



UCG Lawful Bases for Processing Personal Data Policy

This policy outlines how the United Colleges Group shares information with third party organisations (for City of Westminster College and the College of North West London).

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UNITED COLLEGES GROUP LAWFUL BASES FOR PROCESSING PERSONAL DATA

United Colleges Group includes the City of Westminster College and the College of North West London. Under the EU's General Data Protection Regulation (GDPR) and UK data protection laws, the lawful bases we rely on for processing student information are:

Public Task - for the purposes specified in **UCG's Privacy Notice for Students and Applicants Policy**, in accordance with the legal basis of Public Task. Collecting the data is necessary to perform tasks that colleges are required to perform as part of their statutory function.

Vital Interests - to keep you safe (food allergies, or medical conditions).

Legal Obligation - data collected for the DFE (Department of Education) to report on the progression of students into employment and additional educational courses.

Legitimate Interest - informing alumni of relevant progression opportunities which may support their educational or career objectives.

The legislation we rely on to justify the above is:

[Technical and Further Education Act 2017](#)
[Further and Higher education Act 1992](#)
[Further education and Training Act 1992](#)
[Further education Loans Amendment 2018](#)
[Higher Education Act 2004](#)

You have rights as a data subject. To find out about your rights, how to make a complaint and how to make a subject access request see **UCG's Data Subject Rights Policy**.

Alternatively contact our GDPR Coordinator at gdpr@ucg.ac.uk or call 020 7258 2939

You have the right to contact the ICO if we cannot resolve your concerns. The ICO website is <https://ico.org.uk/concerns>