

**College of  
North West  
London**

**130**  
Celebrating 130  
years of technical  
education  
1891/92 - 2021/22

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North West  
London**



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years of technical  
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## **90 United Colleges Group**



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# WELCOME

For all us the year 2020 has presented many challenges. Whether that has been through the direct experience of catching the coronavirus or knowing someone who has and even if you don't there is no doubt that the interruption to what was our "normal" life has been significant.

However, at United Colleges Group, our aim is to try and help our students, whether younger or older, achieve their ambition. That ambition may well be to progress to University or move into a good and well-paid job in something you do already or something you want to do in the future. We have purposefully designed our courses so we maximise our face to face tuition whilst recognising that whilst coronavirus exists without a vaccine, we must be flexible in how we help our students learn and progress.

With five sites spread across Westminster, Camden and Brent, United Colleges Group is well placed to help improve the life chances of every person who walks through our doors and joins us.

As Group Principal, I am committed to leading United Colleges Group – either through the College of North West London or City of Westminster – to ensure our students achieve the very best they can. We believe in working with and for our students and we expect our students to help us help them to be the very best they can not just inside our buildings but as a responsible citizen of our London City Community.

Our teachers are attentive and dedicated to our students' needs and we offer the all-round support that every student deserves in these extremely challenging times. All our dedicated staff will ensure our students are stretched academically and students with special educational needs and disabilities are expertly supported, allowing us to bring out the best in everyone. Regardless of background, starting point or past successes or failures we ensure that our students excel and achieve their ambition, an ambition that we will help grow.

Whilst at college, you may wish to take part in our wide range of enrichment activities which include clubs and societies, sport and physical activities and voluntary work on top of your main course. All aspects of your study will help when you apply to university or pursue a career at the end of your time with us.

The information in this course guide will help you make the right choices. Making the right choice now is essential to your future career. I hope you decide to join us.

Best wishes

**Stephen Davis**  
Group Principal







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# REASONS TO STUDY WITH US

- We are committed to supporting and guiding you through your journey with us and we care about getting you ready for further study and the world of work
- Our students take part in national competitions and events including WorldSkills
- We have a great team of advisors who can help and support you with career guidance, financial support and mentoring while you're with us
- All our campuses are situated in North West London, close to Wembley Park, Dollis Hill and King's Cross with excellent transport links
- We have a dedicated Work Experience team who are committed to helping you get the best placements available
- We are accredited by the Matrix quality standard for information, advice and guidance.

**WELCOME**  
**COLLEGE OF**  
**WEST**  
**#CNWLstudentsfi**



# TO THE NORTH LONDON

rst



Do You Need A  
First Aid?  
Call Extension  
5419  
or from a mobile call  
020 8208 5419

reception



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# VISIT US

Our Open Days are a great way for you to find out more about us and get a feel for what it's like to be a student at the College of North West London. You will be able to chat to our teachers to learn about our courses and college life and get all of your questions answered. Due to the circumstances this year, you can find out more about studying at CNWL from the safety of your own home in our live 'virtual classrooms'.

We have Open Days (virtual and onsite, when conditions allow) throughout the year, so please check our website regularly for updates. You can find out more information about our upcoming Open Days and register your interest on our website at [cnwl.ac.uk/about/virtual-open-day](https://cnwl.ac.uk/about/virtual-open-day)

## Covid-19: Our response & measures

### What we're doing:

- All campuses are deep cleaned on a regular basis
- Staff are provided with and wear the appropriate PPE
- Staff are continuously trained on the latest health and safety measures to ensure everyone is safe while onsite
- We continue to respond to the needs of our students and continue to focus on providing the best quality education for them
- A blended learning approach means that students receive 50% of their studies online and have a staggered timetable so that when they are on campus, there are fewer students onsite
- All enrolment now takes place online, reducing the risk of face-to-face contact

### What you can expect:

- Clear signage on campuses
- One-way system in place
- Face coverings are mandatory on campus
- Hand sanitising stations can be found throughout our campuses
- Staggered timetables
- Blended learning
- Smaller classrooms
- All campuses maintain a high level of cleanliness
- Clear rules and guidelines on social distancing
- Rapid Response Team on hand for any potential cases
- Restrictions on the use of lifts on our campuses to ensure safety measures are met



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# TALK TO US

Our dedicated and friendly Information and Advice team are located on the ground floor of our Willesden Campus and provide the following services:

## Course Advice

- Information and guidance about course options available at the College of North West London
- Detailed information about each course can be found and printed from our website **[www.cnwl.ac.uk](http://www.cnwl.ac.uk)**
- For course advice only, please call **020 8208 5000** or email **[enquiries@cnwl.ac.uk](mailto:enquiries@cnwl.ac.uk)**

## Student Advice

- Safeguarding concerns
- Family difficulties
- Homelessness
- Sexual health concerns and condom distribution
- Personal and emotional support
- For more information, please email **[enquiries@cnwl.ac.uk](mailto:enquiries@cnwl.ac.uk)**

## Financial Support

- Bursary and Learner Support Fund applications and queries
- Free meals in FE applications and queries
- Childcare queries

## Careers Advice (for enrolled students)

- Information, advice and guidance around progression into higher or further education, training or employment
- Developing employability skills
- Insights into the world of work through employee engagement

# FIND US

## Willesden Campus

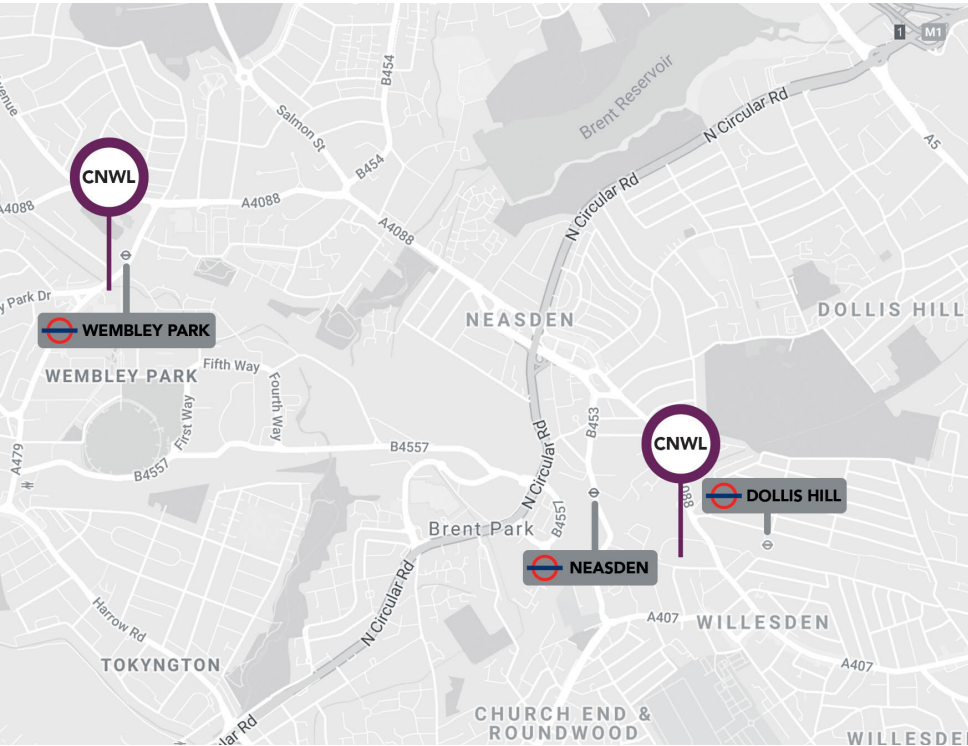
Willesden Campus

Entrance on Denzil Road (off Dudden Hill Lane)  
London  
NW10 2XD  
020 8208 5000

## Wembley Park Campus

Wembley Park Campus

Wembley Park Drive  
Wembley  
London  
HA9 8HQ  
020 8208 5000



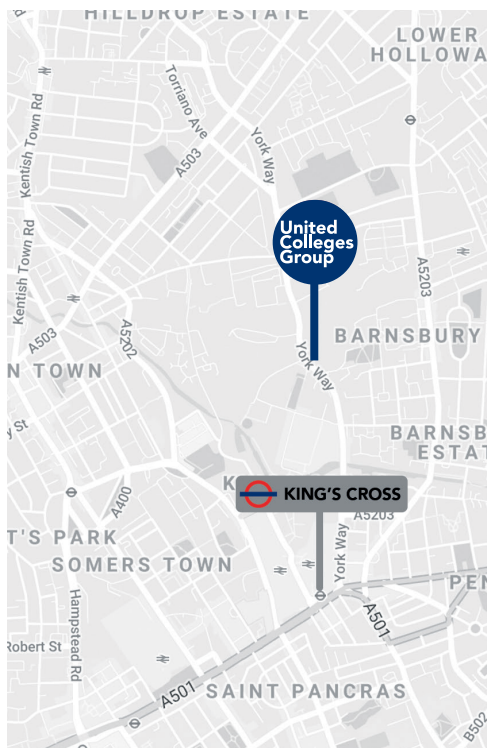


# FIND US

## United Colleges Group Campus

King's Cross Construction Skills Centre

180 York Way  
King's Cross  
London  
N1C 0AZ  
020 8208 5000



THE ENTERTAINMENT  
PREVIEWER COMES  
TO WIMBORLEY PARK!

★★★★★  
★★★★★  
★★★★★  
★★★★★  
★★★★★

**War Horse**

6 WEEKS ONLY FROM  
18 OCTOBER



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# FIND US

Our Wembley Park Campus is situated near Wembley Stadium. The campus is in the heart of Wembley offering access to shops, transport and the newly opened Wembley Box Park.

The campus has great hair and beauty training salons which are open to the public.

Courses available at this campus include, Hair & Beauty, Business, Accountancy, Health and Social Care, Mathematics and Childcare.

The campus is near Wembley Park (1 minute walk – the College is just over the road)

Metropolitan and Jubilee lines

Trains – British Rail

Wembley Stadium – Chiltern line

## Parking

Visitors are advised to use public transport if possible, as there is no parking at the campus. If you wish to park in Wembley please contact one of the following paid car parks:

[www.parkingwembley.com](http://www.parkingwembley.com)

[www.wembleyclickandpark.co.uk](http://www.wembleyclickandpark.co.uk)

[www.wembleyofficialparking.com](http://www.wembleyofficialparking.com)

## Wembley Park Campus

Wembley Park Drive  
Wembley  
London  
HA9 8HQ  
020 8208 5000



Wembley Park



83,182,206,223,297





COLLEGE OF NORTH WEST LONDON





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# FIND US

Our main campus, Willesden Campus is situated in North West London. Courses available at this campus include, Science, Media, Construction, ICT and English.

The campus is near Dollis Hill or Neasden (Approx 5 minutes walk from either), both tube stations are on the Jubilee Line.

## Parking

Parking spaces are currently limited. Subject to availability, parking is available for visitors, staff and students with valid 'Registered Disabled' permits. There is metered parking in the surrounding roads.

## Willesden Campus

Entrance on Denzil Road (off Dudden Hill Lane)  
London  
NW10 2XD

020 8208 5000



Neasden or Dollis Hill



52, 98, 206, 226, 260, 266, 297, 302



United  
Colleges  
Group

Camden  
Kings Cross  
innovation  
skills centre

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# FIND US

The College of North West London King's Cross Campus is a Training Centre for the Construction sector in the King's Cross regeneration zone in London.

Training programmes, including Apprenticeships for companies and courses for individual students at the Centre are available. Drop in and see us or get in touch for details.

Courses available at King's Cross Construction Skills Centre include:

Basic Construction Skills, Electrical Installation, Plumbing, Carpentry, Short course in Construction Skills for Adults.

The campus is close to underground and rail stations and is served by major bus routes and has extensive motorbike and bicycle parking facilities including the Santander bike hobs.

The campus is 12 minutes walk from Kings Cross and St Pancras station.

King's Cross St Pancras Underground station links six London Underground lines – Circle, Piccadilly, Hammersmith & City, Northern, Metropolitan and Victoria.

## King's Cross Campus

College of North West London  
King's Cross Construction Skills Centre

180 York Way  
King's Cross  
London  
N1C 0AZ

020 8208 5000



cnwl.ac.uk

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# STUDENT SERVICES

The Learner Services Team offer you support throughout your studies, even if the issue is unrelated to your course. If you need confidential advice or information on matters such as fees, financial support, immigration, childcare or other personal issues, we encourage you to get in touch with our Student Advisors. To contact an Advisor before you apply for a course, please email [enquiries@cnwl.ac.uk](mailto:enquiries@cnwl.ac.uk) and arrange a time to speak to a member of the team.

## Welfare

Student Services can offer you practical help and advice with:

- Accessing financial support available at the College (including 16-19 Bursary, Free meals in FE, Discretionary Learner Support Funds & 19+ Advanced Learning Loan bursary)
- Support for Looked After Young People and recent Care Leavers
- Housing advice and support for young people needing emergency accommodation. (The College does not provide accommodation for students)
- Domestic violence - emergency advice and referrals to specialist services
- Sexual health - free condoms and referrals to specialist services.

## Supporting Looked after Children and Care Leavers

The Student Engagement Team are the first point of contact for Looked After Children and Care Leavers. If you would like to find out how the College can support Looked After Children and Care Leavers, please email [support@cnwl.ac.uk](mailto:support@cnwl.ac.uk)

## Counselling

If you have mental health difficulties, or find it difficult to cope at any time during your course you can meet with our Mental Health coordinator. We will also do our best to make reasonable adjustments to meet your individual needs, whilst respecting your confidentiality. If you need someone to talk to we can arrange that too.

Tel. **020 8208 5182**

## Careers Advice

We have a team of Careers Advisors who can offer you confidential and impartial information, advice and guidance to help you decide on your next steps. They can help you with university applications, apprenticeship applications, further study, employment and training opportunities. Our College Careers Advisors can also help with progression information if you are considering other College courses.

## Class Tutor

All full-time students are allocated a class tutor who will meet with you on a regular basis to monitor your progress and attendance and assist with other issues. They can explain and advise you on College rules, your learning programme, the assessments, examinations and all aspects of your course.

## Induction

The College provides an Induction Programme for all students. This usually takes place at the start of a course. If you join a course late, please speak to your tutor to find out what was discussed at the induction. During your induction you will work with tutors to identify your target grades and agree actions to ensure you progress in your area of study. We know from student feedback that an induction is very useful. As well as finding out more about the course you have enrolled on, the induction helps you get to know your peers and also find out about support and facilities available in College.

## Equal Opportunities

We are committed to providing education and training for all, irrespective of ethnicity, gender, transgender, disability, religion, age or sexual orientation. Our Equal Opportunities Policy is monitored and reviewed regularly to make sure that it works for you.



## LGBTQ+ Support

College of North West London actively supports its lesbian, gay, bisexual and transgendered students and College staff members, and has zero-tolerance towards homophobia, biphobia, transphobia and all forms of discrimination.

If you'd like more information, please contact:  
[lgbt@cnwl.ac.uk](mailto:lgbt@cnwl.ac.uk)

## Additional Learning Support

Learning Support will be available to all students that declare a disability, or learning need, in order to ensure they get the full benefit to access and successfully complete the learning programme they choose. We have a specialist team who provide support for students if they have identified needs with specific disabilities/difficulties like Dyslexia, Dyspraxia, Asperger's/Autism, Hearing/Visual/Physical difficulties, Mental Health concerns, ADHD, Literacy/Numeracy, Medical conditions, or a temporary disability resulting from an illness or injury.

We can provide support for students with Education, Health and Care (EHC) Plans. If you have an EHC Plan it is important that you declare this on your application form as you will then be invited to attend a pre-entry confidential interview so that an assessment of need can be completed. All information from schools such as EHC Plans/Statement of Educational Needs reports should be sent to the Learning Support Team. Students are not able to complete their enrolment at the college until a copy of their EHCP has been received.

We are committed to ensuring that reasonable adjustments are made so that you are not disadvantaged in any way during your time with us, this includes any exam access arrangements. For full details of the support available, or to arrange a confidential pre-entry interview please call 020 85182/020 8208 5473 where you will be able to speak to the Additional Learning Support Team.

## Health and Security

The personal security of our students, staff, visitors and their property is of paramount importance to us. We strive to ensure that we maintain a welcoming and safe environment for everyone that studies, works and visits us, while also maintaining security and safety for all. For everyone's comfort

and safety we have a strict no-smoking policy in all College buildings.

Please note that casual hoods must be kept down within the College environment and you must wear your College ID Card and lanyard around your neck at all times while on College premises.

## Car & Bicycle Parking

All Car parking is strictly limited to students with registered mobility issues and must be arranged in advance, blue badge parking is not guaranteed as there are limited spaces available.

Willesden, Wembley and King's Cross Campuses have ample parking facilities for bicycles and motorbikes/mopeds, however, all bikes and motorbikes are parked at the owner's risk and we strongly advise you to secure bikes/motorbikes with a suitable lock.

## Canteens

There are canteens at Willesden and Wembley Park Campuses offering a choice of affordable hot and cold refreshments. Willesden Campus also has a café on the ground floor.

## Learning Resource Centres

Our well-equipped Learning Resource Centres provide a full range of services for students including:

- Inductions
- Study spaces for quiet study or group work
- PC Computers
- Facilities for scanning, printing and photocopying
- Reference and lending collection
- Resources in a wide range of formats including books, journals, newspapers, ebooks and eJournals
- Laptops for loan during term-time
- Stationery for sale

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# STUDENT LIFE

Life at the College of North West London isn't just about achieving the best grades. It's also about meeting new people, getting involved in events and activities and giving you the opportunity to expand your experiences and enhance your personal development, to help prepare you for the world of work or further study.

## Student Activity Programme

The Student Activity Programme is a range of social activities available to our students once they are enrolled at the College. Activities take place at College premises or external sports and leisure venues. Getting involved in the Student Activity Programme is a great way to make friends. You can join activities organised by the College either free of charge or at a discount depending on your age.

**Tel. 020 8208 5000 Ext 5635**

**Email: [studentengagementteam@cnwl.ac.uk](mailto:studentengagementteam@cnwl.ac.uk)**

## Get Involved

There are lots of ways you can get yourself involved in College life, meet other students, gain valuable experience and make your voice heard – all of which will look great on your CV.

## Student Voice

The College believes that each students' voice and opinions count and are important. We want to hear what you have to say so that we can improve everyone's learning experience. If you want to make a difference to other learner's lives at the college, you can get involved and consider becoming a Course Rep, a Student Council member or a Student Ambassador. Please contact the Student Voice Officer located in the Student Services office, Willesden Campus.

**Email: [studentcouncil@cnwl.ac.uk](mailto:studentcouncil@cnwl.ac.uk)**

## Student Council and Student Governors

Student Governors are elected from the Student Council and sit on the Governing Body of the College, making sure that the views and voices of students are heard. They work closely with the governors and senior staff to help improve the education and teaching at the College of North West London. It's your Student Council – and that means you can take an active part in shaping it. We encourage you to develop clubs and societies, organise trips and various other leisure and sporting activities.

## Course Reps

Each course elects Course Representatives, and they are invited to attend meetings to discuss their opinions, offer suggestions and give feedback on their course and what it is like to be a student at the college.

## Student Ambassadors

We are proud of our students and encourage them to gain skills that go beyond their qualifications. Students are able to volunteer contributing to College life, helping out with College events such as Welcome Fairs, H.E Fairs, Open Days, Award ceremonies and Community Projects. Student Ambassadors continue to help out at internal and external events and are given the opportunity to gain paid work during the College's enrolment period. Our Ambassador programme gives students real, practical, transferable skills they can use for work and experience they can put on their UCAS applications and CVs.

Being a student at the College of North West London is your opportunity to play an active role in your community, make friends, learn new things and ensure your voice is heard. We want to work with you to improve the College and, by getting involved, you can help make a real change.





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# FINANCIAL SUPPORT

We are the champions of affordable, quality education. Your course fees, if any, will depend upon your personal circumstances such as your residential status (home or international), age, whether you are in receipt of benefits and seeking work and finally on the course itself and how it is funded.

In order to calculate your fees we assess the information you supply on your application and enrolment forms. In addition you will be required to provide documentation to verify your status. This may include evidence of your eligibility for benefits or visa/immigration papers, depending on your situation.

## Further Education courses

### 16-18 year olds

All our Further Education courses (Entry to Level 3) are free to EU and EEA\* residents who are under 19 years old on the 31st August 2021. For a few courses, these students may be expected to contribute towards the cost of specialist materials and resources. However, depending on the circumstances, they may be eligible for financial help from the College's Learner Support Fund.

You should apply for any such financial support as soon as a place has been offered.

### Adults

If you are aged 19 or over on the 31st August 2021, you will normally be required to pay a course fee, however there are some exceptions explained below for UK/EU or EEA\* residents.

### What will the cost of my course include?

The cost of your course will include tuition fees and examination fees, where applicable. Where a course requires additional specialist materials, there may be an additional cost. Some courses are cheaper than others because they are part funded by the government; some of these courses may also attract concessionary fees for some people.

You may be eligible for a concession if:

- You are aged 19-23 years old and are studying at the level of your chosen course for the first time. This applies to Level 1, 2 and 3 courses. Where appropriate, you will have no fees to pay apart from the cost of any specialist materials or equipment used during your course
- You are unemployed and in receipt of a 'work-related' benefit such as Job Seekers Allowance (JSA), or work-related Employment and Support Allowance (ESA), and you are seeking work. In such circumstances, you may have no fees to pay apart from the cost of any specialist materials or equipment used during your course, if applicable
- You are an asylum seeker in receipt of financial assistance (NASS), you may be eligible for concessionary fees.

## Level 3 Further Education courses

These courses are free to people aged 19-23 years old and studying a Level 3 course for the first time. If you already have a Level 3 qualification, or are over 23 years old, you will have a fee to pay. You can either pay the fee personally, or apply for an Advanced Learning Loan.



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# FINANCIAL SUPPORT

## Advanced Learning Loans

To be eligible for this loan, you must have been living continuously in the UK for three years immediately before the start date of your course. You must also be undertaking a course of study at Level 3 or above, e.g. National Diploma/Certificate etc. For more information go to

[www.cnwl.ac.uk](http://www.cnwl.ac.uk) or

[www.gov.uk/advanced-learner-loan](http://www.gov.uk/advanced-learner-loan)

## Higher Education courses

If you are a home student, you may be eligible for a student loan covering all or part of your tuition fees. Information on how to apply for a student loan is available at:

[www.gov.uk/student-finance/how-to-apply](http://www.gov.uk/student-finance/how-to-apply)

## Short, Commercial and Professional Courses

For short, commercial and professional courses, you will be required to pay the full course fee.

\*European Economic Area



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# HOW TO APPLY

## 1. Choose your course

Have a look through this Course Guide or go to **[www.cnwl.ac.uk](http://www.cnwl.ac.uk)** to view all the courses we have on offer. If you need help deciding, come along to one of our Open Days (details on page 11) to find out more about what's on offer.

## 2. Complete your application

Go to **[www.cnwl.ac.uk](http://www.cnwl.ac.uk)** and apply for the course/s you want to study.

## 3. Attend an interview

Once we've received your application, and if you're suitable for the course, you'll be invited for an interview or be made an offer, depending on the entry criteria for the course you have applied for.

## 4. Enrol

If you meet the entry criteria you need to study your chosen course with us, you'll be invited to enrol at the College of North West London in August 2021.

If you have any questions or would like more information about our application process, please call our **Course Advisers** on **020 8208 5000** or email **[enquiries@cnwl.ac.uk](mailto:enquiries@cnwl.ac.uk)**





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# KEY

## **F.E.** Further Education

The majority of our courses range from Entry Level to Level 3 and vocational courses. Most are delivered on a full-time basis to 16-19 year-olds and part-time to adults (19+). Some courses are only available to full-time 16-18 year-old students, while others are specifically taught on a part-time basis to adults. F.E courses usually range from one to two years and are generally free for 16-18 year-olds, while funding may be available to adults, dependent on their circumstances.

## **H.E.** Higher Education

These courses are at university level (Level 4 and above) and are available to students aged 18 and over. They are generally delivered on a full-time basis unless stated otherwise. Student loans are available for most of these courses.

## **S.C.** Short courses

Short courses are typically less than 12 weeks long, usually taking place in the evenings or on weekends and are aimed at adults.

## **E** Employer-led

These include Apprenticeships and NVQs which vary in start date and length.

## **36 wks** Duration

There are a wide variety of courses running at the College of North West London. Some courses will last a matter of hours whilst others can last up to two full years.

# CHOOSING THE RIGHT COURSE LEVEL

Deciding what course is right for you is important and it's easy to get overwhelmed by all of the different levels and types of qualifications available to you. Our quick guide is designed to help you better understand the wide range of options available at the College of North West London.

## ENTRY LEVEL

If you have no formal qualifications then this could be a good place to start. Our ESOL courses are at Entry Level and are designed to give you an understanding of the English Language in preparation for a higher level course.

## LEVEL 1

Level 1 courses provide a general introduction to skills, tasks and knowledge. If you have at least 2 GCSEs at grade 2/E or above or an Entry Level qualification, then a Level 1 qualification might be the right level for you.

## LEVEL 2

If you have 4 GCSEs at grade 3/D or above or a Level 1 qualification, you could apply for a Level 2 course. Once completed, Level 2 courses are the equivalent of 4-5 GCSEs at grade 4/C or above.

## LEVEL 3

Level 3 courses will further develop your knowledge and understanding of your chosen subject area. They generally last two years and enable you to earn UCAS points to go onto university or into employment. If you have at least 4 GCSEs at grade 9-4/A\*-C or a Level 2 qualification then you should be aiming at studying a Level 3 course.

## LEVEL 4 AND ABOVE

These courses fall into the category of Higher Education and are equivalent to courses taught at universities. They help you gain specialist knowledge and understanding of a specific subject.

# CHOOSING THE RIGHT COURSE QUALIFICATION

## ACCESS TO H.E DIPLOMAS

Our Access to H.E Diploma courses are accredited by the Open College Network London. These courses run for one year and are designed for adults who have previously missed opportunities to gain academic qualifications. You do not need specific qualifications to get onto an Access course, but you must be 19 years or over at the start of the course and be committed to studying intensively.

## APPRENTICESHIPS

An Apprenticeship is a job combined with training so you can earn a wage while you learn and pick up recognised qualifications. Most training takes place both at your workplace and in College, but in some cases all training is provided in the workplace, with tutors visiting you. In order to undertake an Apprenticeship you must already be in suitable employment or have a firm offer of employment within your chosen occupation.

## NVQs

NVQs are vocational awards achieved through assessment and training, usually in the workplace. These are competence based qualifications where people learn practical, work-related tasks to help develop the skills and knowledge to increase their effectiveness.

## BTEC, UAL, NCFE, CACHE, CITY & GUILDS & IMI CERTIFICATES/ DIPLOMAS

These are courses with a vocational focus recommended for those interested in a particular area of study e.g. Performing Arts or Information Technology. They are coursework based qualifications with very few or no exams and are continually assessed in order for you to review and improve your performance.

*Please note:* BTEC Level 3 Extended Diplomas are delivered as two one year programmes:

Year 1 – Subsidiary Diploma

Year 2 – Diploma/Extended Diploma

Students are expected to satisfactorily complete the Subsidiary Diploma programme prior to being considered appropriate for the Diploma or Extended Diploma.

## HNCs, HNDs & FOUNDATION DEGREES

Higher National Certificates (HNCs) and Higher National Diplomas (HNDs) are Higher Education courses and are university level qualifications, designed to give you specialist knowledge in your chosen field. Foundation Degrees are equivalent to the first two years of a degree and combine vocational and academic study. These, as well as our HNC and HNDs can lead to top-up degrees at a university.

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# PERSONAL, SOCIAL & EMPLOYABILITY SKILLS

We are committed to developing personal, social and employability skills of all our learners. Finding a job can be challenging and competitive and it is no longer enough to just have qualifications. Below are our key employability and enterprise skills which we embed in everything we do.

## SUCCESSFUL STUDENTS

- Decision making
- Problem solving
- Evaluation skills

## EFFECTIVE CONTRIBUTORS

- Teamwork
- Communication
- Managing conflict
- Working with different people

## CONFIDENT INDIVIDUALS

- CV writing
- Job search
- Interview skills
- Presentation skills

## RESPONSIBLE CITIZENS

- Planning for the future
- Mentoring and helping others
- Showing integrity



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# PERSONAL, SOCIAL & EMPLOYABILITY SKILLS

As part of our 16-18 Study Programmes you will have personal, social and employability skills development embedded in your course. The College will work with you and employers to provide you with opportunities to get the skills you need to get on in the workplace.

The College offers CV workshops, interview practice and job preparation workshops. We have a dedicated Careers Team who work closely with teaching staff and students. The College also has an Employer Engagement and Business Development Team who work with employers and businesses at both a local and national level. We have strong links with Apprenticeship agencies to ensure that students who want to find Apprenticeships are supported to make informed choices about their career and employment opportunities.

We work closely with a range of national businesses such as Hob's, Cutting Crew, Sisk, Wates, McAleer and Rushe, GAP, Boots and Age UK.

We partner with employers to ensure our vocational provision is up to date and relevant, teachers make links to employment in their teaching and assessments. We also provide visits to different work environments including hotels, construction sites and banks. We aim to provide all our students on 16-18 Study Programmes with a chance to take part in a work experience package - in many cases this will include a work experience a shadowing placement.

Gain the additional skills that employers want by taking part in all employability related activities offered at the College of North West London.

# Accountancy

City and Guilds Bookkeeping L1 (19+ ) September and February start (Day and evening)	FE	36 wks
City and Guilds Computerised Accounts L1(19+) September and February start (Day and evening)	FE	V.K
AAT Access Award Skills in Business and Accounting– Level 1 (16-23)	FE	15 wks
Foundation Certificate in Accounting (QCF): AAT Level 2 (19+) September and January start (Day and evening)	FE	V.K
Foundation Certificate in Accounting: AAT Level 2 (16-23)	FE	15 wks
Advanced Diploma in Accounting (QCF): AAT Level 3 (19+) (Day and evening)	FE	V.K
Advanced Diploma in Accounting (QCF): AAT Level 3 (16-23)	FE	36 wks

Accountancy courses open up career opportunities not just in the accountancy companies but in a huge range of public and private sector organisations that have their own finance offices. Our courses are structured to enable those new to accountancy and experienced professionals to gain valuable qualifications.

From a beginner's course such as bookkeeping and computerised accounts, you can progress through to the Advanced Level 3 Diploma. From Level 1 onwards the qualifications are with AAT, the awarding body recognised throughout the accountancy industry.

Our provision is flexible with most courses for over 19s offered as part time and evening options. College of North West London is one of few colleges to offer specialist accountancy courses to students of school leaver age. If you like working with figures and want to set off on a career path with fantastic development opportunities, accountancy could be for you.

## Features

- Excellent pass rates
- Small class sizes
- Links with world class employers
- Bursaries available for eligible learners



# Apprenticeships

Level 2	Accountancy	E
Level 2 & 3	Brickwork	E
Level 3	Building Services Design Technician	E
Level 2 & 3	Business Administration	E
Level 2 & 3	Carpentry	E
Level 2 & 3	Child Care	E
Level 3	Civil Engineering	E
Level 3	Construction Contracting Operations	E
Level 2	Dry lining	E
Level 3	Electrical Installation/Maintenance	E
Level 3	Gas	E
Level 2	General Construction Operative	E
Level 2	Hairdressing	E
Level 2	Health and Social Care	E
Level 2 & 3	Painting and Decorating	E
Level 2 & 3	Plastering	E
Level 2	Plumbing and Heating	E
Level 2	Property Maintenance	E
Level 3	Refrigeration, Air Conditioning and Heat Pump Technician	E
Level 2	Welding	E



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# Apprenticeships

**Apprentices earn a wage in a job and work alongside experienced staff to gain job-specific skills. Off the job, usually on a day-release basis, you will receive training to acquire the knowledge to underpin practical work-based skills and work towards nationally recognised vocational qualifications. Apprenticeships can improve an organisations productivity, performance and profitability, and are an effective means of filling skills gaps in the current and future workforce.**

Apprenticeships normally take one to two years to complete depending on the level of study, your ability and the industry sector.

We offer a range of Apprenticeship frameworks which are applicable to a wide range of industries. We work with employers to create Apprenticeship programmes which allow employees to quickly progress within their field on the job, through our supported Apprenticeship programme.

## Do you qualify?

In order to undertake an Apprenticeship, you will need to have a job with a contract of employment for at least 30 hours per week or have a firm offer of employment within your chosen occupational area. If you don't have a job and are looking for vacancies, log onto the National Apprenticeship Service website: **[www.apprenticeships.org.uk](http://www.apprenticeships.org.uk)** and register your details. Alternatively, we may be able to support you in finding an Apprenticeship placement. We have some fantastic opportunities with great employers.

To find out more, please contact our Business Development Team on **020 8208 5281** or email **[apprenticeships@cnwl.ac.uk](mailto:apprenticeships@cnwl.ac.uk)** to be invited to one of our Apprenticeship recruitment days.

## Features

- Earning a salary
- Getting training in the skills employers want
- Excellent progression opportunities for study or in the workplace
- Increased future earning potential
- Learning at a pace suited to you
- Support of a workplace mentor
- Paid holiday

# Bricklaying

Diploma in Basic Construction Skills: Level 1 (Multi Trades)	F.E.	36 wks
Diploma in Bricklaying (16-18): Level 1	F.E.	36 wks
Diploma in Bricklaying (16-18): Level 2	F.E.	36 wks
Diploma in Bricklaying (19+): Level 2	F.E.	36 wks
Diploma in Bricklaying (16-18): Level 3	F.E.	36 wks

The Construction industry accounts for over 2 million jobs in the UK and skilled workers in all parts of the sector are in high demand. Bricklaying is a route into construction trades for many of our students. Often, they progress to apprenticeships with others going directly into full-time employment. The industry has recently reported skills shortages, which can make bricklaying a well-paid role for those with the right skills and approach to work.







Students on our courses progress from learning basic techniques through to advanced work such as building arches. Alongside theory, students benefit from extensive time working with practical exercises in our purpose-built construction hall.

## Features

- Excellent practical facilities, enabling you to learn brickwork alongside other construction skills
- Bursaries available for eligible learners
- Links with employers and industry
- Take part in regional and national skills competitions
- Progression opportunities into Apprenticeships



# Business and Administration

AAT Access Award Skills in Business and Accounting Level 1 (16-23)	 
BTEC in Business Studies Level 2 (16-23)	 
Certificate in Business and Administration (QCF): Level 2 (23+NVQ)	 

Our Business Administration courses will prepare you to work in an office environment, opening up opportunities to work in thousands of roles in both private and public sector organisations. You will learn transferable administration skills that will be valuable throughout your career, as well as gaining an understanding of the world in which businesses operate.

Business studies will cover finance, marketing, managing people and entrepreneurship. You will have the chance to take part in practical exercises and competitions designed to develop and showcase your business flair. Students from the College have been successful in national business-skills competitions in the recent years.

## Features

- Opportunities to go on educational visits to successful international businesses
- Bursaries available for eligible learners
- Take part in practical challenges, assignments and competitions

## Career Paths:

Accountant, Account Manager, Advertising Executive, Bank Manager, Business Development Manager, Customer Services Manager, Events Manager, Financial Advisor, Human Resources Manager, Insurance Broker, Marketing Executive, Project Manager, Public Relations Executive, Recruitment Consultant, Retail Manager, Sales Manager, Stock Trader, Team Leader.





# Carpentry

Diploma in Carpentry and Joinery: Level 1 (Construction), (Willesden and King's Cross)	F.E.	36 wks
Diploma in Site Carpentry: Level 2 at Willesden and King's Cross (16-18)	F.E.	36 wks
Diploma In Site Carpentry: Level 3 (QCF) at Willesden	F.E.	36 wks
Carpentry Level 2	F.E.	36 wks

There is a huge demand in industry for fully qualified carpenters, in roles such as joiners and trim carpenters in the building trade. But it is not all about working in construction, our students go on to roles such as cabinet makers, scenic carpenters on film sets, framers and shuttering carpenters, or to work in restoration of historic buildings, and the property maintenance sector.

Our students work alongside other construction specialists in purpose-designed facilities. We place great importance on practical skills and completing jobs to professional standards, this is reflected by our students having a good record of success in regional and national skills competitions.

## Features

- Excellent practical facilities, enabling you to learn Carpentry alongside other construction skills
- Bursaries available for eligible learners
- Links with employers and industry
- Take part in regional and national skills competitions
- Progression opportunities into Apprenticeships





# Childcare

NCFE Cache Level 1 Award/ Certificate/Diploma Introduction to Health, Social Care and Children's and Young People's Settings	F.E.	36 wks
NCFE/CACHE Level 2 Diploma for the Early Years Practitioner	F.E.	36 wks
NCFE/CACHE Level 3 Diploma for the Early Years Workforce (EYE)	F.E.	36 wks
NCFE/CACHE Level 2 Certificate in Supporting Teaching and Learning (Part time adult course)	F.E.	36 wks
NCFE/CACHE Level 3 Certificate in Supporting Teaching and Learning (Part time adult course)	F.E.	36 wks

With early years care places in great demand across London, getting qualifications in child care can set you up for a rewarding and worthwhile career. Students cover the essentials of caring for young children as well how to organise play and learning activities.

Courses emphasise hands-on activities and encourage you to think about how to put your own learning into practice and work as a team. Students benefit from practical training and a wide network of work placements in nurseries, schools and other children's centres.

## Features

- Bursaries available for eligible learners
- Links with employers and industry work experience a key part of courses





# Computing and ICT

Certificate For IT Users (ITQ) (QCF): Entry 3	F.E.	V.K.
Certificate For IT Users (ITQ) (QCF): Level 1	F.E.	V.K.
Certificate For IT Users (ITQ) (QCF): Level 2	F.E.	36 wks
Diploma for IT Users (ITQ): Level 1	F.E.	18 wks
Certificate For IT Users (ITQ) (QCF): Level 2	F.E.	36 wks
Diploma for IT Users (ITQ): Level 2	F.E.	36 wks
Diploma for IT Users (ITQ): Level 3	F.E.	18 wks
BTEC Level 2 First Certificate in Information and Creative Technology	F.E.	36 wks
BTEC First Extended Certificate in Information and Creative Technology: (16-18) Level 2	F.E.	60 wks
Certificate for IT Users (Start IT - ITQ) Entry 3	F.E.	60 wks
Extended Diploma in Computing (16-18)	F.E.	60 wks
Foundation Degree in Computing (Full Time)	F.E.	60 wks
HND in Computing (Full time)	F.E.	64 wks
HNC in Computing (Part time)	F.E.	30 wks
HNC in Computing	F.E.	64 wks
Foundation Degree in Computing (Part time)	F.E.	30 wks

Computing and ICT is required in nearly all businesses and job roles in today's world. Whether it is the ability to communicate and run administration using software, the advanced technical knowledge to design new programs, or the knowledge of how to build secure networks, ICT skills are in huge demand and the sector provides millions of job opportunities.

The College of North West London is a highly-regarded provider of training in both hardware and software, covering ICT systems and support, and support people with visual impairments.

The College has a range of facilities equipped to provide the learning opportunities you need, including a Cisco and networking lab, web design and mobile app systems, and specialist software reflecting your course's needs. Employability and enterprise skills are embedded in our courses and we work with employers to ensure that our vocational provision meets the needs of both employers and students.

## Features

- Bursaries available for eligible learners
- Take part in practical challenges, assignments and competitions

## Career Paths:

Games Designer, Computer Technician, Data Consultant, Digital Marketing Officer, IT Analyst, Mobile App Developer, Network Engineer, Software Developer, Solutions Engineer, Systems Analyst, Technical Support Officer, Web Designer, Web Developer











# Construction and Building Services

<b>HNC in Construction and the Built Environment (Level 4): Building Services Engineering</b>	
<b>HNC in Construction and the Built Environment (Level 4): Civil Engineering</b>	
<b>HNC in Construction and the Built Environment (Level 4): Construction</b>	

The Faculty of Science, Engineering & Construction specialist training is delivered by staff with appropriate Vocational and Industrial experience – in addition to teaching and assessor qualifications.

The Faculty facilities cover

- Bricklaying, Plastering and Dry Lining
- Carpentry
- Electrical Installation
- Plumbing
- Gas and Heating
- Painting & Decorating
- Refrigeration & Air Conditioning
- Welding and Fabrication

Course Levels in construction – related trades are delivered from entry level for school leavers – through Levels 1 to 3 (comparable to an A Level standard) we also provide progression routes to apprenticeships and higher level technician and management qualifications. Level 4 is a HNC (Higher National Certificate) - which is a two-year day release course comparable to the first year of a University Degree.

Our students have participated and won many regional and national awards, for example in the Worldskills UK and the SkillFridge competition for students in the refrigeration and air conditioning sector one of our female learners was awarded the Pearson National Apprentice of the Year Award having completed both at Level 3 and HNC in Civil Engineering.

In all qualifications - there will be various and suitable means of assessment presented in the context of workplace scenarios. Skills developed will include:

- Practical hand and tool skills
- Cognitive and problem-solving skills
- Intra-personal skills - adaptability and resilience, self-monitoring and reflection, planning and prioritising
- Interpersonal skills: effective communication and articulation of information, working collaboratively, negotiating and influencing, presentations
- Commercial skills: sector awareness; marketing/promotion; budget management/monitoring.

## Features

- Small class sizes
- Progress onto full qualifications













# Electrical Installation

Diploma in Electrical Installations Level 1 (Willesden and Kings Cross Campus)	F.E.	36 wks
Diploma in Electrical Installations Level 2 (Willesden and Kings Cross Campus)	F.E.	36 wks
Diploma in Electrical Installations Level 3 (Willesden Campus only)	F.E.	36 wks
18th Edition (IET Electrical Wiring Regulations)	F.E.	36 wks

Learning how to become a safe and qualified electrician, working as a domestic electrician, or within the construction sector, will ensure you have the skills for a rewarding career. Whether you are a novice or an experienced electrician we have the right course for you. We run a range of hands-on, practical courses designed to prepare students for careers in the electrical installation industry. The electrical installation courses are offered during the day as well as in the evenings.

The College provides training for those new to the industry as well as those who need advanced skills or want to update their professional qualifications.

## Features

- Excellent practical facilities
- Bursaries available for eligible learners
- Links with employers and industry
- Progression opportunities into Apprenticeships

# Engineering

Diploma in Engineering Technology: Level 1	F.E.	36 wks
Diploma in Engineering Technology: Level 2	F.E.	36 wks
Diploma in Engineering Technology: Level 3	F.E.	36 wks

Engineers make the modern world function. From mobile communications equipment, transport infrastructures, hi-tech buildings and bridges or advanced new products, engineers have been involved at every stage in the creation, development, testing and manufacturing process.

We offer engineering courses taught by staff with extensive experience. Engineering students at the College of North West London learn the relevant principles of their specialism and spend time in our well-equipped workshops gaining the skills that will enable them to progress into a career or higher education. Many of our students are already working in the sector and continue to attend the college to further their career developments.

## Features

- Excellent practical facilities
- Bursaries available for eligible learners
- Links with employers and industry
- Progression opportunities into Apprenticeships







# ESOL

Level 1: Award in Understanding Community Interpreting	F.E.	V.K.
Preparation for IELTS	F.E.	V.K.
Certificate in Preparing for the Community Interpreting Role Level 2	F.E.	V.K.
CELTA	F.E.	V.K.
ESOL for Adults	F.E.	V.K.
ESOL for Young Learners	F.E.	V.K.
Functional Skills Qualification in English (Various levels)	F.E.	V.K.
English for Speakers of Other Languages	F.E.	V.K.

Our ESOL courses are for young people and adults of all ages who need to develop and improve their written and spoken English. The courses are taught by a team of qualified, experienced and committed teachers. Our provision is designed to give students better chances in work, as well as improve their use of English in daily life.

Our courses for adults run part-time in the daytime and evening while our courses for 16-18 year-olds are during the day. Our courses run throughout the year from September to July at our Wembley Park and Willesden campuses.

Brent is one of London's most diverse boroughs and with around 100 'native tongues' represented, the College reflects that diversity. Students put on self-written drama productions as part of the course.

## Features

- Bursaries available for eligible learners
- Excellent progression rates through levels and into vocational courses
- Varied and innovative teaching methods

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# Gas

<b>Water Regulations (BPEC)</b>	S.C.	1 Day
<b>Vented and Unvented Hot Water (BPEC)</b>	S.C.	1 Day
<b>Domestic Appliances</b>	S.C.	1/2 Day
<b>Core Gas Safety CCN1 Reassessment</b>	S.C.	4 Days
<b>Core Gas Safety CCN1 Initial</b>	S.C.	4 Days
<b>Diploma in Gas Engineering: Level 3</b>	E.E.	36 wks

The College of North West London provides training for people working or wanting to work in the gas industry. This includes training for the Gas Safe Register, installing and maintaining gas appliances such as boilers and fires.

Younger students and those without industry experience can join our plumbing courses to learn the basics. CNWL runs a Gas Assessment Centre, offering training and certification to industry professionals and employers.

## Features

- Excellent practical facilities for professional training and certification
- Bursaries available for eligible learners
- Links with employers and industry
- Progression opportunities into Apprenticeships













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# GCSEs

GCSE Mathematics	 
GCSE English	 

English and Mathematics are an integral part of any 16-19 Study Programme. Any student who has yet to achieve a Grade C/4 in English and/or Mathematics at GCSE will undertake further study in these areas, working towards higher achievement.

The College follows the new 9-1 GCSE grading system in both English and Mathematics curriculum's.

If a student has not previously studied GCSEs, they will be enrolled onto Functional Skills at the appropriate level.

## Features

- Fully supported learning
- Dedicated and enthusiastic teachers
- Small class sizes
- Embedded into study programme
- Improves your chances of employment or progression













# Hair and Beauty

Diploma in an Introduction to the Hair and Beauty Sector (QCF): Level 1 (16-18)	F.E.	36 wks
Diploma in an Introduction to the Hair and Beauty Sector (QCF): Level 1 (19+)	F.E.	36 wks
VTCT Level 2 Diploma in Beauty Specialist Techniques	F.E.	36 wks
VTCT Level 3 Diploma in Beauty Specialist Techniques	F.E.	36 wks
Diploma in Hairdressing (QCF): Level 2 (16-18)	F.E.	36 wks
Diploma in Hairdressing (QCF): Level 2 (19+)	F.E.	36 wks
Diploma in Hairdressing (QCF): Level 3 (16-18)	F.E.	36 wks
Diploma in Hairdressing (QCF): Level 3 (19+)	F.E.	36 wks

Fashion may change but hairdressing and beauty is always on the agenda as a dynamic, leading industry for trends and developments. Hairdressers and Beauty Therapists use their skills working in salons, health spas, cruise liners and television/film sets. They specialise in hair, skin and body care; giving clients various treatments which include, hair colouring, cutting, styling, perming, face and body treatments, manicures, pedicures, make-up, facials, skin cleansing, aromatherapy, specialist electrical face and body treatments.

To achieve you need to demonstrate your practical skills in our specialist salons to our highly qualified teaching staff, undertake work experience in a leading High street salon in which we work with.

Many of our students enter regional hair or beauty competitions and progress further by representing the college in national competitions at which many have won.

## Features

- Learn in professional salons
- Working with clients
- Bursaries available for eligible learners
- Links with employers and industry
- Take part in regional and national skills competitions









# Health and Social Care

**NCFE Cache Level 1 Award/ Certificate/Diploma in Introduction to Health, Social Care and Children's and Young People's Settings (QCF) Level 1**

F.E.

V.K.

**Pearsons BTEC Diploma Health and Social Care Level 2 (inc 1 or 2 days placement)**

F.E.

36 wks

**BTEC National Extended Diploma Health and Social Care Level 3 (inc 2 days placement)**

F.E.

36 wks

The Care sector is a major employer in London. Clinical and nursing staff are in demand from NHS hospitals but there are also many other employers for trained staff, including GPs, care homes, dentists' surgeries, home care providers, councils and private clinics.

If you are interested in working in health care or social care, qualifications are essential and the College of North West London can give you a great start. We have a range of courses that will help you progress, whether you are just starting out in the care sector or aiming to improve your existing skills. Students also benefit from a wide network of work placements in Hospitals, Nurseries, Day Care Centres and other care settings.

Many of our students progress to university, for example studying Nursing, Environmental Health, Social Policy, Criminology, Welfare Studies and Nutrition.

## Features

- Bursaries available for eligible learners
- Work placement opportunities
- Strong practical emphasis
- Work ready qualifications

## Career Paths:

Carer, Dental Hygienist, Family Support Worker, Health Care Assistant, Midwife, Nurse, Occupational Therapist, Radiologist, Social Worker, Speech Therapist, Youth Worker



# Media

## Extended Diploma in Creative Media Production (QCF): Level 3

EE 36 wks

Our courses in Media give students the opportunity to develop real skills and professional techniques for employment or to progress to university. Students work within specially designed creative environments, equipped with industry standard equipment, studios and technology.

Groups of students work together on projects such as public performances, website and social media projects, publications, art and design exhibitions, video production and editing. Some of our students get to work on professional commissions, for example producing advertising material and filming at events, as well as working on production of a College e-magazine.

## Features

- Practical facilities include Mac design studio, photography studio and sound equipment
- Bursaries available for eligible learners
- Take part in practical challenges, assignments and competitions

## Career Paths:

Animator, AV Technician, Broadcast Engineer, Camera Operator, Digital Designer, Director, Floor Manager, Journalist, Lighting Technician, Producer, Radio Broadcast Assistant, Runner, Screen Writer, Sound Engineer, Special Effects Designer, Stage Manager, TV Presenter, Video Editor



# Painting and Decorating

Diploma in Painting and Decorating: Level 1		
Diploma in Painting and Decorating: Level 2		
Diploma in Painting and Decorating: Level 3		

Painters and decorators are in high demand in the construction sector. Trained professionals can work as part of a team carrying out new build and renovation. You can also work or set up your own business as an independent specialist in domestic properties.

We teach the skills you will need to get rewarding and lucrative work. We have specialist facilities and equipment, and the College has hosted events such as the southern regional heats of the Johnstone's Young Painter of the Year Award.

## Features

- Excellent practical facilities for professional training and certification
- Bursaries available for eligible learners
- Links with employers and industry
- Progression opportunities into Apprenticeships
- Opportunities to take part in skills competitions









# Plastering

Diploma in Basic Construction Skills: Level 1 (Multi Trades)	E.E.	36 wks
Diploma in Plastering: Level 1	E.E.	36 wks
Diploma in Plastering: Level 2	E.E.	36 wks
Diploma in Plastering: Level 3	E.E.	36 wks

The College of North West London is recognised as one of the region's best places for training in plastering. The department and its students have won many awards from the trade body, the Worshipful Company of Plasterers. Students have regularly reached the national finals of WorldSkills UK, competing alongside the top plastering students and apprentices from across the country.

Students can develop specialist skills as they develop. At advanced levels we teach 'fibrous plastering', a highly skilled technique used in creation of ornamentation and restoration of historic buildings.

## Features

- Excellent practical facilities
- Bursaries available for eligible learners
- Links with employers and industry
- Take part in regional and national skills competitions
- Progression opportunities into Apprenticeships

# Plumbing

Diploma in Plumbing Studies: Level 1	 
Diploma in Plumbing Studies: Level 2	 
NVQ Diploma in Plumbing & Heating	 

Plumbing courses at the College of North West London are available for beginners and school leavers who want to work in the sector as well as experienced plumbers looking to improve their skills.

Training takes place in specialist facilities. Many of our students are apprentices or move on to an apprenticeship after completing a year on a full-time course.

## Features

- Excellent practical facilities
- Bursaries available for eligible learners
- Links with employers and industry
- Progression opportunities into Apprenticeships







# Refrigeration and Air Conditioning

**Certificate in Engineering and Technology: (RAC) Level 1**

**E.E.** **36 wks**

**Diploma in Refrigeration and Air conditioning: Level 2**

**E.E.** **36 wks**

**Diploma in Refrigeration, Air conditioning and Heat-pump Systems: Level 3**


**E.E.** **36 wks**

The College of North West London is one of very few training centres in the London region to have the equipment and facilities to train staff in refrigeration and air conditioning. As a result students and apprentices from a wide area come to us to get hands-on training from experts in the sector. Students train using industry-standard equipment and there is regular input from sector specialists.

## Features

- Excellent practical facilities with industry-standard equipment
- Bursaries available for eligible learners
- Links with employers and industry
- Progression opportunities into Apprenticeships

# Science

First Extended Certificate in Applied Science: Level 2 (Medical)	 
First Extended Certificate in Applied Science: Level 2 (Forensic)	 
Extended Diploma in Applied Science (QCF): Level 3 (Medical)	 
National Diploma in Applied Science (NQF): Level 3 (Medical)	 

Our science courses ensure you gain the theory, skills and practical techniques for a rewarding scientific career. The curriculum is broad and you will study physics, chemistry, biology and mathematics, giving you the chance to progress to a wide range of science degrees at university and into the workplace.

## Features

- Excellent practical facilities
- Bursaries available for eligible learners
- Links with employers and industry

## Career Paths:

Biomedical Scientist, Chemical Engineer, Chemist, Forensic Scientist, Laboratory Technician, Marine Biologist, Midwife, Nurse, Optician, Paramedic, Physiotherapist, Radiologist, Researcher, Science Technician, Scientist, Veterinarian





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# Supported Learning

The College of North West London's Supported Learning team offers educational progression routes for learners with learning difficulties and disabilities, with learners joining and working at the right level for their individual needs.

Our main focus is supporting students to develop skills to live independently in the community and seek job opportunities. We are based in purpose-designed facilities and our programmes are specially planned to enable students to learn through practical daily living activities in the college and local community.

## Facilities include:

- Specially adapted and fully fitted kitchen and utility room
- Garden
- A daily living environment
- IT classrooms, art and craft rooms
- Accessible toilets and hygiene facilities

## Courses and progression routes

### Skills for Living

This is a practical based course designed for students with moderate to severe learning difficulties. Students work to develop their independence and communication skills. The course is tailored to the individual.

The course includes:

- Communication skills
- Communication through signs and symbols;
- Art, music and drama; and using computers
- Work skills - including social enterprise, external visits and work experience

- Community and leisure skills - includes visits to local libraries, using community facilities, and engaging in sporting activities
- Daily living skills - including using money, cooking, laundering clothes, household tasks and healthy lifestyles.

### Progression

Students are expected to progress onto the course 'From Living to Learning' below, or Social Services Day Centre activities.

### From Living to Learning

The purpose of this course is to build on existing knowledge and develop skills towards independent living and work.

Each aspect of the course is tailored to the individual.

The course includes:

- Daily living skills - including cooking, travel and budgeting.
- Community and leisure skills - including using community facilities and support services.
- Employment skills - including work experience, social enterprise and external visits.
- Communication skills - effective communication for social, educational and work situations.

### Progression

Students can progress onto our 'Preparation for Work' course or into sheltered, supported or open employment. Some students may progress to a 'mainstream' college course at E3 level.

# Supported Learning

## Preparation for Work

This course is for people with learning difficulties who wish to access mainstream college or job opportunities. Students will need to be working at around Entry level 2 in literacy and numeracy and will be expected to be independent travellers or willing to become so in the first term. Students must also show a willingness to taste a variety of employment and vocational experiences.

The course includes:

- Work skills - including the opportunity to undertake work experience in and outside of the college; preparing a CV; and visiting different workplaces.
- Communication skills - covering literacy, numeracy and ICT skills in preparation for employment and higher level study.
- Daily living skills - including independent living, travel, healthy eating and budgeting.
- Community and leisure skills - engaging in community activities at various local facilities, and contributing to college life.

## Progression

Students will be looking to progress onto college courses at Level 1 or into supported or open employment, supported apprenticeships and supported internships.

## Pre-Internship

This is a one-year, college-based course which will prepare students for the Supported Internship or other workplace opportunities. Students learn from practical work, primarily in the hospitality sector. Meals will be prepared in professional kitchens for restaurant customers.

## Supported Internship

The year long supported internship programme for young people between the ages of 16-25 with special educational needs and disabilities (SEND).

The Brent programme is co-ordinated by the College of North West London, in partnership with the council, Charing Cross Hospital Imperial College NHS Trust, West London Alliance, Kaleidoscope Sabre, Sodexo and Action on Disability.

Places are offered to students who have a recognised learning difficulty or disability, an education health and care (EHC) plan or learning difficulty assessment (LDA) and who meet the college's criteria for preparation to employment.

The placements will help the interns develop a range of skills and qualities desired by employers, prior to finding full-time, paid employment. College tutors and a job coach will also offer them full training and support throughout the year.







# Teacher Training

## CELTA

27 wks

The CELTA is a practical level 5 English language teaching qualification from Cambridge that gives you the essential knowledge, hands-on teaching experience and classroom confidence to qualify as a teacher of English as a Second Language (ESL). Students who have completed the CELTA at the College of North West London include:

- Those embarking on a career in English language teaching in the state and private sectors, both at home and abroad
- English teachers and teaching assistants wanting to gain more knowledge and confidence;
- Teachers of other subjects wanting to help learners with their language needs.



# Welding and Fabrication

City & Guilds 3268	F.E.	9 wks
Award in Introductory Welding Skills Metal Inert Gas (MIG) Welding Level 1		
City & Guilds 3268	F.E.	9 wks
Award in Introductory Welding Skills Tungsten Inert Gas (TIG) Welding Level 1		
City & Guilds 3268	F.E.	9 wks
Award in Introductory Welding Skills Manual Metal ARC (MMA) Welding Level 1		
City & Guilds 3268	F.E.	9 wks
Award in Introductory Welding Skills Metal Inert Gas (MIG) Welding Level 2		
City & Guilds 3268	F.E.	9 wks
Award in Introductory Welding Skills Tungsten Inert Gas (TIG) Welding Level 2		
City & Guilds 3268	F.E.	9 wks
Award in Introductory Welding Skills Manual Metal ARC (MMA) Welding Level 3		
City & Guilds 3268	F.E.	9 wks
Award in Introductory Welding Skills Tungsten Inert Gas (TIG) Welding Aluminium		
EAL Performing Engineering Operation (Welding and Fabrication) Level 2	F.E.	36 wks
EAL Diploma in Engineering Technology (QCF) (Welding and Fabrication) Level 3	F.E.	36 wks
Apprenticeship in General welder (arc processes) Level 2	F.E.	V.K.
Apprenticeship in Multi-positional Welder (arc processes) Level 3	F.E.	V.K.

Welders work in different industries, cutting, shaping and joining sections of metal plate and pipes, such as Pipe welder, MIG welder, TIG welder ARC welder.

Students will work with metals and alloys, and cut and join composite materials, such as plastics, using specialist welding methods. Students need an understanding of safe working practices.

## Day-to-day tasks may include:

- Setting out the materials to be cut or joined
- Following engineering instructions and drawings
- Inspecting and testing cuts and joins, using precision measuring instruments
- Operating the semi-automatic spot-welding equipment used in high volume production lines

Students usually work in the construction and engineering, transport, aerospace and offshore oil and gas industries.







# United Colleges Group

**United Colleges Group comprises of the College of North West London and City of Westminster College.**

**The partnership means:**

- Increased range of learning facilities for you to use
- More opportunities for out-of-class activities
- We can devote more resources directly to teaching, learning and student support services.

## **About the City of Westminster College**

- Modern Campuses in Paddington Green and Maida Vale, Central London (Zone 1)
- A wide choice of courses for school leavers and adults
- City of Westminster College offers some courses not available at the College of North West London, including Auto Engineering, A-Levels, Public Services, Performing Arts and Sound and Music.

To find out more, please visit **[www.cwc.ac.uk](http://www.cwc.ac.uk)**

**CITY OF  
WESTMINSTER  
COLLEGE**



[www.cwc.ac.uk](http://www.cwc.ac.uk)



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**NOTES**



**United Colleges Group aims to maintain a safe and welcoming environment on all its campuses for students, staff and visitors. It is committed to meeting its statutory duties to safeguard and promote the welfare of children and adults at risk of harm. The College recognises its role in identifying cases of suspected abuse and making referrals to the appropriate investigating agencies. The College will work in partnership with statutory services to support students to be safe.**

**All information contained in this guide is correct at the time of going to print. However, College of North West London reserve the rights to cancel, combine or reschedule courses as necessary after publication.**



### Wembley Campus

Wembley Park Drive  
London  
HA9 8HQ

### Willesden Campus

Denzil Road  
London  
NW10 2XD

### King's Cross Campus

180 York Way  
London  
N1C 0AZ

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