

Subject: Opening times and parking next week
Date: Friday, 20 March 2020 at 15:10:54 Greenwich Mean Time
From: Vicky Maloney
To: Mailing List - Everybody
Attachments: On Line working CPD.DOCX

Dear all

Please note the Estates update for next week (*week commencing 23rd March 2020*)

1. Building opening times

Site	Weekdays	Weekend
Paddington	06:00-18:00	Closed
Maida Vale	06:00-18:00	Closed
Willesden	06:00-17:00	Closed
Wembley	06:00-17:00	Closed
Kings Cross	Closed	Closed

2. Catering

A reduced catering service will be provided at all sites. This will at the least cover a lunch time service at all sites.

3. Travel to work

We are conscious that staff may want to avoid using public transport to attend CPD sessions next week. Bicycles will be allowed into all the building and can be stored in the areas designated by the security team securely on site. Parking for vehicles can be requested for each site as below:

- Paddington Green - No advanced booking required, security staff will fit everyone in, any overspill can use on street parking and college will reimburse the costs incurred.
- Maida Vale - Reserved for LDD provision, contact andy.treadwell@cwc.ac.uk
- Willesden - No advanced booking required, plenty of parking. Concerns to lakis.katsaras@cnwl.ac.uk.
- Wembley - No advanced booking required, plenty of parking. Concerns to lakis.katsaras@cnwl.ac.uk.

Many thanks

Floyd Milligan
Estates Manager