



**WE ARE  
CITY OF  
WESTMINSTER  
COLLEGE**

**CITY OF  
WESTMINSTER  
COLLEGE**



[www.cwc.ac.uk](http://www.cwc.ac.uk)



# CONTENTS

## **3 Welcome**

- 5 Reasons to study with us
- 9 Visit us
- 11 Talk to us
- 12 Find us
- 14 Paddington Green Campus
- 16 Maida Vale Campus
- 18 The Cockpit

## **20 Student Support**

- 21 Welfare
- 21 Counselling
- 21 Careers Advice
- 22 Personal Tutor
- 22 Induction
- 22 Equal Opportunities
- 22 LGBT Support
- 23 Additional Learning Support
- 23 Health and Security
- 24 Car & Bicycle Parking
- 24 Canteens

## **25 Student Life**

- 26 Enrichment
- 26 Learning Resource Centres

## **27 Get Involved**

- 27 Student Union
- 27 Student Council and Student Governors
- 27 Course Reps
- 27 Student Ambassadors

## **28 Financial Support**

- 30 Further Education courses
- 30 24+ Advanced Learning Loans
- 31 Higher Education courses
- 31 Short, Commercial and Professional courses

## **32 How to Apply**

## **34 Key**

## **36 Choosing the right course level**

## **38 Choosing the right course qualification**

## **40 Personal, Social & Employability Skills**

- 42 A-levels
- 44 Access to H.E. Diplomas
- 46 Accounting
- 48 Apprenticeships
- 52 Art, Design & Photography
- 56 Back to Work
- 57 Building Services Engineering
- 60 Business Studies
- 62 Civil Engineering
- 64 EFL
- 65 Engineering
- 66 ESOL
- 68 Fresh Start
- 69 GCSEs & Functional Skills
- 72 Health & Social Care
- 73 Higher Education
- 74 ICT
- 76 Learning Difficulties & Disabilities
- 80 Media
- 82 Motor Vehicle Maintenance & Repair
- 84 Performing Arts
- 86 Public Services
- 90 Science
- 94 Sound & Music
- 98 Sport
- 99 Teacher Training
- 100 Travel & Tourism
- 102 Workforce Development Courses & NVQs
- 103 Short Coursee
- 104 Hire**
- 106 United Colleges Group**



# WELCOME

For all us the year 2020 has presented many challenges. Whether that has been through the direct experience of catching the coronavirus or knowing someone who has and even if you don't there is no doubt that the interruption to what was our "normal" life has been significant.

However, at United Colleges Group, our aim is to try and help our students, whether younger or older, achieve their ambition. That ambition may well be to progress to University or move into a good and well-paid job in something you do already or something you want to do in the future. We have purposefully designed our courses so we maximise our face to face tuition whilst recognising that whilst coronavirus exists without a vaccine, we must be flexible in how we help our students learn and progress.

With five sites spread across Westminster, Camden and Brent, United Colleges Group is well placed to help improve the life chances of every person who walks through our doors and joins us.

As Group Principal, I am committed to leading United Colleges Group – either through the College of North West London or City of Westminster – to ensure our students achieve the very best they can. We believe in working with and for our students and we expect our students to help us help them to be the very best they can not just inside our buildings but as a responsible citizen of our London City Community.

Our teachers are attentive and dedicated to our students' needs and we offer the all-round support that every student deserves in these extremely challenging times. All our dedicated staff will ensure our students are stretched academically and students with special educational needs and disabilities are expertly supported, allowing us to bring out the best in everyone. Regardless of background, starting point or past successes or failures we ensure that our students excel and achieve their ambition, an ambition that we will help grow.

Whilst at college, you may wish to take part in our wide range of enrichment activities which include clubs and societies, sport and physical activities and voluntary work on top of your main course. All aspects of your study will help when you apply to university or pursue a career at the end of your time with us.

The information in this course guide will help you make the right choices. Making the right choice now is essential to your future career. I hope you decide to join us.

Best wishes

**Stephen Davis**  
Group Principal





# REASONS TO STUDY WITH US

- We are committed to supporting and guiding you through your journey with us and we care about getting you ready for further study and the world of work.
- Our students take part in national competitions and events including WorldSkills, National Theatre Connections and London Citizens.
- We have a great team of advisors who can help and support you with career guidance, financial support and mentoring while you're with us.
- Our teachers are nationally recognized and include two Pearson Teaching Award winners.
- Our Paddington Green Campus offers an award-winning learning environment with state of the art facilities including photography studios, a motor vehicle workshop and a recording studio.
- All our campuses are situated in central London, close to Paddington, Edgware Road and Marylebone with excellent transport links.
- We have a dedicated Work Experience (WEX) hub and team who are committed to helping you get the best placements available.
- We are accredited by the Matrix quality standard for information, advice and guidance.







# VISIT US

Our Open Days are a great way for you to find out more about us and get a feel for what it's like to be a student at City of Westminster College. You will be able to chat to our teachers to learn about our courses and college life and get all of your questions answered. Due to the circumstances this year, you can find out more about studying at CWC from the safety of your own home in our live 'virtual classrooms'.

We have Open Days (virtual and onsite, when conditions allow) throughout the year, so please check our website regularly for updates. You can find out more information about our upcoming Open Days and register your interest on our website at [www.cwc.ac.uk/opensdays](http://www.cwc.ac.uk/opensdays)

## Covid-19: Our response & measures

### What we're doing:

- All campuses are deep cleaned on a regular basis
- Staff are provided with and wear the appropriate PPE
- Staff are continuously trained on the latest health and safety measures to ensure everyone is safe while onsite
- We continue to respond to the needs of our students and continue to focus on providing the best quality education for them
- A blended learning approach means that students receive 50% of their studies online and have a staggered timetable so that when they are on campus, there are fewer students onsite
- All enrolment now takes place online, reducing the risk of face-to-face contact

### What you can expect:

- Clear signage on campuses
- One-way system in place
- Face coverings are mandatory on campus
- Hand sanitising stations can be found throughout our campuses
- Staggered timetables
- Blended learning
- Smaller classrooms
- All campuses maintain a high level of cleanliness
- Clear rules and guidelines on social distancing
- Rapid Response Team on hand for any potential cases
- Restrictions on the use of lifts on our campuses to ensure safety measures are met



# TALK TO US

Our dedicated and friendly Information and Advice team are located on the ground floor of our Paddington Green Campus and provide the following services:

## Course Advice

- Information and guidance about course options available at City of Westminster College
- Detailed information about each course can be found and printed from our website **[www.cwc.ac.uk](http://www.cwc.ac.uk)**
- For course advice only, please call **020 7258 2721** or email **[customer.services@cwc.ac.uk](mailto:customer.services@cwc.ac.uk)**

## Student Advice

- Safeguarding concerns
- Family difficulties
- Homelessness
- Sexual health concerns and condom distribution
- Personal and emotional support
- For more information, please email **[studentadvice@cwc.ac.uk](mailto:studentadvice@cwc.ac.uk)**

## Financial Support

- Bursary and Learner Support Fund applications and queries
- Free meals in F.E applications and queries
- Childcare queries

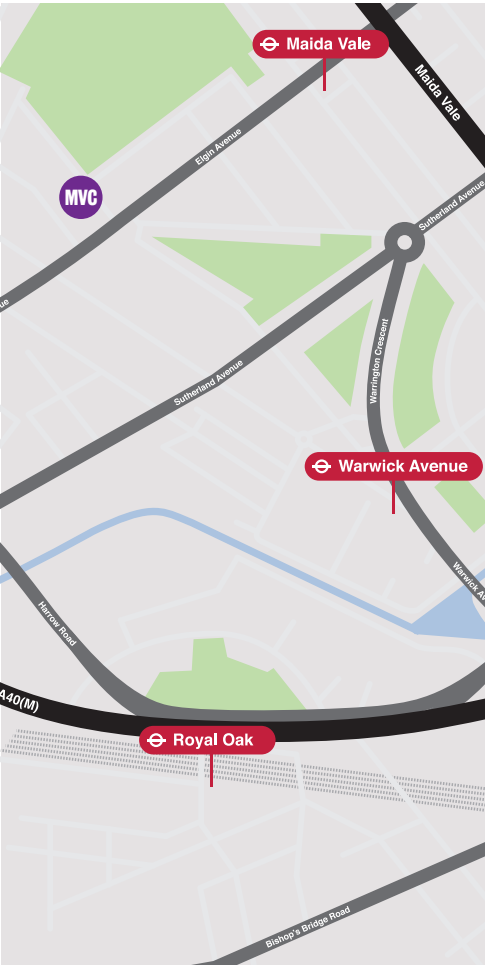
## Careers Advice (for enrolled students)

- Information, advice and guidance around progression into higher or further education, training or employment
- Developing employability skills
- Insights into the world of work through employee engagement

# FIND US

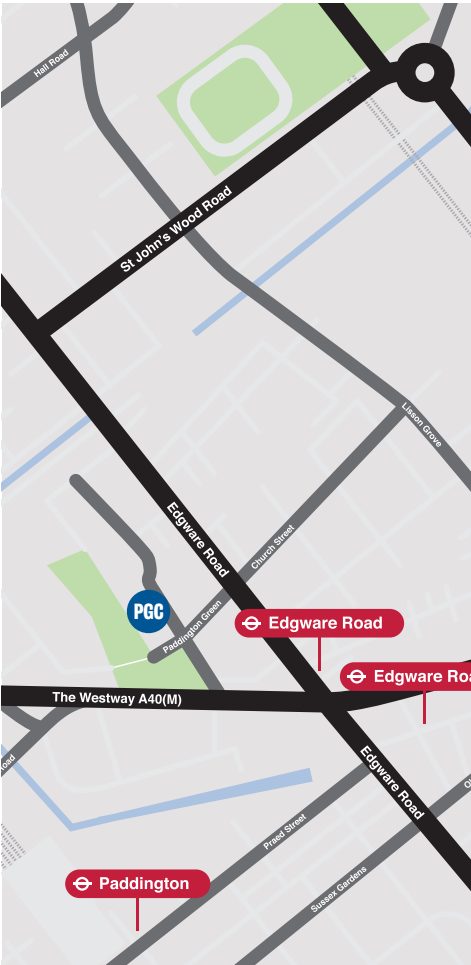
## Maida Vale Campus

Elgin Avenue  
London W9 2NR  
020 7723 8826



## Paddington Green Campus

Paddington Green  
London W2 1NB  
020 7723 8826

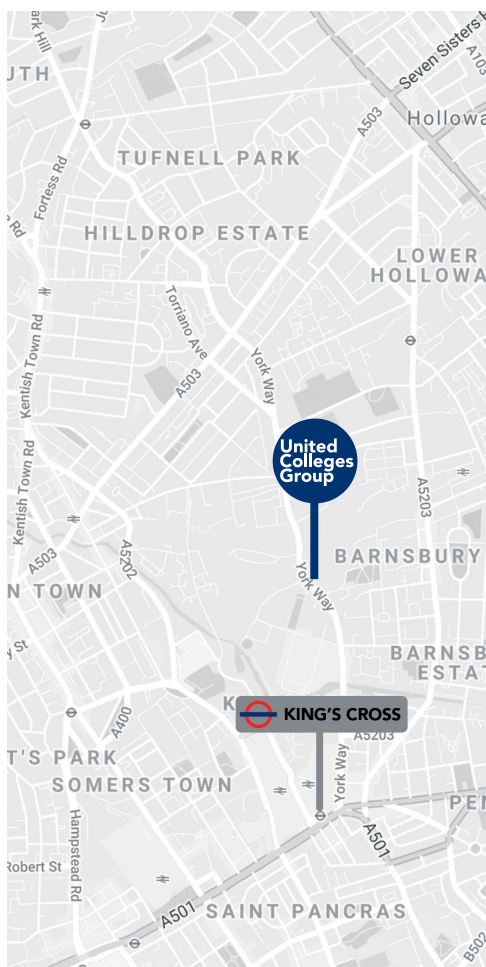
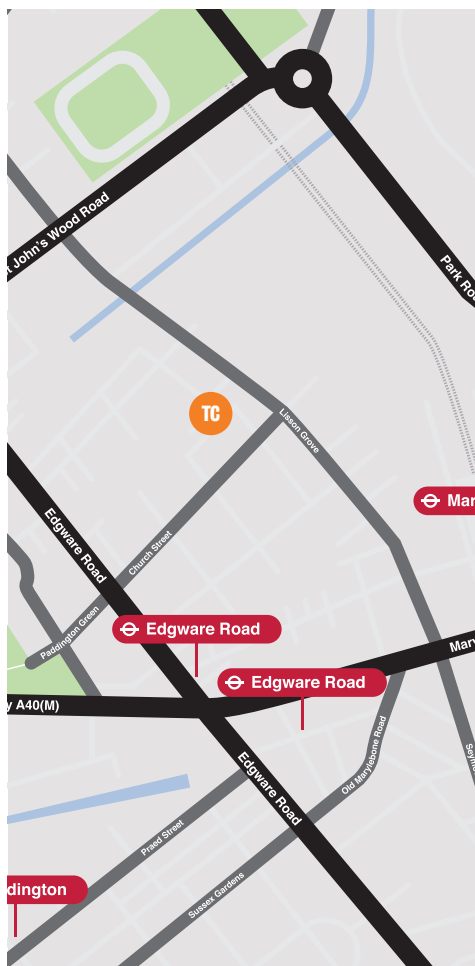




020 7258 2925

King's Cross Construction Skills Centre

180 York Way, King's Cross, London, N1C 0AZ  
020 8208 5000



# PADDINGTON GREEN CAMPUS

**Paddington Green, London, W2 1NB**

**020 7723 8826**

**[customer.services@cw.ac.uk](mailto:customer.services@cw.ac.uk)**

Our award-winning Paddington Green Campus offers a 21st century learning environment with some of the best and most modern facilities and learning support. Offering a mix of informal and formal teaching and meeting spaces, a large atrium, outdoor terraces and great views, this campus offers an inspiring sense of space and light.

The building also offers state-of-the-art facilities including a dark room and photography studios, TV and radio studio, a dance studio, a purpose-built theatre, Mac editing suites, an industry standard motor vehicle workshop, a Sport England standard sports hall and an airplane cabin training room. We also have a suite of science laboratories fitted with the latest specialist technology. There is also a canteen with an outdoor terrace and a public cafe on the ground floor.

Paddington Green Campus is also home to our Information and Advice Centre, where you can access guidance on courses, training opportunities, financial and other support whilst studying with us.

The campus is close to underground and rail stations and is served by major bus routes and has extensive motorbike and bicycle parking facilities including the Santander bike hobs.

 **Edgware Road, Marylebone or Paddington**

 **6, 16, 18, 98, 332 or 414**

 **Paddington or Marylebone**



# MAIDA VALE CAMPUS

**Elgin Avenue, London, W9 2NR**  
**020 7723 8826**  
**[customer.services@cw.ac.uk](mailto:customer.services@cw.ac.uk)**

Located on Elgin Avenue close to Maida Vale, Westbourne Park and Warwick Avenue underground stations and bicycle parking facilities including the Santander bike hobs. Our newly refurbished Maida Vale Campus opened in September 2017 and offers a mix of informal and formal teaching and meeting spaces. Facilities include a multi-sensory room for our students with learning difficulties and disabilities, outdoor terraces and bespoke teaching facilities. this Campus offers an inspiring sense of space and light.

Business Development, ESOL courses for adults and specialist provision for those with Learning Difficulties and Disabilities (LDD) are now based in this newly refurbished Campus, along with a new Employability Centre providing advice and support for those seeking employment, combined with focused short training programmes designed to assist individuals to get back into work.

 **Maida Vale, Westbourne Park or Warwick Avenue**

 **6, 16, 31, 36, 98, 187, 328, 414**



WWW.CWC.BZ.UK  
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COLLEGE  
MAIDA VALE CAMPUS

# THE COCKPIT

**The Cockpit, Gateforth Street, London, NW8 8EH**  
**020 7258 2925**  
**mail@thecockpit.org.uk**

The Cockpit is a College-owned, purpose built, black-box commercial theatre in Marylebone, central London. Various spaces are available for hire with up to 220 seats for shows, rehearsals, photo or film shoots, auditions, band practice, seminars or conferences.

The Cockpit also runs a popular, affordable range of early career professional development courses and classes with performance opportunities for those that want to pursue making their own work.

The Cockpit Theatre Maker program is an initiative which combines learning, making and performing to support groups and individuals wanting to take their work to the next level. As well as offering discounted rehearsal space and box off splits, the Cockpit has audience capacity of up to 220 seats.

For more information about hiring the space, as well as events and performance listings, please visit their website **www.thecockpit.org.uk**



**Edgware Road, Marylebone or Paddington**



**6, 16, 18, 98, 332 or 414**



**Paddington or Marylebone**

# The Cockpit

# STUDENT SUPPORT

The Learner Services Team offer you support throughout your studies, even if the issue is unrelated to your course. If you need confidential advice or information on matters such as fees, financial support, immigration, childcare or other personal issues, we encourage you to get in touch with our Student Advisors. To contact an Advisor before you apply for a course, please email [studentadvice@cw.ac.uk](mailto:studentadvice@cw.ac.uk) and arrange a time to speak to a member of the team.

## Safeguarding and Prevent

We take the safety of our learners very seriously and aim to provide a safe, welcoming learning environment. We work to keep all learners safe from abuse of any kind. This includes raising awareness of the risks around grooming, radicalisation and extremism. **It is our duty to share any safeguarding concerns raised about children or vulnerable adults with statutory authorities.**

If you have any concerns about your safety and/or well-being, or about the safety and/or well-being of a young person or vulnerable adult who is enrolled at the college please contact a member of the safeguarding team or your tutor who will follow up your concerns. If you have a safeguarding concern, please email [safeguarding@cw.ac.uk](mailto:safeguarding@cw.ac.uk)

## Welfare

Our Student Advisors can offer you practical help and advice with:

- Accessing financial support available at College (including 16-19 Bursary, Free meals in F.E, Discretionary Learner Support Funds & 19+ Advanced Learning Loan bursary)
- Support for Looked After Young People and recent Care Leavers
- Housing advice and support for young people needing emergency accommodation. (N.B. The College does not provide accommodation for students)
- Rights, entitlements and support for asylum seekers, refugees and people subject to immigration regulations
- Domestic violence - emergency advice and referrals to specialist support services
- Sexual health - free condoms and referrals to specialist services
- Benefits e.g. Job Seeker's Allowance/Income Support

Our Student Advisors are not immigration or benefit advisors. They will signpost you to relevant agencies.

## Supporting Looked after Children and Care Leavers

Our Student Advisors are the first point of contact for Looked After Children and Care Leavers. If you would like to find out how the College can support Looked After Children and Care Leavers, please email [studentadvice@cwc.ac.uk](mailto:studentadvice@cwc.ac.uk)

## Counselling

If you are experiencing personal difficulties which are affecting your well-being and/or ability to study, you can contact our Student Advisors. They can offer you the opportunity to talk through your feelings and concerns in confidence and can help source long-term counselling and support services outside the College.

## Careers Advice

We have a team of Careers Advisors who can offer you confidential and impartial information, advice and guidance to help you decide on your next steps. They can help you with university applications, apprenticeship applications, further study, employment and training opportunities. Our College Careers Advisors can also help with progression information if you are considering other College courses.

## Personal Tutor

All full-time students are allocated a personal tutor who will meet with you on a regular basis to monitor your progress and attendance and assist with other issues. They can explain and advise you on College rules, your learning programme, assessments, examinations and all aspects of your course.

## Induction

The College provides an Induction Programme for all students. This usually takes place at the start of a course. If you join a course late, please speak to your tutor to find out what was discussed at the induction. During your induction you will work with tutors to identify your target grades and agree actions to ensure you progress in your area of study. We know from student feedback that an induction is very useful. As well as finding out more about the course you have enrolled on, the induction helps you get to know your peers and also find out about support and facilities available in College.

## Equal Opportunities

We are totally committed to providing education and training for all, irrespective of ethnicity, gender, transgender, disability, religion, age or sexual orientation. Our Equal Opportunities Policy is monitored and reviewed regularly to make sure that it works for you.

## LGBT Support

City of Westminster College actively supports its lesbian, gay, bisexual and transgendered students and College staff members and has zero-tolerance towards homophobia, biphobia, transphobia and all forms of discrimination.

Our LGBT+ group meet monthly to plan how LGBT+ equality can be promoted throughout the college, as well as supporting each other and planning exciting extra-curricular activities. The group encourages allies of LGBT+ people to join and values their support in helping to make the world a happier, safer and more equal place. If you'd like more information, please contact: [lgbt@cwac.ac.uk](mailto:lgbt@cwac.ac.uk)

## Additional Learning Support

The Additional Learning Support (ALS) team organise and provide support for students across the College. We have a specialist team who provide support for students with a variety of needs including those who are on the autistic spectrum, have physical and sensory impairments, mental health difficulties, medical conditions, dyslexia and dyscalculia.

We can provide support for students with Education, Health and Care Plans (EHCP). If you have an EHCP it is important that you declare this on your application form as you will then be invited to attend a pre-entry confidential interview so that an assessment of need can be completed. Students are not able to complete their enrolment at the college until a copy of their EHCP has been received.

We are committed to ensuring that reasonable adjustments are made so that you are not disadvantaged in any way during your time with us, this includes any exam access arrangements. For full details of the support available, or to arrange a confidential pre-entry interview please call **020 7258 2822** or **020 7258 2914** where you will be able to speak to the Additional Learning Support Team.

## Health and Security

The personal security of our students, staff, visitors and their property is of paramount importance to us. We strive to ensure that we maintain a welcoming and safe environment for everyone that studies, works and visits us, while also maintaining security and safety for all. For everyone's comfort and safety we have a strict no-smoking policy in all College buildings.

Please note that casual hoods must be kept down within the College environment and you must wear your College ID Card and lanyard around your neck at all times while on College premises, face masks must be worn within communal areas throughout the building.

## **Car & Bicycle Parking**

Car parking is strictly limited to students with registered mobility issues and must be arranged in advance. Paddington Green and Maida Vale Campuses have ample parking facilities for bicycles and motorbikes/mopeds, however, all bikes and motorbikes are parked at the owner's risk and we strongly advise you to secure bikes/motorbikes with a suitable lock.

## **Canteens**

There are canteens at Paddington Green and Maida Vale Campuses offering a choice of affordable hot and cold refreshments. Paddington Green Campus also has a public café on the ground floor.

## **Learning Resource Centres**

Our well-equipped Learning Resource Centres provide a full range of services for students including:

- Inductions
- Study spaces for quiet study or group work
- Windows computers and Apple Macs
- Facilities for scanning, printing and photocopying
- Reference and lending collection
- Resources in a wide range of formats including books, journals, newspapers, e-books and e-Journals
- Laptops for loan during term-time
- Stationery sale

# STUDENT LIFE

Life at City of Westminster College isn't just about achieving the best grades. It's also about meeting new people, getting involved in events and activities and giving you the opportunity to expand your experiences and enhance your personal development, to help prepare you for the world of work or further study.



# ENRICHMENT

**Our Student Enrichment Team is here to help support you through your College experience. They organise a wide variety of daily activities including football, basketball, table tennis, Brazilian Jujitsu, boxing, music appreciation and street dance, giving you the opportunity to learn new skills, get involved in sports, volunteering, coaching or just have fun. If you are interested in competitive sports, the College competes in London-wide basketball and football leagues. The Student Enrichment team also plan and support an exciting range of clubs and societies, working closely with our Student Council and Student Ambassadors, to help make your time at College even more fun and action packed!**

The team works in partnership with external services within the wider community to ensure that you can access support and information from organisations such as SASH and Kick-it. Many specialist agencies come in to deliver regular tutorials on issues such as drug dependency, budgeting and rights and responsibilities.

# LEARNING RESOURCE CENTRES

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- Study spaces for quiet study or group work
- Windows computers and Apple Macs
- Facilities for scanning, printing and photocopying
- Reference and lending collection
- Resources in a wide range of formats including books, journals, newspapers, e-books and e-Journals
- Laptops for loan during term-time
- Stationery sale

# GET INVOLVED

**There are lots of ways you can get yourself involved in College life, meet other students, gain valuable experience and make your voice heard – all of which will look great on your CV.**

## **Student Union**

All of our students are invited to become a member of the College's Student Council, which is part of the National Union of Students (NUS). This membership gives you access to advice and information, discounts on travel, shopping, stationery and many other useful benefits to make living on a student budget easier.

## **Student Council and Student Governors**

Student Governors are elected from the Student Council and sit on the Governing Body of the College, making sure that the views and voices of students are heard. They work with the College Governors to help improve the education and teaching at City of Westminster College. It's your Student Council – and that means you can take an active part in shaping it. We encourage you to develop clubs and societies, organise trips, parties and various other leisure and sporting activities.

## **Course Reps**

Each course elects a Course Representative, and they are invited to attend meetings with College managers to discuss their opinions, offer suggestions and give feedback on their course and what it is like to be a College student.

## **Student Ambassadors**

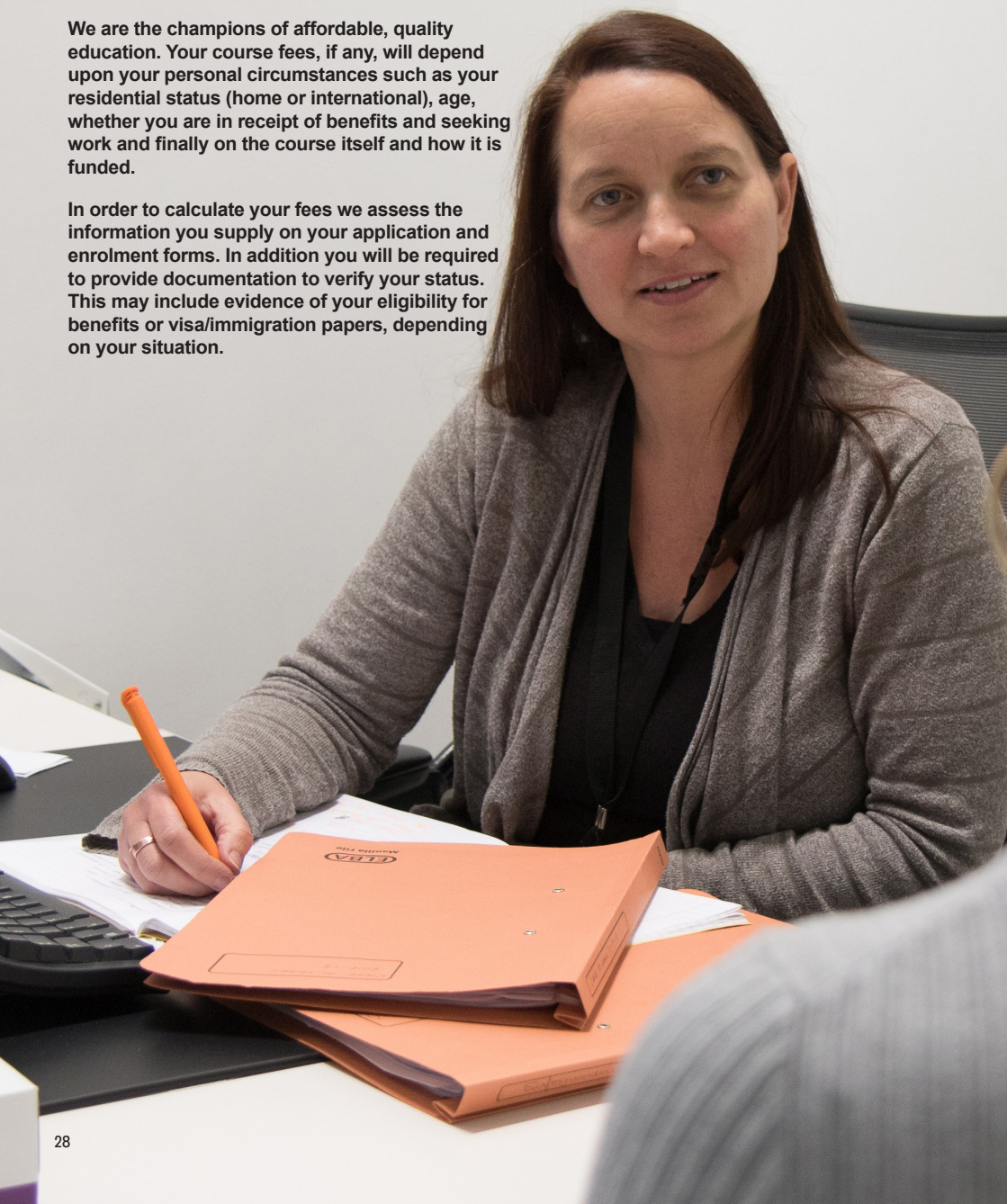
We are proud of our students and encourage them to gain skills that go beyond their qualifications. We run a Student Volunteer programme which offers learners the chance to contribute to College life, helping out with College events such as Freshers' Fairs, H.E Fairs, Open Days and Award ceremonies. Students who volunteer consistently through the year are often invited to become Student Ambassadors, where they continue to help out at internal and external events and are given the opportunity to gain paid work during the College's enrolment period. Our Ambassador programme gives students real, practical skills they can use for work and experience they can put on their UCAS applications and CVs.

Being a student at City of Westminster College is your opportunity to play an active role in your community, make friends, learn new things and ensure your voice is heard. We want to work with you to improve the College community and, by getting involved, you can help make a real difference at City of Westminster College.

# FINANCIAL SUPPORT

We are the champions of affordable, quality education. Your course fees, if any, will depend upon your personal circumstances such as your residential status (home or international), age, whether you are in receipt of benefits and seeking work and finally on the course itself and how it is funded.

In order to calculate your fees we assess the information you supply on your application and enrolment forms. In addition you will be required to provide documentation to verify your status. This may include evidence of your eligibility for benefits or visa/immigration papers, depending on your situation.





For help and information about domestic abuse go to  
[www.thehideout.org.uk](http://www.thehideout.org.uk)

# FINANCIAL SUPPORT

## Further Education courses

### 16–18 year olds

All our Further Education courses (Entry to Level 3) are free to EU and EEA\* residents who are under 19 years old on the 31st August 2021. For a few courses, these students may be expected to contribute towards the cost of specialist materials and resources. However, depending on the circumstances, they may be eligible for financial help from the College's Learner Support Fund. You should apply for any such financial support as soon as a place has been offered

### Adults

If you are aged 19 or over on the 31st August 2021, you will normally be required to pay a course fee, however, there are some exceptions explained below for UK/EU or EEA\* residents

### What will the cost of my course include?

The cost of your course will include tuition fees and examination fees, where applicable. Where a course requires additional specialist materials, there may be an additional cost. Some courses are cheaper than others because they are part funded by the government; some of these courses may also attract concessionary fees for some people

## Further Education courses

You may be eligible for a concession if:

- You are aged 19-23 years old and are studying at the level of your chosen course for the first time. This applies to Level 1, 2 and 3 courses. Where appropriate, you will have no fees to pay apart from the cost of any specialist materials or equipment used during your course
- You are unemployed and in receipt of a 'work-related' benefit such as Job Seekers Allowance (JSA), or work-related Employment and Support Allowance (ESA), and you are seeking work. In such circumstances, you may have no fees to pay apart from the cost of any specialist materials or equipment used during your course, if applicable
- You are an asylum seeker in receipt of financial assistance (NASS), you may be eligible for concessionary fees

### Level 3 Further Education courses

These courses are free to people aged 19-23 years old and studying a Level 3 course for the first time. If you already have a Level 3 qualification, or are over 23 years old, you will have a fee to pay. You can either pay the fee personally, or apply for an Advanced Learning Loan.

## Advanced Learning Loans

To be eligible for this loan, you must have been living continuously in the UK for three years immediately before the start date of your course. You must also be undertaking a course of study at Level 3 or above, e.g. A-levels, National Diploma/Certificate etc. For more information go to [www.cwc.ac.uk](http://www.cwc.ac.uk) or [www.gov.uk/advanced-learner-loan](http://www.gov.uk/advanced-learner-loan)

## Higher Education courses

If you are a home student, you may be eligible for a student loan covering all or part of your tuition fees. Information on how to apply for a student loan is available at: [www.gov.uk/student-finance/how-to-apply](http://www.gov.uk/student-finance/how-to-apply)

If you are an International student, you will be required to pay the full course fee. See the International Students section (page 94) for further information.

## Short, Commercial and Professional Courses

For short, commercial and professional courses, you will be required to pay the full course fee.

\*European Economic Area

# HOW TO APPLY

## 1. Choose your course

Have a look through this Course Guide or go to **[www.cwc.ac.uk](http://www.cwc.ac.uk)** to view all the courses we have on offer.

## 2. Complete your application

Go to **[www.cwc.ac.uk](http://www.cwc.ac.uk)** and apply for the course/s you want to study.

## 3. Receive an offer or attend an interview

Once we've received your application, we'll review it. If you're suitable for the course, we'll make you an offer or you'll be invited for an interview.

## 4. Enrol

If you get the grades you need to study your chosen course with us, you'll be invited to enrol at City of Westminster College in August 2021. If you don't get the grades don't worry. Please contact us when you get your results and we can support you with the options available.

If you have any questions or would like more information about our application process, please call our **Customer Services Team** on **020 7723 8826** or email **[customer.services@cwc.ac.uk](mailto:customer.services@cwc.ac.uk)**



# KEY

## **F.E.** Further Education

The majority of our courses range from Entry Level to Level 3 and include both A-level and vocational courses. Most are delivered on a full-time basis to 16-18 year-olds and part-time to adults (19+). Some courses are only available to full-time 16-18 year-old students, while others are specifically taught on a part-time basis to adults. F.E courses usually range from one to two years and are generally free for 16-18 year-olds, while funding may be available to adults, dependent on their circumstances.

## **H.E.** Higher Education

These courses are at university level (Level 4 and above) and are available to students aged 18 and over. They are generally delivered on a full-time basis unless stated otherwise. Student loans are available for most of these courses.

## **S.C.** Short courses

Short courses are typically less than 12 weeks long, usually taking place in the evenings or on weekends and are aimed at adults.

## **E** Employer-led

These include Apprenticeships and NVQs which vary in start date and length.

## **36 wks** Duration

There are a wide variety of courses running at City of Westminster College. Some courses will last a matter of hours whilst others can last up to two full years.



# CHOOSING THE RIGHT COURSE LEVEL

Deciding what course is right for you is important and it's easy to get overwhelmed by all of the different levels and types of qualifications available to you. Our quick guide is designed to help you better understand the wide range of options available at City of Westminster College.

## ENTRY LEVEL

If you have no formal qualifications then this could be a good place to start. Our ESOL courses are at Entry Level and are designed to give you an understanding of the English Language in preparation for a higher level course.

## LEVEL 1

Level 1 courses provide a general introduction to skills, tasks and knowledge. If you have at least 2 GCSEs at grade 2/E or above or an Entry Level qualification then a Level 1 qualification might be the right level for you.

## LEVEL 2

If you have 4 GCSEs at grade 3/D or above or a Level 1 qualification, you could apply for a Level 2 course. Once completed, Level 2 courses are the equivalent of 4-5 GCSEs at grade 4/C or above.

## LEVEL 3

Level 3 courses such as A-levels and vocational courses will further develop your knowledge and understanding of your chosen subject area. They generally last two years and enable you to earn UCAS points to go onto university or into employment.

If you have at least 4 GCSEs at grade 9-4/A\*-C or a Level 2 qualification then you should be aiming at studying a Level 3 course.

## LEVEL 4 AND ABOVE

These courses fall into the category of Higher Education and are equivalent to courses taught at universities. They help you gain specialist knowledge and understanding of a specific subject.

# CHOOSING THE RIGHT COURSE QUALIFICATION

## A-LEVELS

A-levels are academic qualifications awarded for successfully completing two years of study. Students are encouraged to study three or four subjects at A-level. Students can further their study by progressing to university.

## ACCESS TO H.E DIPLOMAS

Our Access to H.E Diploma courses are accredited by the Open College Network London. These courses run for one year and are designed for adults who have previously missed opportunities to gain academic qualifications. You do not need specific qualifications to get onto an Access course, but you must be 19 years or over at the start of the course and be committed to studying intensively.

## APPRENTICESHIPS

An Apprenticeship is a job combined with training so you can earn a wage while you learn and pick up recognised qualifications. Most training takes place both at your workplace and in College, but in some cases all training is provided in the workplace, with tutors visiting you. In order to undertake an Apprenticeship you must already be in suitable employment or have a firm offer of employment within your chosen occupation.

## **BTEC, UAL, NCFE, CACHE, CITY & GUILDS & IMI CERTIFICATES/DIPLOMAS**

These are courses with a vocational focus recommended for those interested in a particular area of study e.g. Performing Arts or Information Technology. They are coursework based qualifications with very few or no exams and are continually assessed in order for you to review and improve your performance.

*Please note:* BTEC Level 3 Extended Diplomas are delivered as two one year programmes:

Year 1 – Subsidiary Diploma

Year 2 – Diploma/Extended Diploma

Students are expected to complete the Subsidiary Diploma programme prior to satisfactory level before they can be considered for the Diploma or Extended Diploma.

## **HNCs, HNDs & FOUNDATION DEGREES**

Higher National Certificates (HNCs) and Higher National Diplomas (HNDs) are Higher Education courses and are university level qualifications, designed to give you specialist knowledge in your chosen field. Foundation Degrees are equivalent to the first two years of a degree and combine vocational and academic study. These, as well as our HNC and HNDs can lead to top-up degrees at a university.

## **NVQs**

NVQs are vocational awards achieved through assessment and training, usually in the workplace. These are competence based qualifications where people learn practical, work-related tasks to help develop the skills and knowledge to increase their effectiveness.

# PERSONAL, SOCIAL & EMPLOYABILITY SKILLS

We are committed to developing the personal, social and employability skills of all our learners. Finding a job can be challenging and competitive and it is no longer enough to just have qualifications. Below are our key employability and enterprise skills which we embed in everything we do.

## MANAGING MYSELF

- Taking responsibility
- Time management
- Confidence

## WORKING WITH OTHERS

- Teamwork
- Communication
- Managing conflict
- Working with different people

## PLANNING MY FUTURE

- CV writing
- Job search
- Interview skills
- Career planning

## SUCCESS IN THE WORKPLACE

- Decision making
- Problem solving
- Customer service

As part of our 16-18 Study Programmes you will have personal, social and employability skills development embedded in your course. The College will work with you and employers to provide you with opportunities to get the skills you need to get on in the workplace.

The College offers CV workshops, interview practice and job preparation workshops. We have a dedicated Careers Team who work closely with teaching staff and students. The College also has an Employer Engagement and Business Development Team who work with employers and businesses at both a local and national level. We have strong links with Apprenticeship agencies to ensure that students who want to find Apprenticeships are supported to make informed choices about their career and employment opportunities.

We have regular Employer Awareness events that give learners the chance to meet with managers from a range of national businesses such as Lloyds Bank, Marks and Spencer, MACE, Santander, Google, BT, PWC and the Hilton Hotel chain.

We partner with employers to ensure our vocational provision is up to date and relevant, and teachers make links to employment in their teaching and assessment. We also provide visits to different work environments including hotels, construction sites and banks. We aim to provide all our students on 16-18 Study Programmes with a chance to take part in employability activities - in many cases this will include a work experience or shadowing placement.

The College has a work experience team, dedicated to helping students in their search for work placement opportunities. Students can also apply for any placements that our dedicated Employability Team have sourced centrally.

Gain the additional skills that employers want by taking part in all employability related activities offered at City of Westminster College!

# A-LEVELS

Business Studies	 
English Language & Literature	 
English Literature	 
History	 
Media Studies	 
Politics	 
Psychology	 
Sociology	 

We offer a selection of A-levels in the humanities subjects. This is a two year, full-time study programme that includes weekly tutorials and work experience. Our tutors can offer you advice on your preferences and guidance on the best combinations of subjects for your career pathway.

We have an excellent track record in teaching Humanities and English. In many subjects the pass rates and proportion of students gaining higher grades is good.

We also offer a range of support to help you succeed, including improvement classes and learning support for study in lessons.

Your A-level programme will be made up of three subjects, tutorials and employment skills including work experience.

## Features

- Enthusiastic subject specialist teachers
- A variety of teaching styles
- Additional support classes

**General entry requirements:**

To study three subjects at A-level, you will need to achieve six GCSEs at grade 9-4/A\*-C, including English Language. To study the Humanities subjects, you will need at least one grade 6/B in the Humanities subject you wish to study.

Regardless of what subjects you apply for, the expectation is that your GCSE qualifications will be full time courses with grades obtained through examinations. Other qualifications are valued and will help us understand your strengths, but we will assess your application on your predicted or known GCSE grades only. So, if you have a BTEC or a GCSE in a foreign language for example, we will look at this but it will not necessarily mean you fulfil the entry criteria.

**Students with previous A-level experience, including re-sit applications:**

Applications from students who have previously studied A-levels will be considered on a case-by-case basis, only where general or subject-specific entry criteria are met and we are satisfied with your reference and rationale for wanting to restart.

# ACCESS TO H.E. DIPLOMAS

Access to H.E. Diploma in Business

F.E.

36 weeks

Access to H.E. Diploma in Science

F.E.

36 weeks

Access to H.E. Diploma in Law

F.E.

36 weeks

**Our Access to Higher Education Diplomas are accredited by the Open College Network London. These courses run for one year and are designed for adults who have previously missed opportunities to gain academic qualifications that enable them to go to university.**

You must be 19 years or over at the start of the course and committed to studying intensively. You will need a GCSE grade 4/C or above in either English or Mathematics and be prepared to study either English or Mathematics GCSE alongside the main Access qualification. You must demonstrate an aptitude for this level of study by gaining satisfactory entry test results in literacy, numeracy and a specific written test designed for your chosen curriculum area.

Access to H.E. courses will equip you with high levels of motivation to move on to further study at university level. The College is proud of the many students who have succeeded in winning places at university – some with scholarships. Access to H.E. courses are Level 3 and are equivalent to courses such as A-levels or BTEC Level 3 Extended Diplomas.

## Features

- Modern facilities
- Advanced Learning Loans available
- Bursaries available (depending on eligibility)
- Financial support for childcare (depending on eligibility)



# ACCOUNTING

Bookkeeping Level 1 (Evening) Sept and Jan start	F.E.	18 weeks
AAT Level 2 Foundation Certificate in Accounting (Day) Sept and Jan start	F.E.	18 weeks
AAT Level 2 Foundation Certificate in Accounting (Evening) Sept start	F.E.	36 weeks
AAT Level 2 Foundation Certificate in Accounting (Evening) Jan start	F.E.	18 weeks
AAT Level 3 Advanced Diploma in Accounting (Day or Evening) Sept start	F.E.	36 weeks
AAT Level 3 Advanced Diploma in Accounting (Day) Jan start	F.E.	36 weeks
AAT Level 4 Professional Diploma in Accounting (Day or Evening)	F.E.	36 weeks

**The financial world is an exciting one with lots of career opportunities available. It's not just banks and accountancy firms who need people with financial skills - most companies across every industry will need someone who's good with numbers.**

We offer a supportive and friendly learning environment and our experienced and well qualified lecturers are used to assisting our students with exam preparation. Our exam pass rates are well above the national average.

We offer a very flexible provision at the College with courses available during the day and in the evenings.

## Features

- Excellent pass rates
- Bursaries available for eligible learners
- Links with world class employers

## Career Paths:

Accountant, Auditor, Bank Cashier, Bookkeeper, Credit Controller, Finance Officer, Financial Services Advisor, Payroll Assistant, Revenue Manager, Tax Inspector



# APPRENTICESHIPS

Level 2	Accounts/Finance Assistant	E
Level 3	Assistant Accountant	E
Level 3	Business Administrator	E
Level 3	Civil Engineering Technician	E
Level 3	Railway Engineering Design Technician	E
Level 3	Building Services Design Technician	E
Level 4	Construction Site Supervisor	E

The City of Westminster College as part of the United Colleges Group, is nationally recognised as a leading apprenticeships provider. With outstanding achievement rates and continuous high satisfaction levels from our apprentices and employers.

An apprenticeship is a pathway into the modern work environment for any individual aged 16 or older. It offers a launchpad to earn a wage alongside achieving nationally recognised qualifications and accreditations, through on the job training and coaching from experienced industry specialists.

We offer a range of apprenticeships to a wide range of sectors and specialisms. City of Westminster College has a proud history of working alongside our local community and London employers to deliver contextualised apprenticeships that; meets London and national skills gaps, improves performance and supports apprentices to progress quickly within their industry.

## Features

- Earning a salary
- Getting training in the skills employers want
- Excellent progression opportunities for study or in the workplace
- Increased future earning potential
- Learning at a pace suited to you
- Support of a workplace mentor
- Paid holiday

## Do you qualify?

In order to undertake an apprenticeship you will need to satisfy the following criteria:

- Must be 16+
- Must be employed with a contract of employment for at least 30 hours (or have a firm offer of employment)
- Must not be enrolled on another educational programme
- Have been a citizen of the UK or European Economic Area (EEA), or have lived in the UK or EEA for the past 3 consecutive years
- Must be employed in a job-related field relevant to the apprenticeship programme
- If you currently do not have a job, the National Apprenticeship Service website **[www.gov.uk/apply-apprenticeship](http://www.gov.uk/apply-apprenticeship)** advertises apprenticeship opportunities with a wide variety of organisations and within numerous sectors
- To find out more information or discuss your eligibility, please contact our apprenticeships team at **[apprenticeships@cw.ac.uk](mailto:apprenticeships@cw.ac.uk)** or on **02072585658**

## Funding

- If you're a levy-paying employer, you can use the funds in your account to pay for apprenticeship training and assessment (up to a funding band maximum)
- If you're a non-levy paying employer, you can share the cost of apprenticeship training with the government. (95% of the price is covered by government)

Note that the apprentice's salary and associated costs (such as statutory licences to practice, travel and subsidiary expenses and work placement programmes where applicable) remain the responsibility of an employer.

## Additional Government support during the economic recovery

The Government's plan to kickstart the nation's economic recovery includes an incentive payment for employers who hire an apprentice between 1 August 2020 and 31 January 2021.

For apprentices aged 16-24 the payment will be £2,000, and for apprentices aged 25 or over the payment will be £1,500.





# ART, DESIGN & PHOTOGRAPHY

UAL Level 1 Diploma in Art, Design & Media (Art & Design focus)	F.E.	1 yr
UAL Level 2 Diploma in Art & Design	F.E.	1 yr
UAL Level 2 Diploma in Art & Design (Photography)	F.E.	1/2 yrs
UAL Level 3 Diploma/Extended Diploma in Art & Design (Photography)	F.E.	1/2 yrs
UAL Level 3 Diploma/Extended Diploma in Art & Design (Graphics/3D)	F.E.	1/2 yrs
UAL Level 3 Diploma/Extended Diploma in Art & Design (Textiles/Fashion)	F.E.	1/2 yrs
UAL Level 3 Diploma/Extended Diploma in Art & Design (Fine Art)	F.E.	1/2 yrs
UAL Level 3/4 Foundation Diploma in Art & Design	F.E.	1 yr

There are four main specialist areas within Art & Design: Fashion and Textiles, Photography, Fine Art and Graphic & 3D Design. In each of these areas you will be taught by an experienced teaching team with professional experience. They will push you to reach exciting, imaginative and challenging solutions, where aesthetics and function are balanced and ideas are thought-provoking and visually stimulating.

## Features

- Two fully equipped industry-standard photography studios
- Colour and Black & White dark rooms
- Dedicated creative workshops
- Wide range of resources
- End-of-year exhibition

We offer courses from Levels 1-4, so whatever stage you're at in your education, we can guide you in developing your practical and academic skills. Our goal is to equip you with the tools you need to move onto Higher Education or straight into work.

At Level 2 you choose to specialise in Art & Design or Photography.

At Level 3 you choose to specialise in either Photography, Graphics & 3D, Fashion & Textiles or Fine Art.

Technology and its use will play a key role in your study and creative practice. Vocationally, we will provide you with an awareness of historical, contemporary and emerging Art & Design issues, within your chosen specialist area as well as developing your practical skills.

We are one of the best equipped F.E. Colleges in the country for Art & Design. We have a range of dedicated Art Studios, Photography Studios, a professional dark room and Apple Mac suites. These computers have a full range of professionally relevant software including Photoshop, InDesign and Illustrator. We also have industry-standard equipment including professional cameras.

We frequently work in partnership with a range of external companies, which provide work-related opportunities and the chance to exhibit work on a public platform. Our photography courses are supported by global organisation Trend Micro and this relationship benefits our students by offering them great opportunities such as real design briefs, external exhibitions, the opportunity to build professional contacts and for some, financial support towards study. Throughout all of our courses we embed employability skills and support you in applying for further study or employment.

## Career Paths:

Animator, Architect, Art Curator, Art Director, Artist, Creative Director, Design Manager, Dressmaker, Exhibition Designer, Fashion Designer, Furniture Designer, Games Designer, Graphic Designer, Illustrator, Interior Designer, Jewellery Designer, Make-up Artist, Painter, Photographer, Picture Editor, Print Maker, Product Designer, Sculptor, Set Designer, Set Dresser, Special Effects Designer, Storyboard Artist, Stylist, Tailor, Visual Merchandiser, Web Designer





# BACK TO WORK

English for Work	S.C.
Digital Citizen	S.C.
Stepping Stones	S.C.
Close Protection	S.C.
Door Supervision	S.C.
Closed Circuit TV (CCTV)	S.C.
Construction Skills – CSCS CARD	S.C.
Retail, Customer Service and Hospitality	S.C.
Event Stewarding	S.C.

We offer a number of free courses to help you on your way to a fulfilling career. Our programmes are aimed at developing English and Mathematics for Work skills, helping you find employment and dealing with certain barriers that prevent you from working, such as IT skills or lack of confidence. We can provide you with training in your chosen occupational area including:

Construction  
Customer Services  
Hospitality  
Retail  
Security

We also provide a high level of support to build your skills, confidence and ability to succeed in finding the right job for you.

We provide our learners with on-going support once they leave the course by offering them access to our recruitment services and events through text messages and email alerts. For more information on our recruitment service go to our website **[www.cwc.ac.uk](http://www.cwc.ac.uk)**

## Features

- Exclusive job vacancies
- Recruitment events
- One-to-one advice sessions
- Meet the Employer with leading employers

# BUILDING SERVICES ENGINEERING

City & Guilds Level 1 Certificate in Construction	FE.	1 yr
City & Guilds Level 1 Diploma in Plumbing Studies	FE.	1 yr
City & Guilds Level 2 Diploma in Plumbing Studies	FE.	1 yr
City & Guilds Level 2 Diploma in Electrical Installation	FE.	1 yr
BTEC Level 3 Diploma in Building Services Engineering	FE.	1 yr
BTEC Level 4 HNC in Building Services Engineering	H.E.	2 yrs

**How would you like to live in a world without lighting, heating or clean water and sanitation? Everything that makes a building safe and comfortable to live or work in needs to be designed, installed and maintained by highly skilled people such as building services engineers.**

We offer a range of courses taught by staff with extensive industrial experience for school leavers looking to embark on a career in building services and for employed candidates wishing to upskill.

Our courses in Electrical Installation and Plumbing allow students to progress into Apprenticeships and employment, eventually leading to qualified electrician or heating engineer status. Full-time 16-18 year old students take part in work experience, visits and project work with London based construction businesses. In addition to vocational learning, students are able to develop their English, Mathematics and employability skills to match the requirements demanded by industry and Higher Education.

For students employed in the construction and building services sectors looking to develop their design capabilities and career development prospects, we offer part-time courses at Levels 3 and 4 (HNC).

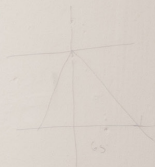
## Features

- Taught by qualified industry professionals
- Dedicated workshops and learning environments
- Embedded employability skills
- Progression routes to Level 4











## Career Paths:

Building Surveyor, Building Technician, Bricklayer, Carpenter or Joiner, Electrician, Facilities Manager, Floorer or Tiler, Foreman, Heating Engineer, Plasterer, Plumber, Production Manager, Project Manager, Property Manager, Roofer, Site Manager





# BUSINESS STUDIES

BTEC Level 1 Business and Administration	 
BTEC Level 2 Extended Certificate in Business	 
BTEC Level 3 Diploma/Extended Diploma in Business with specialist pathways	 
Access to H.E. Diploma in Business	 
BTEC Level 4 HND in Business	 

**The School of Business and Financial Services provides an environment where all things Business are taken very seriously with a bit of fun included. We provide the opportunity to study at Levels 1- 4 so wherever your previous expertise has taken you, we have a course to accommodate your current needs.**

We encourage development of your employability skills at all times and expect you to relate all that you do to your future. As part of the course, you will be offered a work experience placement directly related to your career ambitions. Our teaching is of a high standard and involves a mixture of academic work with lots of practical application. You will take part in real life projects, like doing market research for companies such as Timberland and Vans and competing in charity fundraising challenges. Our Higher National Diploma offers practical help with progression into employment with CV workshops and interview practice with real life employers.

Students are also taken on visits to places such as the Business Start Up Show and the Bank of England and we regularly invite speakers into lessons from businesses such as Google, Amazon and Standard & Poor's. In the second year of our Level 3 course, students are offered the chance to take a specialist pathway in subjects such as marketing, law or accounting and this helps them decide on their career path or university choice prior to making their UCAS choices. The vast majority of our Level 3 students progress successfully to Higher Education where they do very well.

## Career Paths:

Accountant, Account Manager, Advertising Executive, Bank Manager, Business Development Manager, Customer Services Manager, Events Manager, Financial Advisor, Human Resources Manager, Insurance Broker, Marketing Executive, Project Manager, Public Relations Executive, Recruitment Consultant, Retail Manager, Sales Manager, Stock Trader, Team Leader



# CIVIL ENGINEERING

**BTEC Level 3 Extended Diploma in Civil Engineering (Full-time 16-18)**

**F.E.** 2 yrs

**BTEC Level 3 Diploma in Civil Engineering (Part-time employed only)**

**F.E.** 2 yrs

**BTEC Level 4 HNC in Civil Engineering (Part-time employed only)**

**H.E.** 2 yrs

**Construction is the creation of the built environment. It is everything around us that is human-made such as houses, roads, sports stadiums and airports.**

We offer a range of courses for school leavers looking to begin a career in construction or civil engineering and for employed candidates wishing to upskill. All teaching staff have relevant industrial experience.

Full-time 16-18 students take part in work experience and work related projects with London-based construction engineering companies.

In addition to the vocational learning, students are able to develop their English, Mathematics and employability skills to match the requirements demanded by industry and Higher Education.

We also have thriving Level 3 and Level 4 HNC part-time programmes for students employed in the construction and built environment sectors looking to develop their design capabilities and career development prospects.

## Features

- Taught by qualified industry professionals
- Dedicated workshops and learning environments
- Embedded employability skills
- Progression routes to Level 4

## Career Paths:

Building Inspector, Chartered Surveyor, Civil Engineer, Construction Manager, Estates and Facilities Manager, Film/Theatre Set Creator, Maintenance Manager, Premises Officer, Project Manager, Site Manager, Sub-Contractor, Surveyor



### Preparation for IELTS

S.C.

12 weeks

### IELTS

S.C.

12 weeks

Our International department offer a small provision of EFL (English as a Foreign Language) courses delivered by highly skilled, experienced and specialist teachers. Both IELTS (International English Language Testing System) and FCE (First Certificate in English) courses are designed to prepare you for exams, which will enable you to start your journey into Higher Education and employment in the UK and internationally. Many of our learners have successfully gained places in university courses with excellent results.

IELTS, CAE and FCE courses run two days a week for four hours over 12 weeks.

## Features

- Flexible start dates
- Fully supported classes
- Focused on learning for employment

# ENGINEERING

**BTEC Level 2 in Engineering (Full-time 16-18)**

F.E.

1 yr

**BTEC Level 3 Extended Diploma in Engineering (Full-time 16-18)**

F.E.

2 yrs

**Successful completion of our Level 2 Engineering programme can lead to Level 3 courses in either electrical/electronic engineering, mechanical engineering or civil engineering.**

All full-time 16-18 students take part in work experience, visits and employability related project work in partnership with major engineering companies. In addition to the vocational and employability opportunities on offer, students are able to develop their English and Mathematics skills to match the requirements demanded by industry and Higher Education.

All teaching staff have relevant industrial experience.

## Features

- Dedicated workshops and learning environments
- Embedded employability skills
- Progression routes to Level 4

## Career Paths:

Aerospace Engineer, CAD Technician, Civil Engineer, Electronic Engineer, Engineering Technician, Mechanical Engineer, Motor Sport Engineer, Product Designer, Production Engineer, Welding Engineer

# ESOL

English for Speakers of Other Languages

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## ESOL for Adults

**F.E.** 12-36 weeks

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## ESOL for Young Learners

**F.E.** 12-36 weeks

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The ESOL School offers a range of courses from Pre-entry Level 1 to Level 2 which will appeal to you if English is not your first language. The courses are taught by a strong team of highly qualified teachers who are very experienced, skilled and committed and will go the extra mile to support you.

Our programme of courses consist of ESOL for Adults (daytime and evening), and ESOL for Young Learners (16-18). The courses include subjects related to employability and personal development, digital Skills and mathematics. You will cover units such as Business, Law and Order, Customer Service, MS Office Suite and Functional Skills Mathematics. These courses run throughout the year from September to July at our Maida Vale and Paddington Green Campuses.

These courses will help to improve your English language for writing, reading, speaking and listening skills, so that you can continue to study or find work. All our learners progress to vocational courses or university courses or they are successful in finding employment.

These are the courses on offer:

General ESOL from Pre-entry to Level 2

Digital Employability/ESOL from Entry 1 to Entry 3

English, Business, Mathematics and IT from Entry 3 to Level 2

Moving On Courses with Health & Nutrition, Stress Awareness and Mental Health

Evening English Courses from Entry 3 to Level 2

## Features

- Flexible start dates
- Fully supported classes
- Focused on learning for employment



# FRESH START

**Gateway Qualification Level 1 Extended Certificate in Vocational Studies  
(October to January)**

**F.E.** **3 Months**

**Gateway Qualification Level 2 Certificate in Vocational Studies (February to July)**

**F.E.** **3 Months**

**Sometimes we all need a fresh start. We recognise that some students can often face setbacks that are sometimes difficult to overcome. City of Westminster College offers a fantastic opportunity to get you back on track and maybe even on the road to employment. Our Fresh Start courses help you focus on personal development and the skills you need to help you thrive in a life at College or in a job.**

You will complete up to four units, including Health & Social Care, Travel & Tourism, Sport and Public Services and if you're successful on the course, attend regularly and are punctual for each class, you'll have the opportunity to progress onto a vocational programme the following academic year.

If you're ready to get back on track and show the world what you are capable of, we can offer you amazing support, tuition and facilities to make it happen.

## Features

- Small class sizes
- Progress onto full qualifications

# GCSEs & FUNCTIONAL SKILLS

Functional Skills Mathematics	F.E.	2 hrs
Functional Skills English	F.E.	2 hrs
GCSE Mathematics	F.E.	3 hrs
GCSE English	F.E.	3 hrs

English and Mathematics are an integral part of any 16-19 Study Programme. Any student who has yet to achieve a grade 4/C in English Language and/or Mathematics at GCSE will undertake further study in these areas, working towards higher achievement.

The College follows the new 9-1 GCSE grading system in both English and Mathematics curriculums.

If a student has not previously studied GCSEs, they will be enrolled onto Functional Skills at the appropriate level. If a student has achieved Level 2 Functional Skills English or Mathematics, they will be enrolled onto a GCSE course in these subjects.

Students who have achieved a Grade 6/B in Mathematics GCSE are able to undertake further study in A-level Mathematics as part of their A-level study programme.

## Features

- Fully supported learning
- Dedicated and enthusiastic teachers
- Embedded into study programme
- Improves your chances of employment or progression





O'Neill's

CITY OF  
WESTMINSTER  
COLLEGE

# HEALTH & SOCIAL CARE

CACHE Level 1 Diploma in Health & Social Care	 
CACHE Level 2 Extended Diploma in Health & Social Care	 
CACHE Level 3 Certificate/Diploma in Health & Social Care	 

**If you are passionate about caring for others, and want to develop your knowledge and industry experience, City of Westminster College can offer you excellent support and tuition from tutors with strong industry experience.**

Our Health & Social Care courses explore caring and safeguarding for adults and children and examine areas including physiology and psychology. They provide industry insight into professional practice and evaluating individual's needs.

The department also offers a fantastic range of trips including visits to the Museum of Childhood, the Technology Show for Special Needs and Nursery World. Students on our Level 3 course are required to undertake a specialist work placement with an employer in the care sector, subject to meeting the relevant employment checks.









## Features

- Work placement opportunities
- Strong practical emphasis
- Work ready qualifications

## Career Paths:

Carer, Crèche Assistant, Dental Hygienist, Family Support Worker, Health Care Assistant, Midwife, Nurse, Nursery Assistant, Occupational Therapist, Radiologist, Social Worker, Speech Therapist, Teaching Assistant, Youth Worker

# HIGHER EDUCATION

<b>BTEC HND in Business</b>	 
<b>BTEC HNC in Civil Engineering PT (Employed Only)</b>	 
<b>BTEC HNC in Building Services Engineering PT (Employed Only)</b>	 
<b>Level 5 Diploma in Education and Training (In-Service)</b>	 

Higher National Certificates (HNC) and Higher National Diplomas (HND) are Higher Education level courses - they are university level qualifications designed to give you specialist knowledge in your chosen field. Most of our programmes are two year full-time HNDs with the curriculum planned so that after the first year you could be awarded a HNC. These courses can also be taken part- time. We also offer some stand-alone HNCs, both part-time and full-time. Foundation Degrees are equivalent to the first two years of a Degree and combine vocational and academic study. These, as well as our Higher Nationals, can lead to top-up degrees at a university.

We offer an alternative Higher Education experience to university. With us you will study in smaller groups with highly supportive tutors and more individual attention. Our H.E. courses are more affordable than you might think and work out a lot cheaper than studying a similar qualification at University. With nothing to pay upfront, you will only have to pay back your tuition fee loan once you are earning a minimum of £25,725. For example, if you were earning £28,800 per year the repayment on a tuition fee loan might work out at just £28 per month.

We offer a Progression Pledge to our Level 3 students. If you successfully complete the course we guarantee you the offer of a place on an appropriate Higher Education course with us.

All places are subject to a satisfactory interview, reference and application.

## Features

- Modern campus with excellent facilities
- Industry standard equipment
- Small class sizes
- Highly supportive teachers
- Lower costs
- Flexible modes of attendance in some cases

<b>BTEC Level 1 Diploma for IT Users</b>	<b>F.E.</b>	<b>1 yr</b>
<b>BTEC Level 2 Diploma for IT Users</b>	<b>F.E.</b>	<b>1 yr</b>
<b>BTEC Level 3 Diploma/Extended Diploma for ICT Practitioners</b>	<b>F.E.</b>	<b>1/2 yrs</b>
<b>Games Design</b>	<b>S.C.</b>	<b>11 wks</b>
<b>Social Media Marketing</b>	<b>S.C.</b>	<b>11 wks</b>
<b>Microsoft Office - Excel</b>	<b>S.C.</b>	<b>8 wks</b>
<b>Microsoft Office - PowerPoint</b>	<b>S.C.</b>	<b>1 day</b>
<b>Microsoft Office - Word</b>	<b>S.C.</b>	<b>1 day</b>

**The School of Information and Communication Technology (ICT) has a skilled team of lecturers and two Pearson Award-winning lecturers delivering teaching to the highest standards across Levels 1-3, enabling students to progress into employment in the field of computing technology or to progress through to university.**

The School of ICT continues to develop its provision in response to the development of new and innovative technologies and leads in giving every student the opportunity to become a professional in the field of ICT.

Employability and enterprise skills are embedded in courses and we work with employers to ensure that our vocational provision meets the needs of both employer and student.

## Features

- Modern campus with excellent facilities
- Dedicated teaching staff
- Employability and enterprise are embedded

## Career Paths:

Games Designer, Computer Technician, Data Consultant, Digital Marketing Officer, IT Analyst, Mobile App Developer, Network Engineer, Software Developer, Solutions Engineer, Systems Analyst, Technical Support Officer, Web Designer, Web Developer



# LEARNING DIFFICULTIES & DISABILITIES

Learning for Life and Work - Learning for Living	F.E.	2 yrs
Preparing for Adulthood	F.E.	2 yr
Learning for Life and Work - Learning for Work	F.E.	2 yrs
Skills for Work	F.E.	2 yrs
Preparing for Work	F.E.	1 yr
Supported Internship	F.E.	1 yr

We welcome learners with moderate, severe and profound learning difficulties and/or disabilities on a range of well-established specialist courses. Our well-supported classes have a maximum of 10 students and some of our Learning for Living groups only have four or five students with allocated one-to-one support. The additional support we provide enables students to achieve their goals and aspirations both educationally and socially, as well as have opportunities to be fully involved in decisions about their lives. Teaching and Learning support staff have a wealth of specialist knowledge and are all committed to ensuring our students are at the centre of what we do.

We are proud of our excellent facilities that enable learners to develop skills and learn in exciting and stimulating ways. This includes a multi-sensory room, large accessible personal care room, specialist classrooms with ceiling tracker hoists and state of the art kitchens.

We are lucky to share our new campus with other groups of mainstream students which provides our students with opportunities to mix and become part of College's diverse learning community.

The College offers a positive, safe, consistent, and enabling environment where all students can learn and thrive. Great emphasis is placed on students developing the skills needed for independence and active participation in the community. Our students can access a variety of facilities in the local community, enabling them to consolidate and extend learning in real life contexts. This helps to increase the students' confidence and skills in a range of everyday living skills, offering age-appropriate motivating learning experiences and positive progress towards adulthood.

Students on our Learning for Life and Work, Skills for Work and Into Work courses have access to our supported employment coordinator, who assists in finding students relevant work experience placements, volunteering opportunities and oversees the college's innovation award winning mini job scheme. The mini job scheme provides students with the opportunity to research ring fenced jobs, complete an application, attend an interview and undergo the college's recruitment process in order to achieve a fixed term contract and gain paid work as a college employee.

For students with aspirations to find paid employment, we offer a supported internship programme, in partnership Westminster City Council and Westminster Employment. The course is based at Westminster City Hall, and interns will complete three work rotations within council services and/or some external employers, supported by specialist job coaches. An Employment Co-ordinator will help interns to look for paid employment at the end of the course.

We are committed to providing a high standard of education for everyone and believe that everybody has the potential to participate in learning. In order to access one of our specialist courses you must be between 16 and 24 and will be required to have an Education, Health & Care Plan. This is something that you will need to speak to your current school SENCO and local education authority about. We are happy to liaise with your SaLT, OT, Physiotherapist, teachers and other professionals and will be consulted by the local authority to ensure we can meet all your needs. Speech and language therapists are based on-site, and they provide targeted group work, are present within lessons. They train and work alongside teachers and support staff to ensure students communication needs are met.

If you feel that these courses are right for you, we would be very pleased to arrange a visit, show you around our new campus and talk to you about the assessment process and the provision we offer. To help you make a decision about whether our college is right for you and make a smooth transition, we offer a LINK course or a number of college taster days.

If you are interested please email us at **l1dapplications@cw.ac.uk**. If you prefer to call us you can speak to Chloe our LDD Administrator on **020 7258 5638**, Gemma our Assistant Head of School on **020 7258 2802** or Phil our Head of School on **020 7258 2825** to make an appointment.





# MEDIA

UAL Level 1 Diploma Art, Design & Media (Media focus)	F.E.	1 yr
UAL Level 2 Diploma Creative Media Production & Technology	F.E.	1 yr
UAL Level 3 Diploma/Extended Diploma Creative Media Production & Technology	F.E.	1/2 yrs

**Our Media courses specialise mainly in Television and Video and cover topics including Moving Image, Single-camera Production, Multi-camera Studio Production, Digital Editing, Factual Programming, Single-camera Drama and Critical Approaches. Additional units for study may include Audio, Radio, Animation and Photography.**

We offer a range of levels so that you develop your academic and practical skills while we work with you, and aim to support you in achieving your career aspirations, ensuring you are confident, well-informed and able to solve problems creatively. Our aim is to prepare you for your next step, whether that's Higher Education or employment.

Employability skills are embedded in all our courses and we work in partnership with a range of companies, who provide work experience opportunities and group work-related projects. Our Media team have a well-established partnership with Westminster City Council, and our students have produced corporate videos for them for the past six years, working alongside professional journalists.

We also work with MetFilm School, who offer our students discovery and experience days where they get the chance to work with professionals in practical workshops using industry standard equipment to enhance their studies. MetFilm School is a leading film, television, and online media school based in London's iconic Ealing Studios.

Our facilities include dedicated TV and radio studios and Mac editing suites. Students are taught by an experienced team; many of whom continue to work in the Creative Industries and others who continue to further their knowledge through advanced level research.

In partnership with  
**metfilm** 

## Features







- TV Studio workshop
- Green screen
- Outdoor broadcasts
- Access to Adobe CC

## Career Paths:

3D Animator, AV Technician, Broadcast Engineer, Camera Operator, Digital Designer, Director, Floor Manager, Journalist, Lighting Technician, Producer, Radio Broadcast Assistant, Runner, Screen Writer, Sound Engineer, Special Effects Designer, Stage Manager, Video Editor



# MOTOR VEHICLE MAINTENANCE & REPAIR

IMI Entry Level 3/Level 1 Motor Vehicle Maintenance and Repair	 
IMI Level 2 Motor Vehicle Maintenance and Repair	 
DIY - Motor Vehicle Maintenance	 

**Our series of one year Motor Vehicle courses are approved by the Institute of the Motor Industry (IMI) and are designed to meet the needs of young people interested in a career in the engineering and retail motor industry.**

Students have access to modern motor vehicle workshops and computer laboratories during their training at our Paddington Green Campus.

In addition to the vocational learning, students are able to develop their English and Mathematics skills to match the requirements demanded by industry.

Throughout all our courses we embed employability skills and support students in applying for further study or employment.

All teaching staff have relevant industry experience.

## Features







- Fully equipped motor vehicle workshop
- Employability and enterprise embedded
- Dedicated and enthusiastic teachers
- Ready for work qualification

## Career Paths:

Automotive Engine Tester, Electrical Engineer, Electronics Technician, Garage Worker, MOT Vehicle Examiner, Motor Mechanic, Motor Sport Technician, Motor Vehicle Body Repairer, Motor Vehicle Breakdown Engineer, Motor Vehicle Fitter, Technical Sales Engineer, Workshop Technician



# PERFORMING ARTS

UAL Level 1 Diploma in Music, Performing & Production Arts	 
UAL Level 2 Diploma in Performing & Production Arts	 
UAL Level 3 Diploma/Extended Diploma in Performing & Production Arts	 

Our Performing Arts courses will develop your skills in acting, directing, movement and voice. We have a range of levels on offer and are here to help you develop and grow, ensuring you gain both the practical and academic skills you need to progress either onto Higher Education, including drama school, or directly into work.

Gaining employability skills is extremely important to the teaching team; we ensure making you as employable as possible is at the centre of everything we do. We work with a number of companies who are able to provide work experience opportunities, both individually or as part of group-related project work. Projects have included a Children's Theatre tour to local primary schools, performing at both the Kiln and Soho Theatres (in association with National Theatre Connections) and a Christmas production of Little Shop of Horrors at our Sarah Siddons Theatre. We also make regular visits to participate in workshops at professional theatres and to watch their productions.

Within the College we have a state of the art purpose-built theatre, a dance studio and workshop spaces. You will be taught by an experienced team; many of whom continue to work in the Creative Industries and others who continue to further their knowledge through advanced level research.

## Features

- State of the art teaching theatre
- Dance studio
- Performances throughout the year
- Opportunity to perform in front of live audiences







## Career Paths:

Actor, Artistic Director, Casting Director, Choreographer, Dancer, Drama Coach, Performing Artist, Playwright, Producer, Prop Manager, Set Designer, Singer, Stage Hand, Stage Manager, Theatre Director, Theatre Producer



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# PUBLIC SERVICES

NCFE Level 1 Diploma in Public Services	 
NCFE Level 2 Certificate in Public Services	 
BTEC Level 3 Diploma/Extended Diploma in Public Services	 

If life as a paramedic, police officer or member of the armed services appeals to you, then our Public Services courses will suit you perfectly.

Our industry-experienced staff provide an amazing insight into life in public services and prepare you in a structured and supportive environment. You will develop your employability skills, physical fitness and academic prowess, giving you the opportunity to enter employment when you finish the course or progress to university.

The success rates for our students are consistently over 90% and are significantly above the national average. A range of guest speakers are brought in throughout the course, giving you a rare insight into different public service careers with fun activities, assault courses and demonstrations. We offer outdoor adventure residential trips including camping, canoeing, orienteering, abseiling and climbing, as well as work experience opportunities and industry links designed to give you a head start in the career you want.

## Features

- Trips and visits
- Dedicated and enthusiastic staff
- Variety of learning environments
- Ready for Work qualification

## Career Paths:

Army Officer, Border Force Officer, Criminal Intelligence Analyst, Customs Officer, Firefighter, Paramedic, Police Officer, RAF Airman or Airwoman, Royal Marines Officer, Royal Navy Officer, Security Services Officer, Social Worker







# SCIENCE

<b>BTEC Level 1 Diploma in Applied Science</b>	<b>F.E.</b>	<b>1 yr</b>
<b>BTEC Level 2 First Extended Certificate in Applied Science</b>	<b>F.E.</b>	<b>1 yr</b>
<b>BTEC Level 3 National Extended Diploma in Applied Science</b>	<b>F.E.</b>	<b>1/2 yrs</b>
<b>BTEC Level 3 National Extended Diploma in Applied Science (Biomedical Science)</b>	<b>F.E.</b>	<b>1/2 yrs</b>
<b>Access to H.E. Diploma in Science</b>	<b>F.E.</b>	<b>1 yr</b>
<b>GCSE Biology</b>	<b>S.C.</b>	<b>1 yr</b>

**The School of Science combines the academic studies of traditional subjects (Biology, Chemistry and Physics) with industry specific skills.**

We offer courses that can lead to a range of scientific careers such as Biomedical Science, Pharmacy, Medical Science and Radiography.

Considering the current economic climate, it is important to us that our students leave their course with the highest level of employability skills possible. With this in mind, the School of Science is an affiliate member of the British Science Association and Royal Society of Chemistry.

In addition to this we are active supporters of the WorldSkills UK competition which is part of Find a Future, an organisation which brings together the nation's flagship skills and careers experiences.

Our range of courses offer learning options for all, with BTEC Levels 1-3 aimed at students moving from Secondary to Further Education. For adult learners who may not have been in education for some time we offer daytime Access to H.E. Diplomas or GCSE Biology in the evening.

## Features

- State-of-the-art laboratories
- Opportunity to compete in national competitions
- Dedicated and enthusiastic staff

## Career Paths:







Biomedical Scientist, Chemical Engineer, Chemist, Forensic Scientist, Laboratory Technician, Marine Biologist, Midwife, Nurse, Optician, Paramedic, Physiotherapist, Radiologist, Researcher, Science Technician, Scientist, Vet







# SOUND & MUSIC

UAL Level 1 Diploma in Music, Performing and Production Arts	 
UAL Level 2 Diploma in Music Performance and Production	 
UAL Level 3 Extended Diploma in Music Production	 

Sound and Music offer a range of courses, whether your goal is to perform, write, record or produce your own music or to work in live sound. Topics may include Live Sound, Working as a Musical Ensemble, Composition, Music Business, Music in Society, Listening Skills, Music Technology, Sound for Film, Sound for Post-production, Sound for Theatre Recording and Music Production Techniques.

We have a range of levels available and our aim is to help you to achieve your career aspirations by ensuring you are able to solve problems creatively and confidently by the time you leave the College, whether that be to continue on to Higher Education or into employment.

Level 2 is a broad Music course covering aspects of Music Production and Music Performance.

At Level 3 students choose to specialise in Music Production.

## Features

- Fully equipped recording studio
- Dedicated and enthusiastic teaching staff
- Practical experience with live events
- Industry standard software and equipment

We are one of the very best equipped F.E Colleges in the country for Sound & Music with dedicated professional analogue and digital recording equipment including a 24-track recording studio (analogue and digital), a full recording suite with individual hardware workstations and mixers, a Mac music production suite with Pro- Tools and Logic Pro, an analogue Studer Tape machine and a Midus Live Sound set up.

Students will have access to a fully functioning professionally equipped recording studio, rehearsal rooms and access to the College's dedicated professionally equipped Theatre for live sound and performances.

You will be taught by an experienced team with many years Music Industry experience. Students also benefit from regular guest lectures and master classes from music industry professionals.

Employability skills are embedded into all of our courses and we will support you in applying for further study or employment. The College benefits from partnerships with companies meaning students have the opportunities to gain both individual work experience as well as group project work. Recent projects have included collaboration with Media students (bringing together sound and moving image), live sound operation for award ceremonies and an in-house music festival with invited live bands.







## Career Paths:

DJ, Events Manager, Music Engineer, Music Producer, Musical Director, Musician, Performer, Promoter, Radio Technician, Record Producer, Singer, Songwriter, Sound Engineer, Soundscape Artist, Studio Technician, Theatre Director, Tour Manager





# SPORT

<b>BTEC Level 1 Diploma in Sport and Active Leisure</b>	 
<b>NCFE Level 2 Diploma in Sport</b>	 
<b>NCFE 2 Certificate in Fitness Instructing (Gym-based exercise)</b>	 
<b>NCFE Level 3 in Personal Training</b>	 
<b>NCFE Level 3 Diploma/Extended Diploma in Sport and Physical Activity - Sport Pathway</b>	 
<b>NCFE Level 3 Diploma/Extended Diploma in Sport and Physical Activity - Sport and Exercise Science Pathway</b>	 

If you have the ambition to compete in sport at the highest level, coach in an academy or become the CEO of Nike, studying Sport with us is the path for you.

Our Sport department has a team of excellent teaching and support staff, who provide exciting trips to sites including Wembley Stadium, Manchester Velodrome and the Sky Sports Studios. Students also have the opportunity to represent the College in team sports including basketball and football. There are also a number of opportunities for students to take part in enrichment activities such as jujitsu and boxing.

While studying you will develop as an athlete, coach and personal trainer and be provided with work experience opportunities with organisations such as QPR Kicks and Nuffield Health.

Lessons take place in our sports hall and fitness suite, which offer the latest resistance training equipment with special gym-membership rates for students.

## Features

- Fully equipped gym
- Sport England standard sports hall
- Strong links to industry
- Employability and enterprise skills embedded
- Trips and visits

## Career Paths:

Community Sports Leader, Dietician, Fitness Instructor, Leisure Centre Manager, Lifeguard, Nutritionist, PE Teacher, Personal Trainer, Sports Agent, Sports Coach, Sports Journalist, Sports Physiotherapist, Sports Psychologist, Sports Referee, Sports Therapist.

# TEACHER TRAINING

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**Level 3 Award in Education and Training**

F.E. 16 wks

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**Level 5 Diploma in Education and Training (In-Service)**

H.E. 72 wks

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**Our Teacher Training department is well-established with a history of providing high quality teacher education courses to adults. You will be taught and coached by highly experienced and knowledgeable practitioners, who from a broad range of backgrounds.**

There are two intakes a year for our Level 3 Award in Education and Training (September and February). The course is 16 weeks in length, is taught on one evening per week and is perfect for those wishing to gain a 'licence to practice' qualification in the sector. You do not need to be teaching or have a teaching placement to take this course.

Our Level 5 Diploma in Education and Training course also has two entry points in the year and is run part-time across two years, on one evening per week. This course is for teachers who are currently delivering at least 50 hours per year in a Further Education (F.E) College or adult learning / skills provider. If you are not currently working in the sector but want to train to teach, you will need a subject specialism and to secure a placement yourself ahead of joining the programme.









The vast majority of our Level 5 Diploma graduates go on to have successful careers in education and training and achieve Qualified Teacher Learning and Skills Status (the sector equivalent to QTS) after their course.

Fees are payable for both courses. Please visit our website for up-to-date information about fees.

## Features

- A recognised teaching qualification
- Small class sizes
- Evening delivery (4pm-7pm)
- Highly experienced classroom practitioners
- 1-2-1 coaching (Level 5)

# TRAVEL & TOURISM

City & Guilds Level 1 Diploma in Travel & Tourism	 
City & Guilds Level 2 Diploma in Travel & Tourism	 
BTEC Level 3 Diploma / Extended Diploma in Travel & Tourism	 
NCFE Level 2 Certificate in Cabin Crew	 

**If you see yourself working as a holiday rep or managing a chain of Hilton Hotels, Travel and Tourism at City of Westminster College have the course for you.**

We offer a high standard of education and training which are intended to develop the professional standards and skills required to work within the travel and leisure sector. Our courses also include UK and European excursions giving students the chance to see Europe on a residential exchange programme, as well as the opportunity to experience a

British Airways Training day and visit to sites including the South Bank and Cadbury World. You can benefit from first class work experience opportunities with some of the industry's leading organisations.

For those looking for direct entry to employment, we offer a Certificate in Cabin Crew short course. You'll study practical work-related projects with teachers who have years of real industry experience.

## Features

- Trips and visits
- Dedicated and enthusiastic staff
- Chance for residential exchange
- Fully equipped aeroplane cabin training room

## Career Paths:

Airport Customer Service Agent, Cabin Crew, Cruise Manager, Events Officer, Holiday Representative, Hotel Manager, Reservations Assistant, Tour Operator, Tourism Marketing Assistant, Tourism Officer, Tourist Information Centre Assistant, Travel Agent



# WORKFORCE DEVELOPMENT COURSES

Diploma in Team Leading Level 2	E	Flexible
Diploma in Customer Service Levels 2-3	E	12-18 months
Diploma in Business Administration Levels 2-4	E	12-18 months
Diploma in Advice & Guidance Levels 3-4	E	12-18 months
Diploma in Learning & Development Levels 3-4	E	12-18 months
Diploma in Management Levels 3-5	E	12-18 months
Diploma in Coaching & Mentoring Levels 4-5	E	12-18 months
TAQA Assessor Award Level 3	E	12-18 months
TAQA IQA Award Level 4	E	12-18 months

We meet the needs of employers by offering high quality work-based vocational learning in a wide range of industry sectors and skill areas. Employees can gain valuable skills while employers improve the efficiency and productivity of their business. We are flexible and business-focused, and our professional trainers design programmes that match the needs of your organisation. We also have an established and successful NVQ Assessment Centre.

Are you looking to develop your workforce, but unable to commit to lengthy courses?

We run a wide range of short courses, which provide employees with the qualifications and skills needed to improve the way they work and make a positive impact on your organisation.

Contact our Business Development team for more information on **020 7258 2711** or email **business.development@cwac.ac.uk**

# SHORT COURSES

Level 1 Award in Health and Safety in a Construction Environment	S.C.	1-2 days
CIBT Health Safety and Environmental Test (CSCS Card)	S.C.	1-2 days
CIEH Annual First Aid Refresher Qualification	S.C.	Half day
CIEH Level 3 Award in Emergency First Aid at Work	S.C.	1 day
CIEH Level 2 in Fire Safety Principles	S.C.	1 day
CIEH Level 2 Award in Food Safety Retail	S.C.	1 day
CIEH Level 2 Award in Food Safety Catering	S.C.	1 day
CIEH Level 2 Award in Food Safety Manufacturing	S.C.	1 day
CIEH Level 2 Award in Health and Safety in the Workplace	S.C.	1 day
CIEH Level 2 Award in Manual Handling (Principles and Practice)	S.C.	1 day
CIEH Level 3 Award in Health and Safety in the Workplace	S.C.	3 days
CCTV	S.C.	3 days
Counter Terrorism Awareness	S.C.	Half day
Door Supervision	S.C.	6 days
Level 2 Award in Conflict Management	S.C.	2 days
Level 2 Award for Upskilling Door Supervision	S.C.	1 day
Level 3 Certificate in Close Protection	S.C.	15 days

We also offer a variety of short leisure courses that run in the evenings and at weekends.

For an up-to-date listing of what we have to offer, go to [www.cwc.ac.uk/shortcourses](http://www.cwc.ac.uk/shortcourses)

# HIRE

Many of the spaces at Paddington Green Campus are available to hire. They range from the smallest space comprising of a 360 glass pod for four people, to our theatre space which seats a max of 238 people.

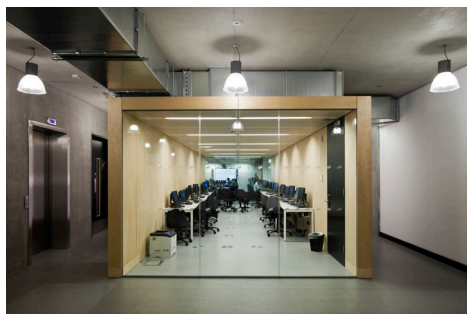
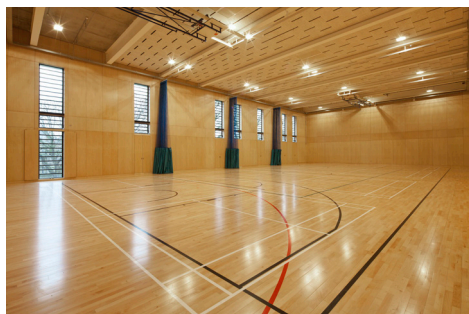
To view some of our spaces, please visit: [www.cwc.ac.uk/hire](http://www.cwc.ac.uk/hire) or [www.facebook.com/PrivateHireCWC](https://www.facebook.com/PrivateHireCWC)

To enquire about a space, please email our Events & Lettings Manager: [events@cwc.ac.uk](mailto:events@cwc.ac.uk)

If your enquiry is regarding commercial filming or photoshoots in the building, please contact our colleagues at The Collective Location Agency: [james.sheerin@location-collective.co.uk](mailto:james.sheerin@location-collective.co.uk)

Since opening in 2011, we have opened our creative spaces to a number of organisations and individuals to use in a variety of ways for their meeting, event and filming needs, including...





# United Colleges Group

**United Colleges Group comprises of the College of North West London and City of Westminster College.**

**The partnership means:**

Increased range of learning facilities for you to use

More opportunities for out-of-class activities

We can devote more resources directly to teaching, learning and student support services

**About the College of North West London**

It has campuses in Willesden, Wembley and King's Cross which are conveniently located close to major transport links

A wide choice of courses for school leavers and adults

CNWL offers some courses not available at CWC, including Welding and Fabrication, Hairdressing and Beauty Therapy

To find out more, please visit [www.cnwl.ac.uk](http://www.cnwl.ac.uk)

**College of  
North West  
London**



[www.cnwl.ac.uk](http://www.cnwl.ac.uk)

# NOTES

# NOTES

United Colleges Group aims to maintain a safe and welcoming environment on all its campuses for students, staff and visitors. It is committed to meeting its statutory duties to safeguard and promote the welfare of children and adults at risk of harm. The College recognises its role in identifying cases of suspected abuse and making referrals to the appropriate investigating agencies. The College will work in partnership with statutory services to support students to be safe.

All information contained in this guide is correct at the time of going to print. However, City of Westminster College reserves the right to cancel, combine or reschedule courses as necessary after publication.



**Paddington Green Campus**

Paddington Green  
London  
W2 1NB

**Maida Vale Campus**

Elgin Avenue  
London  
W9 2NR

**The Cockpit**

Gateforth Street  
London  
NW8 8EH

**CITY OF  
WESTMINSTER  
COLLEGE**



[www.cwc.ac.uk](http://www.cwc.ac.uk)

Find out more about studying at  
City of Westminster College.

[www.cwc.ac.uk](http://www.cwc.ac.uk)  
020 7723 8826  
[customer.services@cwc.ac.uk](mailto:customer.services@cwc.ac.uk)

