your time with us gets you to the place you want to get to.

The information in this course guide will help you make the right choices. Making the right choice now is essential to your future career. I hope you decide to join us and I look forward to welcoming you.

**Stephen Davis**  
Chief Executive Officer and Group Principal



# DEPUTY PRINCIPALS' WELCOME

The way we create the student experience at City of Westminster College is based on three main themes that have been developed by our teachers, to formulate a method of working:

- How our teachers develop their art of teaching support by the Science of Education
- How all staff regardless of their role work to create and support a compelling experience for our students
- How we ensure that we are continually making a positive difference to our students.

This method supported by a course offer that covers a broad range of subjects which provide clear progression routes for either school leavers on completion of their GCSEs, or anybody else of any age wishing to return to education, to re-train and upskill. These are grouped into Career Clusters in order to sign post students to the relevant the progression opportunities, and include A-levels and Science, Business and Accounting, Creative Industries and Digital, Engineering, Construction and the Built Environment, English, Maths and Skills, English Speakers of Other Languages (ESOL); Health Well-Being and Care.

Our campuses offer impressive learning environments to deliver all qualifications, with industry standard resources in order to replicate the work place, to prepare our students for employment. As well as the qualifications, we have a strong focus on the development of the individual, to help build our students to become both work and life ready. Our students will receive all the support they need to reach these goals, whether it be financial, personal or academic.

We are confident you will have a very positive experience with us at City of Westminster College and look forward to welcoming you through our doors.

Best wishes

**James Wilson**  
Deputy Principal

We are a college with your interests at the heart of everything we do, with a wide course offer for both school leavers and for those of you wishing to improve or add to your skills, retrain or re-enter employment, whatever your age.

As you will see in the following pages, we offer courses from ESOL to engineering, construction to computing, maths to motor vehicle and media. We offer clear routes from entry level to higher level technical and vocational skills and on up to Higher Education.

We have courses that allow you to progress at all ages across pathways including science, early years, health and social care and hair and beauty. Many of our courses offer 'Licence to Practise' qualifications which provide skills in demand from employers or provide routes to self-employment.

More than this, we support you at every step in your studies, with a range of financial and individual student support for those who need it, alongside highly skilled tutors supporting your progress. Our students tell us that they enjoy Studying here. I very much hope that you will join us.

**Angela Jackson**  
Deputy Principal





# WHY STUDY WITH US?

"We're passionate about your success and in providing you with outstanding teaching and learning, in a nurturing and encouraging environment."



"I've had a lot of support from teachers and would definitely recommend City of Westminster College."

Alexandra Erly Wernersbach Stein

## Over 490 career-focused courses to choose from

With so much choice, we're confident we have a course to help you achieve your career ambitions.

## Get award-winning support every step of the way

Accessible to you from day one to the day you leave, our support teams hold Matrix accreditation in recognition of the high-quality of support and guidance we give our students.

## We help you get work ready

Our dedicated Work Experience team help you secure work placements most relevant to your future career

## You'll be taught by tutors with industry experience

You'll be taught by expert staff who are active in their industries and bring current knowledge into the classroom - so you're learning is always relevant to employers

## Partnerships with successful universities

Our partnerships with local universities such as Westminster University, UAL and Birkbeck College allow you to enter the final year of a degree programme after the completion of a foundation degree or HND\*.

## Learn in facilities mirroring real-work environments

From state-of-the-art photography

studios and a purpose-built theatre to an industry-standard motor vehicle workshop, Sport England standard sports hall and an airplane cabin simulation training room, we've recreated real-work environments similar to what you'll encounter when pursuing your career

## We work with leading local and national employers

We maintain links with leading employers, so your learning is relevant to the needs of the industry

## We're easy to get to

Our campuses are situated in Paddington Green, Maida Vale and King's Cross, each boasting excellent transport links and easy to get to

## Kick-start your career with one of our apprenticeships

Boasting high success rates, exceptional employer links, and rated Good by Ofsted, our Apprenticeships are a great way to start your career straight away

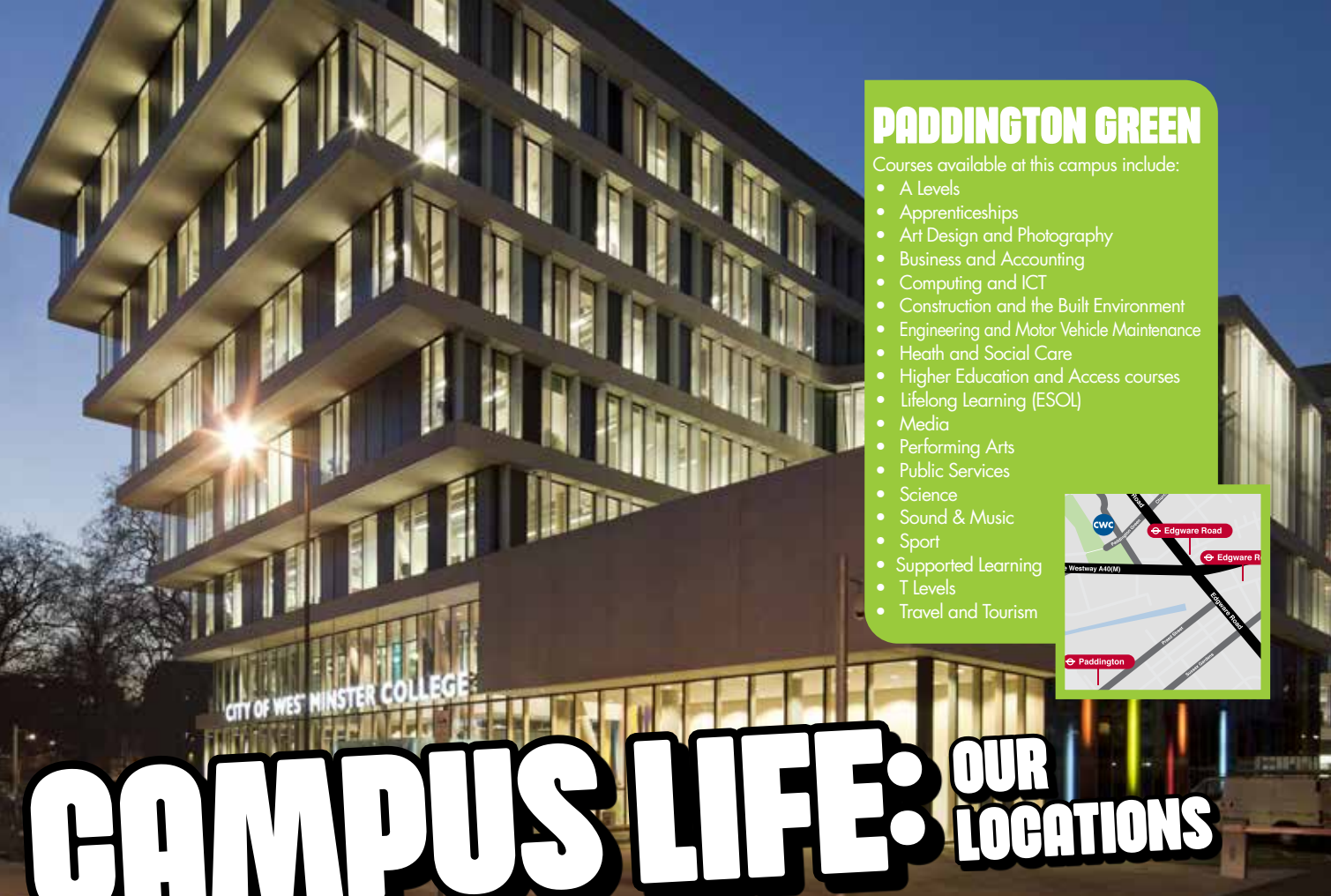
## The only UK Microsoft Flagship college

Meaning we're working with leaders from around the world to learn how to make the very best of technology and how it enhances our students' learning

## More than just a qualification

Joining the Student Voice, becoming a student rep or a student governor to joining one of our clubs and societies: we help you develop in every way.

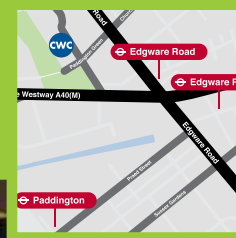




## PADDINGTON GREEN

Courses available at this campus include:

- A Levels
- Apprenticeships
- Art Design and Photography
- Business and Accounting
- Computing and ICT
- Construction and the Built Environment
- Engineering and Motor Vehicle Maintenance
- Health and Social Care
- Higher Education and Access courses
- Lifelong Learning (ESOL)
- Media
- Performing Arts
- Public Services
- Science
- Sound & Music
- Sport
- Supported Learning
- T Levels
- Travel and Tourism



# CAMPUS LIFE: OUR LOCATIONS



## MAIDA VALE

Courses available at this campus include:

- English for Speakers of Other Languages (ESOL) courses
- Specialist provision for those with Learning Disabilities and Difficulties (LDD).



Our award-winning Paddington Green Campus offers a 21st century learning environment, with unrivalled modern facilities and learning support. The campus has a wide range of informal and formal teaching and meeting spaces, and a large atrium filled with natural light and leading to outdoor terraces – offering spectacular views of the London skyline.

The building is filled with state-of-the-art facilities, including photography studios and a dark room, TV and radio studios, a

dance studio and a purpose-built theatre. In addition to this the college also has a range of Mac editing suites, an industry standard motor vehicle workshop, a Sport England standard sports hall and an aeroplane cabin simulation training room for travel and tourism courses.

The campus is conveniently located close to Edgware Road, Marylebone, and Paddington stations, and served by major bus routes: 6, 16, 18, 98, 332 and 414. There are extensive motorbike and bicycle parking

facilities including the Santander bike hubs.

### Car and bicycle parking

All car parking is strictly limited to students with registered mobility issues and must be arranged in advance, blue badge parking is not guaranteed as there are limited spaces available.

All our campuses have ample parking facilities for bicycles. However, all bikes are parked at the owner's risk and we strongly advise securing bikes/motorbikes with a suitable lock.

Set in a charming period building in the vibrant neighbourhood of Maida Vale, this campus opened in September 2017. Offering a mix of informal and formal teaching and meeting spaces, you'll be captivated by its light, warm and welcoming environment.

Facilities include a multi-sensory room for students with special educational needs, outdoor terraces and bespoke teaching facilities.

We also provide advice and support for those seeking employment at the Employability Centre. Our specialist staff will also be able to assist individuals looking to get back into work with a series of focused short training courses.

The campus is close to Maida Vale, Westbourne Park and Warwick Avenue stations, and served by various bus routes including 6, 16, 31, 36, 98, 187, 328 and 414.





## KINGS CROSS

(specialist construction skills centre)

Courses available here include:

- Basic Construction Skills
- Carpentry
- Electrical Installation
- Plumbing



The King's Cross campus is a training centre for the construction sector in the King's Cross regeneration zone in London. Home to industry-standard workshops for carpentry, electrical installation, construction and plumbing, you'll find our King's Cross campus offers a friendly atmosphere complemented by great teaching. The centre offers training programmes including apprenticeships for companies and courses for individual students.

The campus is close to underground and rail stations and is served by major bus routes. It also has extensive motorbike and bicycle parking facilities including the Santander bike hubs. The campus is a 12-minute walk from King's Cross St Pancras station.

King's Cross St Pancras Underground station links six London Underground lines – Circle, Piccadilly, Hammersmith and City, Northern, Metropolitan and Victoria.



## THE COCKPIT

Nearby stations are Edgware Road, Marylebone and Paddington. Bus routes include: 6, 16, 18, 98, 332 and 414.



The Cockpit is a college owned purpose-built commercial theatre in Marylebone, Central London. Various spaces are available to hire with up to 220 seats for shows, rehearsals, photo or film shoots, auditions, band practice, seminars or conferences.

The Cockpit is a theatre of ideas and disruptive panache, offering a rich and varied programme of new writing, jazz, dance, opera, comedy, world music, musical theatre, audience discussion, and family theatre.

The Cockpit also runs Theatre Maker - a community of classes, scratch nights, workshops, readings, advice sessions and performance platforms curated to support and offer opportunity to new and developing theatre makers. To hire out or to find out more about events and performance listings, please visit: [thecockpit.org.uk](http://thecockpit.org.uk)

# OUR GROUP



The United Colleges Group is made up of the City of Westminster College and the College of North West London.

At the United Colleges Group, we work with students, the community, government, employers and partners to support thousands of people to reach their goals, whether that be starting a career, progressing onto further or higher education or developing their skills. Education is at the centre of everything we do and we pride ourselves in our commitment to delivering this.

United Colleges Group offers education and training in almost all vocational areas at a variety of levels for a wide range of

learners of all ages and starting points.

Sector specialisms include Business & Accountancy, Construction, Engineering, IT, Health and Wellbeing, Science, Sport, Creative & Digital Industries, Supported Learning, Lifelong Learning and more.

UCG has extensive and effective employer links with key employers in London and nationally, including Crossrail, MetroNet, London Underground, Skanska and Land Securities, United Biscuits, Arup, Atkins, and McLaren. The Group has the capacity to respond effectively to the skills needs of London, and to deliver on national contracts.







# INDUSTRY STANDARD

From fully equipped workshops, a purpose-built theatre and an airplane cabin simulation training room, to learning resource centres and dedicated study spaces, you have everything you need for a great student experience



## Our subject-related facilities include:

- Fully equipped science labs
- Industry-standard motor vehicle, construction and engineering workshops
- State-of-the-art theatre, and TV and radio studios
- Specialist photography, film and animation equipment and studios
- Fully working 'mock-up' aeroplane cabin equipped with a full range of cabin functions for our Travel & Tourism courses. This includes PA capability, cabin temperature and lighting control, in-flight cabin service set, BCF and oxygen cylinder, safety emergency demo sets and check-in desk.

## And that's not all!

- Every campus is home to its own Learning Resource Centre (LRC), which provides space for individual or group study, PCs, printing facilities, books for study and recreational reading and friendly staff to help you make the most of the facilities available.
- Our on-site canteen offers a wide selection of hot and cold food, and a Costa Coffee providing snacks and drinks
- A multi-faith room is available for reflection and prayer
- Learning Zones that provide drop-in support
- We have sports facilities including a gym based at the Paddington campus.





# QUALIFICATIONS

**Whether you're better at completing coursework with the ambition of going to university, or you're more hands-on and inclined towards training on-the-job, we offer a diverse and exciting range of vocational and practical courses for you to choose from.**

## **Apprenticeships**

An Apprenticeship is a job combined with training so you can earn a wage while you learn and pick up recognised qualifications. Most training takes place both at your workplace and in College, but in some cases all training is provided in the workplace, with tutors visiting you. In order to undertake an Apprenticeship you must already be in suitable employment or have a firm offer of employment within your chosen occupation.

## **NVQs**

NVQs are vocational awards achieved through assessment and training, usually in the workplace. These are competence-based qualifications where people learn

practical, work-related tasks to help develop the skills and knowledge to increase their effectiveness.

## **BTEC, UAL, NCFE, CACHE, City & Guilds, IMI Certificates/ Diplomas**

These are courses with a vocational focus recommended for those interested in a particular area of study e.g. Performing Arts or Information Technology. They are coursework-based qualifications with very few or no exams and are continually assessed in order for you to review and improve your performance.

Please note: BTEC Level 3 Extended Diplomas are delivered as two one-year programmes:

# EXPLAINED

Year 1 – Subsidiary Diploma

Year 2 – Diploma/Extended Diploma  
Students are expected to satisfactorily complete the Subsidiary Diploma programme prior to being considered appropriate for the Diploma or Extended Diploma.

## **HNCs, HNDs & Foundation Degrees**

Higher National Certificates (HNCs) and Higher National Diplomas (HNDs) are university level qualifications, designed to give you specialist knowledge in your chosen field. Foundation Degrees are equivalent to the first two years of a degree and combine vocational and academic study. These, as well as our HNC and HNDs can lead to top-up degrees at a partner or participating university.







# YOUR STUDY PROGRAMME

**In today's competitive market, we want to ensure you stand out from the crowd. Your study programme is specially designed to help give you the best possible start to your career.**

Alongside your main qualification, you'll study English and maths, complete work experience and take part in enrichment activities to improve your personal and employability skills.

## **1. Your main qualification (in the subject area of your choice)**

You will still study the same post-school qualifications for your particular

subject area (i.e. you'll go in at level 2 and work up to level 3 in the traditional way). You could be training to become a hairdresser or taking an engineering study programme to become an electrician.

## **2. Development of employability skills and relevant work experience**

When it's time for you to apply for a

job, you will be well prepared with a great CV, real-life work experience and solid interview techniques. We'll help you navigate the job market and overcome any interview process nerves.

## **3. Both personal and professional development**


Want to know how you're progressing? We will assign you a personal development tutor to support you through your time and track your progress.

## **4. The study of English and maths.**

Employees will want to know that your level of English and maths are of a sufficient level regardless of the career you embark on. For example, if you're an aspiring construction worker, you'll need to know how to calculate distances and estimate or if you would like to work in catering and hospitality, you'll need to know how to handle money and write emails. Of course, the level of numerical knowledge you need will vary depending on your chosen subject (accounting students will learn at a higher level for example)

## **Did you know?**

One of the most basic qualifications employers look for is English and maths, and many will overlook applicants that don't have a pass in these. You'll also need them to progress in Further Education or study at degree-level. To gain your qualification, you'll need to pass all parts of your study programme.



# ENGLISH, MATHS & SKILLS

If you are a school leaver and aged 16 – 18, you will be taking a Study Programme, which will include your main academic (A-Levels) or vocational (BTEC) subjects along with tutorial time, work experience relevant to your subject of study, and depending on your GCSE grades, a combination of English, Maths or Skills lessons.

If you have your English and maths at grade 4 or above, you will be working on Skills that are specially related to the subject you are studying, providing you with the actual skills and knowledge you will need in when you get a job. If you are working towards your grade 4 in either English, Maths or both, you will continue to take qualifications to support you to gain those grades. Depending on the combination of the subjects you need, you may be taking Skills sessions alongside English and maths re-takes.





# REAL WORLD READY

Success in the world of work isn't just about having the right skills, knowledge and qualifications – it's also about attitude and the 'soft skills' that make you employable. We are committed to helping you develop on a personal, social, and professional level. We do this by embedding key employability and enterprise skills in everything we do. We also work with employers to provide you with opportunities to get the skills you need in the workplace.

## SUCCESSFUL STUDENTS

- Decision making
- Problem solving
- Evaluation skills
- Critical thinking

## EFFECTIVE CONTRIBUTORS

- Teamwork
- Communication
- Managing conflict
- Working with different people

## CONFIDENT INDIVIDUALS

- CV writing
- Job search
- Interview skills
- Presentation skills

## RESPONSIBLE CITIZENS

- Planning for the future
- Mentoring and helping others
- Showing integrity and accountability

We also offer the Super WEX programme for Level 2 and 3 learners. It combines classroom learning with 315 hours (40-50 days) of meaningful 'on-the-job' experience.

## Supporting your employability

The College offers UCAS and CV workshops, interview practise and job preparation. We have a dedicated Careers team who work closely with teaching staff and students. The College also has an Employer Engagement and Business Development Team who work with employers and businesses at both a local and national level.

## Apprenticeships

We have strong links with Apprenticeship agencies to ensure that students who want to find apprenticeships are supported to make informed choices about their career and employment opportunities.

## Local and national employer links

We work closely with a range of national businesses such as Age UK, Boots, the British Heart Foundation, Cutting Crew, GAP, Hobbs, McAleer and Rushe, M&S, the Paddington Partnerships, Sisk, and Wates and more.

## Making learning relevant to industry

We partner with employers to ensure our vocational provision is up-to-date and relevant, while teaching staff actively make links to employment in their teaching and assessment. We also provide visits to different work environments including hotels, construction sites and banks.

## Work experience

We aim to provide all our 16-18 year old students with a work experience package.



# STUDENTS: THEY'RE KIND OF A BIG DEAL TO US

**As well as reaching your full potential in your studies, we want you to enjoy your time with us and make memories you'll cherish for life. We've developed a fun-packed programme of activities for you to get involved in outside of class. From thrilling themed days, social activities and events on-campus to our vibrant Freshers' Fair, making your voice heard and cultural and sports teams, we have plenty of ways for you to get stuck into College life.**

## **Student activity programme**

The Student Activity Programme consists of a range of social activities available to all our students. Activities take place on college campuses as well as external sports and leisure venues. Getting involved in the Programme is a great way to make friends and pick up new skills. Depending on your age, you can join activities free-of-charge or at a discount.

## **Student voice**

The College believes that each students' voice/opinions count and are important. We want to hear what you have to say so that we can improve yours and everyone's learning experience. If you want to make a difference to other

learner's lives at the college, you can get involved and consider becoming a Course Rep, a Student Council member and/or a Student Ambassador. Please contact the Student Voice Officer located in the Enrichment area, 3rd floor Paddington Campus.  
Email: [studentcouncil@cnwl.ac.uk](mailto:studentcouncil@cnwl.ac.uk)

## **Student Council and Student Governors**

Student Governors are elected from the Student Council and sit on the Governing Body of the College, making sure that the views and voices of students are heard. They work closely with the governors and senior staff to help improve the education and teaching at City of Westminster College. It's your Student Council – and

that means you can take an active part in shaping it. We encourage you to develop clubs and societies, organise trips and various other leisure and sporting activities.

## **Course representatives**

Each course elects Course Representatives, and they are invited to attend meetings to discuss their opinions, offer suggestions and give feedback on their course and what it is like to be a student at the college.

We are proud of our students and encourage them to gain skills that go beyond their qualifications. Students are able to volunteer which offers learners the chance to contribute to College life, helping out with College

events such as Welcome Fairs, H.E Fairs, Open Days, Award ceremonies and Community Projects. Student Ambassadors continue to help out at internal and external events and are given the opportunity to gain paid work during the College's enrolment period. Our Ambassador programme gives students real, practical, transferable skills they can use for work and experience they can put on their UCAS applications and CVs.

Being a CWC student is your opportunity to play an active role in your community, make friends, learn new things and ensure your voice is heard. We want to work with you to improve the College and, by getting involved, you can help make a real difference.

## STUDENT DISCOUNT

TOTUM is the #1 student discount card giving you access to huge offers on food and essentials, technology, travel and home delivery. Plus fashion, beauty and a whole lot more. TOTUM puts all the best student coupons, vouchers and discounts right where you want them - in your pocket. Once you have enrolled with us, visit [totum.com](http://totum.com) to prove your student status and buy your card!







# STUDENT SUPPORT

**We make every effort to ensure that you make a success of your time with us. That is why we offer student support and welfare services dedicated to providing you with careers guidance, additional learning support, personal and academic development, mental health support and more.**

Our Student Advisors/Support Officers offer impartial advice and guidance on:

- Financial support for students: 16-19 Bursary, Care to Learn applications, Discretionary Learner Support Funds, 19+ Advanced Learner Loan Bursary Fund, HE Hardship Fund
- Financial support for help with childcare costs
- Referrals to Emergency Housing Advice and information
- Welfare benefits information and support
- Domestic violence - emergency

advice and referrals to specialist support services

- Personal/emotional support and referrals to longer term support including the Mental Health Support Team at the College
- Sexual health signposting including issuing free condoms
- Period Poverty packs to young people

To contact an Advisor before you apply for a course, please email [studentadvice@cw.ac.uk](mailto:studentadvice@cw.ac.uk) and speak

to a member of the team.

## **Supporting Looked after Children and Care Leavers**

If you are a looked after child, a young person leaving care or a young person estranged from family please come and see one of our friendly Student Advisors/Support Officers. We can check that you are aware of the support available to you and have applied for the Nominated Bursary. We can also make contact with your social worker or Personal Advisor. Contact with your professional

network will help us to help you to succeed on your course.

## **Young carer**

We appreciate that studying and caring can be both difficult and challenging. If you are a young carer, please speak to a Student Advisor/Support Officer.

## **Young parent**

If you are a young parent, please speak to a Student Advisor/Support Officer for support with applying for Care to Learn or once you have applied for Care to Learn. They will need to complete the

Education part of the application.

## **Asylum seeker**

If you are an Asylum Seeker on NASS support, please speak to a Student Advisor/Support Officer. They can advise you on alternative support to help you on your course.

For further information, email: [studentadvice@cw.ac.uk](mailto:studentadvice@cw.ac.uk)

## **Mental health and wellbeing**

The mental health and well-being of our students is our top priority. We take a





practical approach to supporting and meeting the needs of all our students. If you're experiencing any form of mental health problems or are finding it challenging to cope at any time during your studies, we can support you.

We have a highly experienced mental health team to provide you with both practical and emotional support. We can provide support in making reasonable adjustments to meet your individual needs as well as respecting your confidentiality. Please visit [cwc.ac.uk](http://cwc.ac.uk) to complete the online referral form and a mental health advisor will contact you to arrange an appointment to assess your needs and to offer the appropriate support.

#### Careers advice

We have a team of Careers Advisors who can offer you confidential and impartial information, advice and guidance to help you decide

on your next career steps. They can help you with UCAS and apprenticeship applications, further study, employment and training opportunities. Our College Careers Advisors can also help with internal and external progression information if you are considering other College courses. You can email the careers team on [careers@cwc.ac.uk](mailto:careers@cwc.ac.uk)

#### Enrichment Programme

The Enrichment Programme is a range of social activities available to our students once they are enrolled at the College. Activities take place at College premises or external sports and leisure venues. Getting involved in the Enrichment Programme is a great way to make friends. You can join activities organised by the College either free of charge or at a discount depending on your age. Email: [enrichment@cwc.ac.uk](mailto:enrichment@cwc.ac.uk)

#### Get Involved

There are lots of ways you can get yourself involved in college life, meet other students, gain valuable experience and make your voice heard – all of which will look great on your CV.

#### Induction

The College provides an Induction Programme for all students. This usually takes place at the start of a course. During your induction as well as finding out more about the course you have enrolled onto, induction helps you get to know your peers and find out about the support services and facilities available to you at the College. You will also work with tutors to identify your target grades and agree actions to ensure you progress in your area of study. If you join a course late, please speak to your tutor to find information relating to induction.



#### Equal Opportunities

We are committed to providing education and training for all, inclusive of ethnicity, gender, disability, religion, age or sexual orientation. Our Equal Opportunities Policy is monitored and reviewed regularly to make sure that we offer resources and learning support to empower every student to succeed, regardless of their background. We host events, awareness days and workshops to challenge discrimination and celebrate diversity in our community and we regularly collect student feedback through surveys. We value your input in how to make UCG a more inclusive and vibrant place to study.

#### LGBTQ+ Support

City of Westminster College actively supports its lesbian, gay, bisexual and transgendered students and College staff members. We have a zero-tolerance approach towards homophobia, biphobia, transphobia and all forms of

discrimination. Q+ is our support and allyship group for both students and staff – Q+ meets regularly during term for both social gatherings and active support. If you'd like more information, please contact: [lgbtq@ucg.ac.uk](mailto:lgbtq@ucg.ac.uk)

#### Additional Learning Support

Whether you have a learning difficulty/disability such as dyslexia and Asperger's/Autism, need help with English or maths, have a physical disability, or a EHCP plan, or need support because English is not your first language, our specialist Additional Learning Support team can help you throughout your studies. Please be sure to put any learning needs on your application form so we can ensure the support is in place when you start your course. For more information about the support available or to arrange a confidential pre-entry interview, contact the Additional Learning Support Team via email at: [studentadvice@cwc.ac.uk](mailto:studentadvice@cwc.ac.uk)



#### Safeguarding

We are committed to ensuring all our learners are in a safe and secure environment. We have a dedicated team of staff that you can contact at any time no matter how big or small the matter that you wish to speak about. If a student has a concern about themselves or another student, please contact [safeguarding@ucg.ac.uk](mailto:safeguarding@ucg.ac.uk)

#### Togetherall

CWC students going through a tough time can access free online support with Togetherall. Whether you're struggling to sleep, feeling low, stressed or unable to cope, Togetherall can help you get support, take control and feel better. Our students have access to a 24/7 online global community and professional support from trained professionals. Togetherall provides a safe space online to get things off your chest, and learn how to self-manage your mental health and wellbeing.



# FINANCIAL SUPPORT

**Finances shouldn't be a barrier to education. We're passionate about ensuring education is accessible to everyone so we offer a range of support packages to help finance your studies and support you during your course.**

## **Course fees**

Your course fees, if any, will depend upon your personal circumstances such as your residential status (home or international), age, whether you are in receipt of benefits and/or seeking work and the course itself and how it is funded.

## **16-18 year olds**

All our Entry to Level 3 courses are free to UK, EU and EEA\* residents who are under 19 years old on the 31st August 2022. For some specific courses, you may be expected to contribute towards the cost of

specialist materials and resources. However depending on the circumstances you may be eligible for financial help from the College's Learner Support Fund. If you're eligible for any kind of financial support, you should apply for this as soon as you have been offered a place on a course. This will ensure the support is in place when you start.

## **Adults**

If you are aged 19 or over on the 31st August 2022 you will normally be required to pay a course fee. However, there are

some exceptions for UK/EU or EEA\* residents.

## **What will the cost of my course include?**

The cost of your course will include tuition fees and examination fees where applicable. Where a course requires additional specialist materials there may be an additional cost. Some courses are cheaper than others because they are part funded by the government some of these courses may also attract concessionary fees for some people.

**Depending on the circumstances you may be eligible for financial help from the College's Learner Support Fund**

## **Financial Support to help with childcare**

The Care to Learn scheme can help with childcare costs while you study. For more information visit: [cwc.ac.uk/student-support/financial-support/childcare](https://www.cwc.ac.uk/student-support/financial-support/childcare)



## **Advanced Learner Loan**

To be eligible for this loan, you need to have been living continuously in the UK for three years immediately before the start date of your course. You must also be undertaking a course of study at Level 3 or above, e.g. A levels, National Diploma/Certificate. For more information, visit [gov.uk/advancedlearner-loan](https://www.gov.uk/advancedlearner-loan)



## **Advanced Learner Loan - Additional Support**

If you are approved for the Advanced Learner Loan, you may also be eligible for support with childcare and financial support towards course-associated costs from the Advanced Learner Loan Bursary. You must be in receipt of a minimum of £300 Advanced Learner Loan to receive the Bursary.



## **Higher Education courses**

If you are a home student, you may be eligible for a student loan covering all or part of your tuition fees. To find out more, and to apply, visit: [gov.uk/student-finance](https://www.gov.uk/student-finance)

\*European Economic Area



# HOW TO APPLY



We want to ensure you understand the application process and what to expect once you've applied for a course. Comprising of a few simple steps outlined below, you'll find applying to study with us couldn't be easier.

## Choose your course

Have a look through this Course Guide or go to [www.cwc.ac.uk](http://www.cwc.ac.uk) to view all courses we have on offer. Tip: Check the entry requirements so you know what you'll need to get onto the course of your choice.

## Come in and see us!

If you need help deciding, come along to one of our open events and see for yourself why we're the right choice for you. (See inside front cover)

## Apply on Time!

The sooner you apply, the more chances you have of securing a place on your first-choice course. When you're ready, find your course at [www.cwc.ac.uk/courses](http://www.cwc.ac.uk/courses), click 'Apply' and complete your application.

## Confirmation

Once you've submitted your application, we'll send you an email to confirm we've received it.

## Attend an Interview

We'll review your application to make sure that you meet the entry requirements. Some courses require an interview, if so, we'll invite you to an interview or make you an offer.

## Enrol

You'll be invited to enrol at the City of Westminster College in August 2023, after which, you'll become an official student at the College.



# EARN WHILE YOU LEARN: APPRENTICESHIPS



**As an apprentice at City of Westminster College, you'll get the benefits of studying with a well-established London college whilst working with an employer in an industry of your choice.**

An apprenticeship is a great alternative to full-time study. Combining practical training in a real job with study towards a nationally recognised qualification, harness the benefits of earning while you learn from day one.

#### **Why choose an apprenticeship?**

- Earn while you learn
- Get paid holidays
- Gain nationally recognised qualifications
- Learn job-specific skills
- Benefit from progression opportunities
- Increase your future earning potential
- Learn at a pace suited to you
- Get support from a workplace mentor

#### **Am I eligible?**

Apprenticeships are open to anyone aged 16 or above, living in the UK and not in full-time education and employed. If you're not a UK citizen, as long as you have the right to work in the UK and the Apprenticeship works within the lines

of your visa, you can pursue an Apprenticeship.

#### **There are four main Apprenticeship levels:**

Intermediate Level Apprenticeships - Level 2 (equivalent to GCSEs)

Advanced Level Apprenticeships – Level 3 (equivalent to A levels)

Higher Apprenticeships – Levels 4, 5 (equivalent to Foundation degree and above)

Degree Apprenticeships – Levels 6, 7 (equivalent to Bachelor's or Master's Degree)

#### **What qualifications do I need?**

Level 2 (Intermediate), equivalent to GCSEs, you must be 16 years old or over. Employers may ask for a demonstrable interest in the area covered by the apprenticeship, as well as the ability to complete it

Level 3 (Advanced), considered equivalent to A-levels, at this level, employers will typically seek GCSEs, usually three or

more, particularly in English and maths. Relevant experience will also be useful.

Level 4 (Higher) considered equivalent to a foundation degree, employers will look for GCSEs and level 3 qualifications, such as A levels, or their equivalents, such as a BTEC. It's at this point where experience in a relevant subject is also desired.

All Apprenticeship candidates will be required to undertake maths and English assessments as part of the onboarding process and admission onto the course is subject to meeting the entry criteria.

#### **What's next?**

If you're interested in an apprenticeship, you'll need to find a suitable job and an employer willing to support you through it. For vacancies, visit Find an Apprenticeship [findapprenticeship.service.gov.uk](https://findapprenticeship.service.gov.uk) and register your details. You can also contact your local council.

#### **How long does an apprenticeship last?**

Apprenticeships vary in length depending on the qualification, level, sector and your previous experience. They can be from one year to up to four years.

**We offer apprenticeships at intermediate, advanced and higher levels, in various subjects:**

- Level 2 Accounts or Finance Assistant (Paddington)
- Level 2 Bricklayer (Willesden)\*
- Level 2 Carpentry & Joinery (Willesden)\*
- Level 2 Painter and Decorator (Willesden)\*
- Level 2 Interior Systems Installer (Drylining) (Willesden)\*
- Level 2 Plasterer (Willesden)\*
- Level 2 General Welder (Arc Processes) (Willesden)\*
- Level 3 Assistant Accountant (Paddington)
- Level 3 Business Administrator (Paddington)
- Level 3 Civil Engineering Technician (Paddington)
- Level 3 Railway Engineering Design Technician (Paddington)
- Level 3 Building Services Design Technician (Paddington)
- Level 3 Advanced Carpentry & Joinery (Willesden)\*
- Level 3 Gas Engineering Operative (Willesden)\*
- Level 3 Refrigeration Air Conditioning and Heat Pump Engineering Technician (Willesden)\*
- Level 3 Installation Electrician / Maintenance Electrician (Willesden)\*
- Level 3 Plumbing and Domestic Heating Technician (Willesden)\*
- Level 4 Construction Site Supervisor (Paddington)
- Level 4 Building Services Engineering Technician (Paddington)

To find out more about becoming an apprentice, contact the Apprenticeships team:

Email: [apprenticeships@cw.ac.uk](mailto:apprenticeships@cw.ac.uk)

Phone: 020 8208 5281 (College of North West London)

Phone: 0207 258 5658 (City of Westminster College)

\*The Willesden campus is part of our sister college, the College of North West London

*(Courses are subject to change from the time of going to press to commencement of the academic year)*



# START OUT WITH T-LEVELS

## THE NEXT LEVEL QUALIFICATION

**T Levels are a two-year qualification designed to give you a head start towards the career you want.**

New courses, which follow GCSEs and are equivalent to three A Levels, a T Level focuses on vocational skills and can help students into skilled employment, University or apprenticeships.

T Level students spend 80% of the course in their learning environment, gaining the skills that employers need. The other 20% is a meaningful industry placement, where they put these skills into action.

Each T Level includes an in-depth industry placement that lasts at least 45 days. Students get valuable experience in the workplace; employers get early sight of the new talent in their industry.

## T-LEVELS

### THE NEXT LEVEL QUALIFICATION

**City of Westminster College will be offering T Levels from September 2023 in:**

- Design, Surveying and Planning for Construction
- Digital Production, Design and Development
- Science

**From September 2024 this will be expanded to include:**

- Management and Administration
- Design and Development for Engineering and Manufacturing
- Health
- Accounting



**College of North West London will be offering T Levels from September 2023 in:**

- Building Services Engineering for Construction
- Education and Childcare

**From September 2024 this will be expanded to include:**

- Onsite Construction
- Design and Development for Engineering and Manufacturing

If you want to learn more about studying T Levels, register your interest and we'll keep you up to date on any news, and let you know when applications are open.







# WELCOME TO A LEVELS AND SCIENCE

Subjects covered include:

- A Levels
- Science



**Louise Reynolds**

Assistant Principal,  
A levels and Science

Welcome to A levels and Science. We offer a full range of science courses from Level 1 to Level 3 for both adults and 16-18-year-old learners. Coupled with great teaching and fully equipped laboratories, our courses are designed to help you develop the skills for the next steps in your science career.

We have an excellent track record of teaching A levels in humanities and English. In many subjects, the pass rate and proportion of students gaining higher grades is very good, with progression into top universities.

**email: [louise@ucg.ac.uk](mailto:louise@ucg.ac.uk)**



# A LEVELS

We offer a selection of A levels across the humanities and science subjects. These are two-year, full-time study programmes that includes weekly tutorials and work experience. Our tutors can offer you advice on your preferences and guidance on the best combinations of subjects for your career pathway.

We have an excellent track record in teaching. In many subjects the pass rates and proportion of students gaining higher grades is good.

We also offer a range of support to help you succeed, including improvement classes and learning support for study in lessons.

Your A level programme will be made up of three subjects, tutorials and employment skills including work experience.



## Do you know...

Our experienced Careers Team will be available throughout your time with us to advise and guide you through the various options. You will also be fully supported in the process of applying to university through the UCAS system.

## General entry requirements:

To study three subjects at A-level, you will need to achieve six GCSEs at grade 9-4/A\*-C, including English Language and maths. To study the Humanities subjects, you will need at least one grade 6/B in the Humanities subject you wish to study. We may require an academic reference about your suitability for your chosen study programme.

## Students with previous A level experience, including re-sit applications

Applications from students who have previously studied A-levels will be considered on a case-by-case basis but only where general or subject-specific entry criteria are met, and you also pass the selection process.



## COURSE TITLE\*

Art  
Biology  
Business Studies  
Chemistry  
English Language  
English Literature  
History  
Law  
Maths  
Media Studies  
Politics  
Psychology  
Sociology

## WHAT'S NEXT?

Whilst potential career paths available to students that choose to study A levels are many and varied, the majority of our students progress to university.

# SCIENCE

If you aspire to an exciting career in science (biomedical science, pharmacy, medical science and radiography) you could be changing the world as we know it. Look at the last few years and how science has helped society live in a new world.

Our science courses ensure you gain the theory, skills and practical techniques for a successful career in science. The curriculum includes physics, chemistry, biology and maths, giving you the chance to progress into a wide range of science degrees and careers.

Learn from tutors that combine biology, chemistry and physics and aim to get you to the highest standards possible so that you can progress into work or Higher Education.

Courses at BTEC Levels 1-3 aimed at students moving from secondary to further education.

## Do you know...

The Science department is an affiliate member of the British Science Association and Royal Society of Chemistry and we are active supporters in the WorldSkills UK competition, which is part of 'Find a Future', which brings together the UK's flagship skills and careers experiences.

## Earning potential

The average salary for a Biomedical Scientist is £46,800 per year whilst doctors earn from about £45,000 to £100,000 upwards. ([www.reed.co.uk](http://www.reed.co.uk))

## COURSE TITLE\*

BTEC Level 1 Diploma in Applied Science

BTEC Level 2 Extended Certificate in Applied Science

BTEC Level 3 Extended Diploma in Applied Science

T Level Science







# WELCOME TO BUSINESS AND ACCOUNTING

Subjects covered include:

- Business and Administration



**Nusret Saleem**

Assistant Principal,  
Business

We have a range of business and accounting courses from beginner to Level 3. Our courses will prepare you for the world of work with the potential to work in a wide range of sectors

email: [nusret@ucg.ac.uk](mailto:nusret@ucg.ac.uk)



# BUSINESS STUDIES

If you aspire to a career in business or financial services our courses offer you the opportunity to study at Levels 1-4 to take you into work or on to university.

Learn from tutors experienced in delivering high standard of academic work with lots of practical application. Employability is very important so you will get the opportunity to work on your skills and be offered work placements, work related projects like conducting market research for companies such as Timberland and Vans and competing in charity fundraising challenges. The higher national diploma offers practical help with progression into employment, CV workshops and interview practice with real life employers.

There are guest speakers in lessons from world-class brands like Google, Amazon and Standard & Poor's. In the second year of our Level 3 course, students are

offered the chance to take a specialist pathway in subjects such as marketing, law or accounting and this helps you decide on a career path or university choice prior to making your UCAS choices. The majority of our Level 3 students progress onto Higher Education.

**Earning potential...**

Ranging from £16,000 at entry level up to £74,000 at director level depending on the industry you choose (payscale.com)

**Do you know...**

Students go on visits to places such as the Business Start Up Show and the Bank of England, giving you the chance to network and find out about the various parts of the business sector.

**COURSE TITLE\***

**BTEC Level 1 Business and Administration**

**BTEC Level 2 Extended Certificate in Business**

**BTEC Level 3 Diploma/ Extended Diploma in Business with specialist pathways**



## WHAT'S NEXT?

Upon successful completion of your qualification, you will have lots of options to progress from our Level 4 HNC in Business, a degree at a university to employment in a range of jobs. Future job opportunities include Accountant, Account Manager,

Advertising Executive, Bank Manager, Business Development Manager, Customer Services Manager, Events Manager, Financial Advisor, Human Resources Manager, Insurance Broker, Marketing Executive, Project Manager, Public Relations Executive and more.



 **WANT MORE INFO?  
SCAN HERE**







# WELCOME TO CONSTRUCTION, ENGINEERING AND THE BUILT ENVIRONMENT

Subjects covered include:

- Building Services
- Civil Engineering
- Motor Vehicle Maintenance



**Ian Evans**

Assistant Principal,  
Motor Vehicle, Engineering, Construction  
& Building Services

Welcome to Construction, Engineering and the Built Environment. We offer a range of employment-focused courses from Level 1 through to Level 4. Our courses are taught by industry-experienced staff in state-of-the-art facilities so you'll be ready to start your trade once you've completed your qualification.

**email:** [ian@ucg.ac.uk](mailto:ian@ucg.ac.uk)



# BUILDING SERVICES

Imagine a world without lighting, heating or clean water and sanitation? Everything that makes a building safe and comfortable needs to be designed, installed and maintained by highly skilled people such as building service engineers.

Enrol onto one of our building services courses and you will gain exposure to the next generation of green energy technologies in our practical electrical installation and plumbing workshops. We offer both full-time courses ideal for school leavers wishing to begin a career in building services engineering and part-time courses for employed learners wishing to upskill or change career.

## COURSE TITLE\*

- City & Guilds Level 1 Diploma in Plumbing Studies
- City & Guilds Level 2 Diploma in Plumbing Studies
- City & Guilds Level 1 Diploma in Electrical Installations
- City & Guilds Level 2 Diploma in Electrical Installations



## WHAT'S NEXT?

Upon successful completion, you can progress into employment, an apprenticeship or a level 3 course. Future job opportunities include

building technician, maintenance engineer, electrician, facilities manager, heating engineer, plumber, site manager and more.

WANT MORE INFO?  
SCAN HERE



# CIVIL ENGINEERING

If you are looking for a career in construction and the built environment, or you are already employed in the sector and wish to achieve higher level qualifications, then our range of full time and part time courses will help you.

You'll learn from lecturers with industry experience and expertise in a range of construction related disciplines including building services (electrical and mechanical) and civil engineering. Full time students take part in work experience and work-related projects with London based construction and engineering companies.

If you are already employed in the construction and built environment sector and looking to develop your design capabilities and career, we have part time day-release courses to provide you with upskilling opportunities including three HNC pathways.

## COURSE TITLE\*

- City & Guilds Level 1 Construction Multi-Skills
- BTEC Level 3 Extended Diploma in Civil Engineering
- T-Level Design, Surveying & Planning for Construction



## WHAT'S NEXT?

Upon successful completion of a Level 3 or HNC course you can progress to an advanced/higher apprenticeship in a relevant area or a straight degree

at university. Future employment and career opportunities include surveyor, civil engineer, project manager, site manager and more.

WANT MORE INFO?  
SCAN HERE





# ENGINEERING

Engineering is a dynamic and creative career with a wide range of roles and disciplines. It involves the application of mathematical methods and scientific principles to turn ideas and materials into products and systems.

Our full-time Level 3 programme focuses on the specialist areas of electrical/electronic engineering and mechanical engineering with a choice of pathway in year 2. You'll be taught by specialist lecturers in either electrical/electronic engineering or mechanical engineering. Learning takes place in dedicated engineering and computer labs.

Students in full-time study programme take part in work

experience in each academic year with engineering and construction businesses. In addition to the vocational and employability opportunities on offer, students are able to develop their English and mathematics skills to match the requirements needed by industry and higher education.

We also offer a part-time two-year national diploma course for employed students and apprentices wanting to progress in their careers.



**COURSE TITLE\***  
**BTEC Level 3 National  
Extended Diploma in Electrical  
or Mechanical Engineering**  
**BTEC Level 3 National  
Diploma in Engineering**

 **WANT MORE INFO?  
SCAN HERE**



## WHAT'S NEXT?

Upon successful completion of your course, you can progress directly to an apprenticeship or employment as an engineering technician or go into higher education to study for an engineering degree. Future job opportunities include Aerospace/

Avionics Engineer, Automotive Engineer, CAD Technician, Electrical/Electronic Engineer, Engineering Technician, Mechanical Engineer, Motor Sport Engineer, Product Designer, Production Engineer and Signal Engineer and more.

# MOTOR VEHICLE MAINTENANCE

If you want a career in the motor vehicle maintenance and repair industry, our series of one year courses are approved by the City & Guilds (C&G) and are designed to meet the needs of the sector.

Learn from lecturers with industry experience. Students have access to an industry standard state-of-the-art fully equipped motor vehicle workshop for practical hands-on learning. In addition to the vocational course, students are able to develop essential English and mathematics skills to meet the standards that industry demands.

**COURSE TITLE\***  
**City & Guilds Level 1  
Vehicle Maintenance and  
Repair**  
**City & Guilds Level 2  
Vehicle Maintenance and  
Repair**  
**City & Guilds Level 3  
Vehicle Maintenance and  
Repair**



## WHAT'S NEXT?

Upon successful completion of your course, you can progress to the next level, into an apprenticeship or enter employment. Future career opportunities include Automotive Engine Tester, Electrical Engineer, Electronics

Technician, Garage Worker, MOT Vehicle Examiner, Motor Mechanic, Motor Sport Technician, Motor Vehicle Breakdown Engineer, Motor Vehicle Fitter, Technical Sales Engineer, Workshop Technician and more.

 **WANT MORE INFO?  
SCAN HERE**







# WELCOME TO CREATIVE INDUSTRIES AND DIGITAL

Subjects covered include:

- Art, Design and Photography
- ICT
- Media
- Performing Arts
- Sound & Music



**Bilal Bobat**

Assistant Principal,  
Creative Industries and Digital

We're proud of our offering in the creative and digital industries. You'll have the opportunity to be taught by industry experts, and learn in state-of-the-art facilities with exposure to the latest developments in the sector. We ensure learning is not limited to the classroom, our student experience is rich and industry led with exciting projects throughout the year.

**email:** [bilal@ucg.ac.uk](mailto:bilal@ucg.ac.uk)



# ART, DESIGN AND PHOTOGRAPHY

If you have a creative flair and an eye for great design, one of our art, design or photography courses could be for you!

There are four main specialist areas fashion and textiles, photography, fine art and graphic and 3D Design. In each of these areas you will be taught by an experienced teaching team with professional experience. They will push you to reach exciting, imaginative and challenging solutions, where aesthetics and function are balanced and ideas are thought provoking and visually stimulating.

We have a range of dedicated art studios, photography studios, a professional dark room and Apple Mac suites. These computers have a full range of professionally relevant software including Photoshop, InDesign and Illustrator. We also have industry-standard equipment including professional cameras.

Our courses will give you the opportunity to work on exciting projects and learn through hands-on, practical experiences in our specially designed studios.

**Do you know...**

Our photography courses are supported by global organisation, Trend Micro. This relationship benefits our students by offering them great opportunities such as real design briefs, external exhibitions, the opportunity to build professional contacts and for some, financial support towards study.

**Earning Potential**

Ranging from £18,000 at entry level up to £48,000 with the potential to earn more (payscale.com)



**COURSE TITLE\***

**Level 1 Diploma in Art & Design**

**Level 2 Diploma in Art & Design**

**Level 2 Diploma in Photography**

**Level 3 Applied General/ Extended Applied General Diploma in Art & Design**

**Level 3 Foundation Diploma in Art & Design**

**WHAT'S NEXT?**

Upon successful completion of Level 3, you can progress onto the Level 3 /4 Foundation Diploma in Art and Design at the College, enter employment, or pursue a degree at university

**WANT MORE INFO? SCAN HERE**



# ICT

ICT is required by all businesses in today's world. Whether it's the ability to communicate and run administration using software, the advanced technical knowledge to design new programs, or the knowledge of how to build secure networks, ICT skills are in huge demand and the sector provides millions of job opportunities.

Through a mix of theoretical and practical learning, our computing courses will help you to develop a solid general knowledge base across a range of computing topics preparing you for your next steps.

There is a skilled team of lecturers, delivering teaching to the highest standards. Our teaching reflects new and innovative technologies to give every student the opportunity to become a professional in the field of ICT.

Employability and enterprise skills are included in our courses and we work with employers to ensure that our

vocational provision meets the needs of employers and changing demand.

**Do you know...**

We have award-winning staff including teachers who have won the Pearson National Teaching Award.

Career opportunities are vast and varied including Games Designer, Computer Technician, Data Consultant, Digital Marketing Officer, IT Analyst, Mobile App Developer, Network Engineer, Software Developer, Solutions Engineer, Systems Analyst, Technical Support Officer, Web Designer and Web Developer.



**WHAT'S NEXT?**

Upon successful completion of Level 3, you can progress onto a HNC or foundation degree in computing at our sister college the College of North West London, or study degree at university such as BSc Computing Science or BSc Computing and Digital Marketing.

**COURSE TITLE\***

**BTEC Level 1 Diploma for IT Users**

**BTEC Level 2 Diploma for IT Users**

**BTEC Level 3 Diploma/ Extended Diploma ICT Practitioners**

**T Level Digital Production, Design & Development**

**WANT MORE INFO? SCAN HERE**





MEDIA

By 2025 the media and entertainment industry in the UK will be worth £88 billion. With demand for jobs in the sector ever-increasing, it's an exciting time to be joining.

Our media courses focus on television production and cover topics like moving image, single camera production, multi camera studio production, digital editing, podcasting, journalism and short film production. Additional units for study include audio, animation, and photography.

Our facilities include dedicated TV and radio studios, and Mac editing suites. You will learn from experienced teachers, who continue to work in the creative industries

or further their knowledge through advanced research.

We work in partnership with a range of companies, to provide work experience opportunities and work-related projects. Over the past six years, we have established a good working partnership with Westminster City Council and our students to get the opportunity to produce professional documentaries and produce corporate videos for Active Westminster.



**COURSE TITLE\***

**Level 1 Diploma in Creative Media Production and Technology**

**Level 2 Diploma in Creative Media Production and Technology**

**Level 3 Diploma/Extended Diploma in Creative Media Production**

**WANT MORE INFO? SCAN HERE**

**WHAT'S NEXT?**

Upon successful completion at each level, you can enter employment or after completing Level 3, you can pursue a university degree. Potential future job opportunities include 3D animator, AV technician, broadcast engineer, camera operator, digital designer, director, floor manager, journalist, lighting technician, producer, radio broadcast assistant, runner, screen writer, sound engineer, special effects designer, stage manager and video editor.

PERFORMING ARTS

Our performing arts courses will develop your skills in acting, directing, movement and singing. We have a range of levels on offer and are here to help you develop and grow, ensuring you gain both the practical and academic skills that you'll need to progress on to Higher Education including drama school or directly into work.

The College has a state-of-the-art purpose-built theatre, a dance studio and workshop spaces. You will be taught by an experienced team, who continue to work in the Creative Industries and continue to further their knowledge through research.

Gaining employability skills is important so we work with a number of companies to provide work experience and work-related project opportunities either individually or in a group.

Projects have included casting for Wind/Rush Generations at the National Theatre Connections Festival, a Children's

Theatre tour to local primary schools, performing at both the Kiln and Soho Theatres (in association with National Theatre Connections) and a Christmas production of Little Shop of Horrors at our Sarah Siddons Theatre. We also make regular visits to participate in workshops at professional theatres and to watch their productions.

**Do you know...**

Recently, our extended diploma students competed to become the cast that premiered in Wind/Rush Generations at the National Theatre Connections Festival.



**WHAT'S NEXT?**

Upon completion of your study, you can pursue a university degree or enter employment. Potential future job opportunities include; actor, artistic director, casting director, choreographer, dancer, drama coach, performing artist, playwright, producer, prop manager, set designer, singer, stagehand, stage manager, theatre director and theatre producer.

**COURSE TITLE\***

**UAL Level 2 Diploma in Performing & Production Arts**

**UAL Level 3 Diploma/Extended Diploma in Performing & Production Arts**

**WANT MORE INFO? SCAN HERE**



# SOUND AND MUSIC

If you're a budding musician or music producer, a course at City of Westminster College will equip you with the originality, innovation and creativity you'll need to break into this lively and dynamic but competitive industry.

We are one of the very best equipped colleges in the country for sound and music. Our fantastic facilities include: dedicated professional analogue and digital recording equipment featuring a 24-track recording studio (analogue and digital), a full recording suite with individual hardware workstations and mixers, a Mac music production suite with Pro-Tools and Logic Pro, an analogue Studer Tape machine and a Midus Live Sound set up.

You will also have access to a fully functioning, professionally equipped recording studio, rehearsal

rooms and access to the College's professional Theatre for live sound and performances.

**Do you know...**  
You'll be taught by an experienced team with many years of Music Industry experience and benefit from regular guest lectures and master classes from music industry professionals.

**Earning potential**  
anging from an entry level salary with the potential to earn in excess of £100,000 dependent on experience (payscale.com)



## COURSE TITLE\*

**Gateway Diploma in Skills for Music and Music Technology Level 2, in partnership with The Islington Music Workshop**

**UAL Level 2 Diploma in Performing & Production Arts**

**UAL Level 3 Diploma/ Extended Diploma in Performing & Production Arts**

## WHAT'S NEXT?

Upon successful completion of the Level 3, you can progress onto university or into employment. Future job opportunities include music producer,

music therapist, musician, private music teacher, secondary school teacher, sound designer, sound engineer, sound technician, broadcasting/film/video.

 **WANT MORE INFO? SCAN HERE**







# WELCOME TO HEALTH, WELLBEING AND CARE



**Sandip Charlton**  
Assistant Principal,  
Health, Wellbeing and Care

Welcome to Health, Wellbeing and Care. If your ambition is to be a nurse, sports coach, social worker, police officer, beautician, member of cabin crew, or a midwife to name a few, our courses in Health, wellbeing and Care are for you. You'll learn in fantastic industry-standard facilities, and be taught by passionate and supportive teaching staff, all focused on helping you progress into the career you choose.

**email: [sandip@ucg.ac.uk](mailto:sandip@ucg.ac.uk)**

Subjects covered include:

- Health & Social Care
- Public Services
- Sports
- Travel and Tourism



# HEALTH AND SOCIAL CARE

If you're passionate about caring for others and want to develop your knowledge and experience of the health and social care sector, we can offer you excellent learning and support from teachers with strong industry experience

You will explore caring and safeguarding for adults and children and examine areas including physiology and psychology. We provide industry insight into professional practice and how to evaluate a patient's needs.

There are a fantastic range of trips including visits to the Museum of Childhood, the Technology Show for Special Needs and Nursery World. In addition to this, you will also have the opportunity to hear from industry experts who work in the specialist fields you may wish to progress into.

Students on the Level 3 course will undertake a specialist work placement with an

employer in the care sector. You will need to meet the relevant employment checks before being placed.

**Do you know...**  
A career in the Health and Social care sector will give you the opportunity to make a real difference to people's lives, whether that's on the front-line treating patients, conducting important lifesaving research or in an administration role.

**Earning Potential**  
The average salary for a social worker in the UK is £23,691 annually; the range is £18,135 to £52,024 (reed.co.uk).

## COURSE TITLE\*

CACHE Level 1 Diploma in Health & Social Care

CACHE Level 2 Extended Diploma in Health & Social Care

CACHE Level 3 Certificate/ Diploma in Health & Social Care

## WHAT'S NEXT?

Many of our students progress onto university to study a variety of degrees including nursing, environmental health, social policy, criminology, welfare studies and nutrition. Careers in this sector

include: carer, dental hygienist, family support worker, health care assistant, midwife, nurse, occupational therapist, radiologist, social worker, speech therapist, youth worker and more.

# PUBLIC SERVICES

If life as a paramedic, police officer or member of the armed services appeals to you, then our public services courses will suit you perfectly. There are many exciting job opportunities in the public services that help keep our communities safe and thriving.

You will learn from teachers that have industry experience and provide insight into life in public services and prepare you in a structured and supportive environment. You will develop your employability skills, physical fitness and academic thinking, which gives you the opportunity to enter employment when you finish the course or progress on to university.

Guest speakers come in throughout your course, giving you real insight into a career in public services and there are fun activities, assault courses

and demonstrations. We offer outdoor adventure trips including camping, canoeing, orienteering, abseiling and climbing. Your career is important so you get the opportunity to gain work experience, and get impartial careers advice and guidance from employers and engage in work-related projects to give you a head start in your chosen career.

**Earning Potential:**  
Ranging from £18,000 at entry level, rising to £48,000+ with more experience (prospects.ac.uk).

## COURSE TITLE

NCFE Level 1 Diploma in Uniformed Services

NCFE Level 2 Certificate in Uniformed Services

NCFE Level 3 Diploma/ Extended Diploma in Uniformed Services

## WHAT'S NEXT?

Upon successful completion of each level, you can expect to enter employment or after completing our Level 3 course you could choose to progress on to a degree-level course at university.



WANT MORE INFO?  
SCAN HERE





# SPORT

If you have the ambition to compete in sport at the highest level, or coaching an academy or perhaps becoming a Personal Trainer, studying a sports course with us is the path for you.

Our sports courses will allow you to develop a strong set of skills, preparing you to begin a successful career in the sports industry. At Levels 1 and 2 students become confident in the basics and complete their course feeling prepared for progression onto Level 3. Students on our Level 3 courses have the option to specialise in an area of particular interest to them.

You'll learn from excellent teaching and support teachers who provide trips to places like Wembley Stadium, Manchester Velodrome and the Sky Sports Studios. You'll also have the opportunity to join the College

basketball and football teams, and take part in a range of enrichment activities such as basketball and boxing.

You'll develop as an athlete, coach and personal trainer and be provided with relevant work experience opportunities.

**Do you know...**  
Lessons take place in our sports hall and fitness suite, which offer the latest resistance training equipment.

**Earning potential...**  
Ranging from £18,000 at entry level rising to £48,000 with experience and above (prospects.co.uk)



## COURSE TITLE\*

**BTEC Level 1 Diploma in Sport and Active Leisure**

**NCFE Level 2 Diploma in Sport**

**NCFE Level 3 Certificate in Gym Instructing and Personal Training**

**NCFE Level 3 Diploma/ Extended Diploma in Sport and Physical Activity – Sport Coaching Pathway**

**NCFE Level 3 Diploma/ Extended Diploma in Sport and Physical Activity – Sport and Exercise Science Pathway**

## WHAT'S NEXT?

Upon successful completion of the Level 3, you can progress onto a HND course or a science degree in sports therapy, sports nutrition, sports coaching, sports studies, sports and exercise science, sports massage as well as sports psychology.

Future opportunities may include community sports leader, dietician, fitness instructor, nutritionist, PE teacher, sports psychologist, sports referee, sports therapist and more.

# TRAVEL AND TOURISM

If you see yourself working as a holiday representative or managing a chain of hotels, are passionate about local culture, and have a desire to help people make the most of their leisure time, you'd love a career in travel and tourism.

Learn from teachers with industry experience, high professional standards and the skills required by the travel and leisure sector. As part of your qualification, you will also go on relevant trips and visits to further help you to develop your knowledge, understanding and skills about the travel and tourism industry.

You'll study practical work-related projects with teachers who have

years of real industry experience, and be supported to develop skills for job applications, interviews by your teachers and industry experts.

**Do you know...**  
You can gain work experience from industry leading employers and have the opportunity to experience a British Airways Training Day. Students also visit sites such as South Bank and Cadbury's World.

## COURSE TITLE\*

**City & Guilds Level 1 Diploma in Travel and Tourism**

**City & Guilds Level 2 Diploma in Travel and Tourism**

**NCFE Level 3 Diploma / Extended Diploma in Travel & Tourism**



## WHAT'S NEXT?

Upon successful completion of Level 3, you can progress onto a university degree or enter employment. Future job opportunities may include airport

customer service agent, cabin crew, events officer, hotel manager, tour operator, tourism officer, travel agent and more.

WANT MORE INFO?  
SCAN HERE







# WELCOME TO LIFELONG LEARNING

Subjects covered include:

- English for Speakers of Other Languages (ESOL)



**Phyllis Scoon**  
Assistant Principal,  
Lifelong Learning

ESOL courses are designed for non-native speakers of English who wish to improve their language skills and use of English in daily life.

Our ESOL qualifications give students better chances in work, and help them to progress to other Further or Higher Education courses.

email: [phyllis@ucg.ac.uk](mailto:phyllis@ucg.ac.uk)



# ENGLISH FOR SPEAKERS OF OTHER LANGUAGES (ESOL)

Our ESOL courses will help you if you want to find a job. You will also develop communication skills, which will help you become part of your local community and access services around you. Our teachers are highly qualified, very experienced and are always ready to help you.

We have high success rates on these courses, and many of our past students have moved on to other courses offered at the College, found jobs, or started their own businesses.

Available from September to July, our programme of courses consists of ESOL for Young Learners (16-18 full-time).

Courses for young learners include subjects related to Business, Personal Development, Employability, ICT and

Functional Skills/GCSE Maths.

Specific English courses include core subjects such as Business and Well-being (such as Mental Health and Stress Awareness)- delivered at Entry 3 to Level 2.

**Do you know...**

Our ESOL courses run throughout the year from September to July at our Maida Vale and Paddington Green campuses.

**COURSE TITLE\***

English for Speakers of Other Languages (ESOL)

**WHAT'S NEXT?**

Progression can include moving to the next level of ESOL. As your English improves, so will your employment opportunities.

 **WANT MORE INFO? SCAN HERE**







# WELCOME TO SUPPORTED LEARNING



**Nicola McClean**  
Assistant Principal,  
Student Services and Supported Learning

Supporting Learning offers students with learning difficulties and disabilities structured programmes of learning to develop independent living and employability skills and prepare for adulthood.

There are three strands of learning:  
**Students with complex needs:**

Skills for Living

**Independent Living Skills:**

Living to Learning

**Employability:**

- Preparation for Work
- Pre Internship
- Supported Internships

Our students learn a range of important skills such as cooking, travel training, social and communication skills as well as potential progression into Supported Internships and experiences working in the NHS, Local Authorities and small businesses, which can lead to paid employment or supported apprenticeships.

**email:** [nicola@ucg.ac.uk](mailto:nicola@ucg.ac.uk)





### Progression

Students will be looking to progress onto a Pre or Supported internship, paid employment or a college course at a higher level.

### Pre-Internship

Is a one-year college-based course, which will prepare students for the Supported Internship or other workplace opportunities.

### Supported Internship

Is for young people between the ages of 16-25 with special educational needs and disabilities. It is intended to enable young people with learning difficulties and/or disabilities to achieve sustainable paid employment by equipping them with the skills they need through learning in the workplace. Students are supported by a job coach and tutors throughout the year.

### Entry into Construction

(Certificate in Construction Multi-skills) This qualification provides an introduction to the construction trades at Entry Level 3.

**Our Supported Learning team offers educational progression routes for learners with learning difficulties and disabilities. Courses are personalised to meet the individual needs of each student including adapting resources and timetables, supporting independent travel and living skills.**

We are based in purpose-built facilities and our programmes are specially planned to enable students to learn through practical daily living activities in the college and local community.

### Facilities include:

- Specially adapted and fully fitted kitchen and utility room
- Garden
- A daily living environment
- IT classrooms and art and craft rooms
- Accessible toilets and hygiene facilities

### Courses and progression routes

#### Skills for Living

Is a practical-based course designed for students with severe learning difficulties. Students work to develop their independence and communication skills.

#### Progression

Students are expected to progress onto the course 'From Living to Learning', or Adult Social Care funded day provision or adult education courses.

### From Living to Learning

The purpose of this course is to build on existing knowledge and develop skills towards independent living and work. Each aspect of the course is tailored to the individual.

#### Progression

Students can progress onto our 'Preparation for Work' course or into sheltered supported or open employment. Some students may progress to a 'mainstream'

college course at Entry Level 3.

### Preparation for Work

This course is for people with learning difficulties who wish to access mainstream college or job opportunities. Students will need to be working at around Entry Level 2 in literacy and numeracy and will be expected to be independent travellers or able to work towards this. Students must also show a willingness to taste a variety of employment and vocational experiences.

**WANT MORE INFO? SCAN HERE**







We meet the needs of employers by offering high quality work-based vocational learning in a wide range of industry sectors and skill areas.

Employees can gain valuable skills while employers improve the efficiency and productivity of their business.

We are flexible and business-focused, and our professional trainers design programmes that match the needs of your organisation. We also have an established and successful NVQ Assessment Centre.

Are you looking to develop your workforce, but unable to commit to lengthy courses?

We run a wide range of short courses, which provide employees with the qualifications and skills needed to improve the way they work and make a positive impact on your organisation.

Contact our Business Development team for more information on 020 7258 2711 or email [business.development@cw.ac.uk](mailto:business.development@cw.ac.uk)

### COURSE TITLE\*

**Certificate in Assessing Vocational Achievement (TAQA 3 Unit Route)**

# WELCOME TO WORKFORCE DEVELOPMENT



**Malgorzata Zielinska**  
Director of Business Development

Whether you are looking to get back to work, change careers or find your first ever job in the UK, then short courses offered by our Business Development department are the perfect choice for you.

**email:** [mal@ucg.ac.uk](mailto:mal@ucg.ac.uk)







### Superb spaces for hire

Paddington Green Campus is City of Westminster College's £102 million flagship Campus, and has won prestigious RIBA and NLA New London Architecture awards since it opened in January 2011. Many of its superb spaces are available for short and long-term hire, including the Sarah Siddons Theatre, Sports Hall, Dance Studio and a wide range of teaching and presentation rooms. Spaces include:

- The Atrium
- The Boardroom Suite
- Meeting Rooms and Pods
- Roof Terrace
- Sarah Siddons Theatre
- Sports Hall and Gym
- Dance Studio
- Workshops
- The Cockpit

### In-house catering

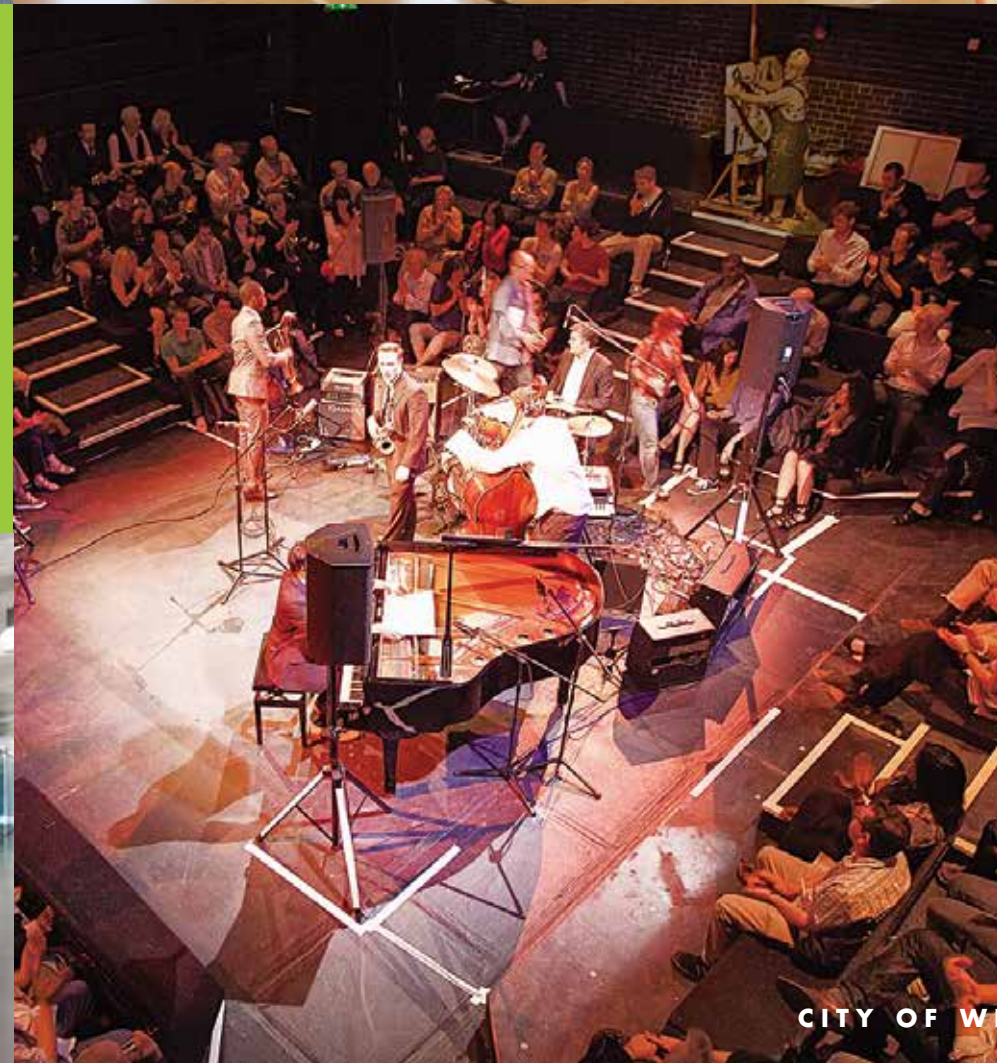
As well as providing breathtaking central London surroundings for your event, we can assist with its organisation. Our in-house caterers are able to provide anything from tea /coffee and biscuits to drinks and canapés. Our extensive contacts book means we can also provide guidance on sourcing additional specialist suppliers, such as cake makers and lighting and sound hire companies.

**For more information on any of the spaces available for hire please contact Events and Lettings Manager via: [events@cw.ac.uk](mailto:events@cw.ac.uk)**

# SERVING A HIRE PURPOSE

The unique and multi-functional facilities at City of Westminster College lend themselves to many different types of events. We host board meetings, networking events, general industry events, film and photo shoots, celebration events and regular leisure club.

Open for all bookings.





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United Colleges Group comprises of City of Westminster College and the College of North West London.

The partnership means:

- Increased range of learning facilities for you to use
- More opportunities for out-of-class activities
- We can devote more resources directly to teaching, learning and student support services

To find out more, please visit:

[cwc.ac.uk](http://cwc.ac.uk)



[ucg.ac.uk](http://ucg.ac.uk)



[cnwl.ac.uk](http://cnwl.ac.uk)

