

## SEARCH & GOVERNANCE COMMITTEE

### Minutes of the Meeting held on Wednesday 27<sup>th</sup> June 2018 at 5.30pm at the Willesden Green Campus CNWL

#### Present

Alexandra Fyfe (Attended via telephone)  
Tony Johnston (Chair of the Corporation & Chair of the Meeting)  
Brenda Goring Moore (Governor)  
Judith Williams (Governor)

Natalie Watt, Interim Clerk to the Corporation

#### Action

#### 1. Attendance and Apologies for Absence

Apologies were received from Keith Cowell.  
The meeting was declared to be quorate.

#### 2. Declarations of Interest

Governors present declared their individual interest on the items relating to updates pertaining to terms of office and election to the roles of Chair and Vice Chair.

#### 3. Health and Safety Announcements

The Chair provided a briefing on the Health and Safety arrangements for the meeting.

#### 4. Minutes of the following meetings

The minutes of the meeting held on 8 November 2017 were **APPROVED** as a true and fair record of the meeting and signed by the Chair of the Committee.

#### 5. Recommendations for Appointments

- The Chair updated the Committee on the two interviews that had taken place that afternoon. Members of the Committee were provided with a brief summary of the candidates and their performance at interview.
- Discussion followed on the skills gaps within the Corporation and how the candidates would meet these gaps.
- The Interview Panel confirmed that they were unanimous in their recommendation to the Committee that Cllr Matthew Green and Mr Lee Horsley be recommended for appointment by the Corporation
- Discussion also took place on potential conflicts of interest for both prospective Governors. Those present who had served on the panel confirmed that these had been discussed in detail at the Interview and the Panel were satisfied that they could be managed.
- The Clerk to the Corporation confirmed that this would also be covered again during induction. It was further agreed that a mentor Governor would be assigned to each should they accept the appointment.
- The Clerk confirmed that the appointments would be added to the agenda for the Corporation meeting on the 4<sup>th</sup> July 2018.
- It was agreed that the two candidates would be advised of the intention

to recommend them for appointment.

The Committee **RECEIVED** the update and **RESOLVED** to recommend to the Corporation, the appointment of Cllr M Green and Mr L Horsley.

6. **Date of Next Meeting.**

The Clerk informed the Committee that a draft annual schedule would be submitted to the Corporation meeting on the 4<sup>th</sup> July for approval. Noted. **GDPR for**

7. **Any other urgent business**

- **Update on Nominations for the role of Chair** – The Clerk to the Corporation informed the Committee that several nominations had been received and seconded for Anthony Johnston to be elected as Chair of the Corporation for a further year. The Corporation would be asked to vote and approve the appointment at the Special Corporation on the 26<sup>th</sup> June 2018.
- **Update on the role of Vice Chair** – The Clerk to the Corporation informed the Committee that a fully compliant nomination had been received for Jan Knight to be elected as Vice Chair. The Corporation would be asked to vote and approve the appointment at the Special Corporation meeting on the 27<sup>th</sup> June 2018.
- The Clerk also informed the Committee that further discussions were taking place regarding filling the vacancy for the second Vice Chair. It was anticipated that these discussions would be concluded by the 4<sup>th</sup> July 2017 and an update would be provided to that Corporation meeting.

8. **Issues of Confidentiality**

- The Chair of the Committee confirmed that the minutes of this meeting should be classified as confidential.