

# 19+ Reference for Academic Year 2019/20

Please take this reference to your tutor, employer or someone who can comment on your study skills. Your place on the course is dependent on our receiving a satisfactory reference:

Applicant's details							
Full Name:							
Date of birth:	Course applied for:						
<table border="1"> <tr> <td> </td><td> </td><td> </td><td> </td><td> </td><td> </td> </tr> </table>							
Applicant's Reference No: <i>(Refer to interview invitation letter)</i>							
Referee's details							
Name:							
Job role:							
Organisation Name:							
Email address:							
Telephone number:							
Organisation Address:	Organisation stamp (or attach letterhead):						

Please comment on the suitability of the applicant to undertake the course listed above.

	Excellent	Good	Fair	Poor
Attendance				
Punctuality				
Attitude to work				
Willingness to complete work and work to deadlines				
Ability to get on with colleagues				

<p>Please comment on the applicant's strengths and weaknesses, and suitability for the course.</p>
<p>Any other Comments</p>

Thank you for taking time to complete this.

Please submit this form at your interview or send by post to Admissions Office, City of Westminster College, FREEPOST, LON3154, LONDON ,W2 1BR or email to [admissions@cw.ac.uk](mailto:admissions@cw.ac.uk)